

PUBLIC NOTICE OF
REGULAR BOARD MEETING

DuPAGE AIRPORT AUTHORITY
BOARD of COMMISSIONERS

NOTICE IS HEREBY GIVEN, that the **Regular Meeting** of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Wednesday, September 21, 2022 at 3:00 p.m.** The meeting will convene in the **Third Floor Conference Room of the Daniel L. Goodwin Flight Center Building,** 2700 International Drive, West Chicago, Illinois. A **Tentative Agenda** is attached and made a part hereof this Notice.



Daniel J. Barna, Assistant Secretary
DuPage Airport Authority Board of Commissioners

POSTED: September 16, 2022



**BOARD OF COMMISSIONERS
REGULAR MEETING
WEDNESDAY, SEPTEMBER 21, 2022; 3:00 p.m.**

**DANIEL L. GOODWIN FLIGHT CENTER BUILDING
THIRD FLOOR CONFERENCE ROOM
2700 INTERNATIONAL DRIVE
WEST CHICAGO, ILLINOIS 60185**

TENTATIVE AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES** *TAB #1* *PAGE # 1*
 June 15, 2022 **Regular Board Meeting**
 July 18, 2022 **Special Board Meeting**
- 5. ELECTION OF SECRETARY** *TAB # 2* *PAGE # 9*
- 6. DIRECTOR'S REPORT** *TAB # 3* *PAGE # 10*
- 7. REVIEW OF FINANCIAL STATEMENTS** *TAB # 4* *PAGE # 19*
- 8. REPORT OF OFFICERS/COMMITTEES**
 - a. Finance, Budget & Audit Committee**
 - b. Capital Development, Leasing & Customer Fees Committee**
 - c. Internal Policy and Compliance Committee**
 - d. Golf Committee**
 - e. DuPage Business Center**
- 9. NEW BUSINESS**

- a. **Proposed Resolution 2022-2527; Commemorating the Services of Donald C. Sharp as Commissioner**

TAB # 5 PAGE # 33

- b. **Proposed Resolution 2022-2528; Authorizing the Execution of a Professional Services Agreement with Erik Christiansen Design Group, Ltd. for Golf Course Irrigation System Design**

Authorizes the design of a new irrigation system for the Prairie Landing Golf Course for a fee not-to-exceed \$19,750.

GOLF

TAB # 6 PAGE # 34

- c. **Proposed Resolution 2022-2529; Award of Contract to Safe-Way Tuckpointing Company for Masonry Repairs at the Prairie Landing Clubhouse.**

Approves a contract for masonry repairs and stairway improvements at the Prairie Landing Clubhouse for a total cost not-to-exceed \$41,248.90, which includes a 10% owner's contingency.

GOLF

TAB # 7 PAGE # 38

- d. **Proposed Resolution 2022-2530; Authorizing the Execution of Design Phase Task Order No. 6 with Crawford, Murphy & Tilly, Inc. for the Project: Bridge Repairs at the Prairie Landing Golf Course.**

Authorizes consulting and design phase bridging document preparation for bridge repairs at the Prairie Landing Golf Course for a total not-to-exceed amount of \$39,900.

GOLF

TAB # 8 PAGE # 42

- e. **Proposed Resolution 2022-2531; Approving the Use of Sikich LLP as Outside Auditors for the Year 2023**

Approves utilizing Sikich LLP as outside auditors in 2023 for the annual audit of the DuPage Airport Authority for the fiscal year 2022 for the all-inclusive maximum fee of \$32,000.

FINANCE

TAB # 9 PAGE # 45

- f. Proposed Resolution 2022-2532; Authorizing the Execution of a Banking Services Agreement with St. Charles Bank & Trust Company, N.A.**

Approves entering into a Banking Services Agreement for a three (3) year term, subject to a two (2) year extension at the sole discretion of the DuPage Airport Authority.

FINANCE

TAB # 10 PAGE # 49

- g. Proposed Resolution 2022-2533; Authorizing the Execution of a Professional Services Agreement with Roger C. Marquardt & Company, Inc. for Lobbyist Services**

Approves the execution of a Professional Services Agreement for Lobbyist Services for a one (1) year term for an annual fee not-to-exceed \$48,000 subject to two (2) one (1) year extensions at the sole discretion of the DuPage Airport Authority.

FINANCE

TAB # 11 PAGE # 55

- h. Proposed Resolution 2022-2534; Award of a Master Agreement to Volt Electric, Inc. for On-Call Electrical Repair Services.**

Approves a Master Agreement to provide on-call electrical repair services for a two (2) year term for a not-to-exceed annual cost of \$25,000 and \$5,000 per project.

FINANCE

TAB # 12 PAGE # 62

- i. Proposed Resolution 2022-2535; Award of a Master Agreement to DuPage Overhead Garage Door, Inc. for On-Call Commercial Sectional Garage Door and Gate Repair Services.**

Approves a Master Agreement to provide on-call commercial sectional garage door and gate repair services for a two (2) year term for a not-to-exceed annual cost of \$25,000 and \$5,000 per project.

FINANCE

TAB # 13 PAGE # 66

- j. Proposed Resolution 2022-2536; Award of a Master Agreement to K.C.W. Environmental Conditioning, Inc. for On-Call HVAC Repair Services.**

Approves a Master Agreement for On-Call HVAC Repair Services for a two (2) year term for a not-to-exceed annual cost of \$25,000 and \$5,000 per project.

FINANCE

TAB # 14 PAGE # 70

- k. **Proposed Resolution 2022-2537; Award of a Master Agreement to Combined Roofing Services, LLC for On-Call Roof Repair Services.**
Approves a Master Agreement for On-Call Roof Repair Services for a two (2) year term for a not-to-exceed annual cost of \$25,000 and \$5,000 per project.

FINANCE

TAB # 15 PAGE # 74

- l. **Proposed Resolution 2022-2538; Award of Contract to Flood Brothers Disposal Company for Garbage Disposal Services.**
Approves a contract for garbage disposal services for an annual cost of \$9,085 for a one (1) year term subject to two (2) one-year extensions at the sole discretion of the DuPage Airport Authority.

FINANCE

TAB # 16 PAGE # 78

- m. **Proposed Resolution 2022-2539; Award of Contract to Nachurs Alpine Solutions Industrial for the Procurement of Potassium Acetate Runway Deicing Material.**
Approves a contract for the procurement for the 2022/2023 winter season of up to 8,800 gallons of potassium acetate for an amount not-to-exceed \$56,848.

FINANCE

TAB # 17 PAGE # 82

- n. **Proposed Resolution 2022-2540; Award of Contract to Pelican Chemicals, Inc. for the Procurement of Sodium Formate Runway Deicing Material.**
Approves a contract for the procurement for the 2022/2023 winter season of up to 16 tons of sodium formate for an amount not-to-exceed \$27,480.

FINANCE

TAB # 18 PAGE # 86

- o. **Proposed Resolution 2022-2541; Award of Contract to Cyril Regan Heating, Inc. for the Installation of Infra-red Heating Systems.**
Approves a contract for the installation of new heating systems in multiple hangars for a total cost not-to-exceed \$288,767.60, which includes a 10% owner's contingency.

CAPITAL

TAB # 19 PAGE # 90

- p. **Proposed Resolution 2022-2542; Award of Contract to Futurity 19, Inc. for Exterior Hangar Repairs, Restaining and Recaulking.**

Approves a contract for exterior hangar repairs at multiple hangars for a total cost not-to-exceed \$542,025, which includes a 10% owner's contingency.

CAPITAL

TAB # 20 PAGE # 94

- q. **Proposed Resolution 2022-2543; Award of Contract to AMS Industries, Inc. for Building Automation System Upgrades at the DuPage Flight Center.**

Approves a contract for building automation system upgrades in the DuPage Flight Center for a total cost not-to-exceed \$79,200, which includes a 10% owner's contingency.

CAPITAL

TAB # 21 PAGE # 98

- r. **Proposed Resolution 2022-2544; Award of Contract to Martam Construction, Inc. for Airfield Pavement Repairs.**

Approves a contract for airfield pavement repairs for a total cost not-to-exceed \$410,833.50, which includes a 10% owner's contingency.

CAPITAL

TAB # 22 PAGE # 102

- s. **Proposed Resolution 2022-2545; Authorizing the Execution of Construction Phase Task Order No. 5 with Crawford, Murphy & Tilly, Inc. for the Project: Airfield Pavement Repairs.**

Approves Construction Phase Task Order for airfield pavement repairs for a total cost not-to-exceed of \$43,560.

CAPITAL

TAB # 23 PAGE # 107

- t. **Proposed Resolution 2022-2546; Authorizing the Execution of a Non-Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to provide Airport Traffic Control Services at the DuPage Air Traffic Control Tower.**

Approves a reimbursable agreement to provide overnight staffing of the Air Traffic Control Tower for the period of 10:00P to 6:00A from October 1, 2022 through September 30, 2023 for a total cost to the DuPage Airport Authority of \$580,325.

CAPITAL

TAB # 24 PAGE # 110

- u. Proposed Resolution 2022-2547; Ratifying the Execution of GSA Lease No. GS-05P-LIL00943 with the Government of the United States of America for Hangar and Office Space.**

Ratifies the actions of the Executive Director for the execution of a hangar and office space lease with the Federal Government for a ten (10) year term, five (5) years firm, with total possible lease revenue of \$802,260.20

CAPITAL

TAB # 25 PAGE # 123

- v. Proposed Ordinance 2022-376; An Ordinance Providing for the Revision of a Fee to Users in relation to the use of U.S. Customs Service at DuPage Airport.**

Approves an Ordinance revising the fees associated with the use of User-Fee U.S. Customs Service at DuPage Airport effective December 1, 2022.

CAPITAL

TAB # 26 PAGE # 127

- w. Proposed Resolution 2022-2548; Approving the Execution of a Third Amendment to Vacant Land Purchase Agreement with Patriot Development Group, LLC**

TAB # 27 PAGE # 132

- 10. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY; AND THE DISCUSSION AND SEMI-ANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES.**
- 11. RECONVENE REGULAR SESSION**
- 12. OTHER BUSINESS**
- 13. ADJOURNMENT**