

PUBLIC NOTICE OF
REGULAR BOARD MEETING

DuPAGE AIRPORT AUTHORITY
BOARD of COMMISSIONERS

NOTICE IS HEREBY GIVEN, that the Regular Meeting of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Wednesday, November 17, 2021 at 3:00 p.m.** The meeting will convene in the **Third Floor Conference Room of the Daniel L. Goodwin Flight Center Building,** 2700 International Drive, West Chicago, Illinois. A **Tentative Agenda** is attached and made a part hereof this Notice.



Daniel J. Barna, Assistant Secretary
DuPage Airport Authority Board of Commissioners

POSTED: November 15, 2021



DUPAGE AIRPORT AUTHORITY

**BOARD OF COMMISSIONERS
REGULAR MEETING
WEDNESDAY, NOVEMBER 17, 2021; 3:00 p.m.**

**DANIEL L. GOODWIN FLIGHT CENTER BUILDING
THIRD FLOOR CONFERENCE ROOM
2700 INTERNATIONAL DRIVE
WEST CHICAGO, ILLINOIS 60185**

TENTATIVE AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT**
4. **APPROVAL OF MINUTES** *TAB # 1* *PAGE # 1*
September 15, 2021 Finance, Budget and Audit Committee Meeting
September 15, 2021 Capital Development, Leasing and
Customer Fees Committee Meeting
September 15, 2021 Regular Board Meeting
October 28, 2021 Special Finance Meeting
5. **DIRECTOR'S REPORT** *TAB # 2* *PAGE # 19*
6. **REVIEW OF FINANCIAL STATEMENTS** *TAB # 3* *PAGE # 28*
7. **REPORT OF OFFICERS/COMMITTEES**
 - a. **Finance, Budget & Audit Committee**
 - b. **Capital Development, Leasing & Customer Fees Committee**
 - c. **Internal Policy and Compliance Committee**
 - d. **Golf Committee**
 - e. **DuPage Business Center**

8. **NEW BUSINESS**

- a. **Approving the 2021 Board and Committee Meeting Calendar.**

TAB # 4 PAGE # 42

- b. **Proposed Ordinance 2021-371; Adopting the Tentative Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2022 and Ending December 31, 2022.**

FINANCE TAB # 5 PAGE # 44

- c. **Proposed Ordinance 2021-372; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2022 and Ending December 31, 2022.**

FINANCE TAB # 6 PAGE # 136

- d. **Proposed Resolution 2021-2475; Authorizing the Execution of a Financial Investment Services Agreement with PMA Asset Management, LLC.**

Approves a Financial Investment Services Agreement for a three (3) year term, subject to two (2) additional one (1) year extensions at the sole discretion of the Authority.

FINANCE TAB # 7 PAGE # 144

- e. **Proposed Resolution 2021-2476; Ratification of the Executive Director's Execution of a Change Order to the Contract with G.E. Riddiford Company, Inc. for Re-Roofing of DuPage Airport Authority Facilities.**

Ratifies the Executive Director's execution of a \$63,847.92 change order for removing and replacing wet insulation on the Flight Center lower perimeter roof, which exceeded the original board approved construction cost by \$18,990.96.

CAPITAL TAB # 8 PAGE # 148

- f. **Proposed Resolution 2021-2477; Award of a Design-Build Contract to Chapple Design-Build for the Prairie Landing Maintenance Building Expansion.**

Approves a design-build contract for expanding the existing Prairie Landing Maintenance Building. Total authorized construction cost not-to-exceed \$405,000 which includes a 10% owner's contingency.

CAPITAL TAB # 9 PAGE # 151

- g. **Proposed Resolution 2021-2478; Award of a Contract to Integral Construction, Inc. for the Prairie Landing Clubhouse Locker Room Renovation Phase I.**
Approves a contract for men’s and women’s locker room renovations at the Prairie Landing Clubhouse. Total authorized construction cost not-to-exceed \$190,520 which includes a 10% owner’s contingency.
CAPITAL **TAB # 10** **PAGE # 156**

- h. **Proposed Resolution 2021-2479; Ratifying the Execution of a Fourth Amendment to Vacant Land Purchase Agreement with Midwest Industrial Funds, Inc.**
Ratifies Legal Counsel’s execution of an Amendment to Vacant Land Purchase Agreement with Midwest Industrial Funds, Inc. repealing the executed Third Amendment related to possible infrastructure costs associated with development.
CAPITAL **TAB # 11** **PAGE # 203**

- i. **Proposed Resolution 2021-2480; Approving the Development Plan for Discovery Drive Investors II, LLC at 705 Discovery Drive.**
Approves the Development Plan with deviations from the Minimum Design Standards for Discovery Drive Investors II, LLC at 705 Discovery Drive.
CAPITAL **TAB # 12** **PAGE # 209**

9. **RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY; AND THE DISCUSSION AND SEMI-ANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES.**

10. **RECONVENE REGULAR SESSION**

11. **OTHER BUSINESS**

- a. **Proposed Resolution 2021-2481; Disclosure of Executive Session Minutes.**
Approves the disclosure of Executive Session Minutes that the Board of Commissioners has determined are no longer necessary to keep confidential.
TAB # 13 **PAGE # 212**

- b. **Proposed Resolution 2021-2482; Travel Express Settlement Agreement**
Approves a Settlement Agreement between the DuPage Airport Authority and Travel Express Aviation.
TAB # 14 **PAGE # 214**

- c. Proposed Resolution 2021-2483; Travel Express Lease Agreement**
Approves a Hangar Lease Agreement between the DuPage Airport Authority and Travel Express Aviation.

TAB # 15 PAGE # 225

- d. Proposed Resolution 2021-2484; Travel Express Specialized Aviation Service Organization Agreement**
Approves a Specialized Aviation Service Agreement between the DuPage Airport Authority and Travel Express Aviation.

TAB # 16 PAGE # 226

- e. Proposed Resolution 2021-2485; Approving the Execution of a Vacant Land Purchase Agreement with Scannell Properties #559, LLC.**
Approves the sale of an approximately 18.301 acre parcel of land to Scannell Properties #559, LLC. for \$3.85 per square foot pursuant to the previous contract entered into between Scannell and the Authority.

TAB # 17 PAGE # 227

- f. Proposed Ordinance 2021-373; Ordinance Providing for the Acquisition Through Negotiation of Condemnation of an Avigation Easement and a Restrictive Covenant over Certain Property Commonly Known as 445 Kautz Road, St. Charles, IL 60174 for Airport Purposes by the DuPage Airport Authority.**

TAB # 18 PAGE # 259

12. ADJOURNMENT