

**PUBLIC NOTICE OF
REGULAR AND ANNUAL BOARD MEETING**

**DuPAGE AIRPORT AUTHORITY
BOARD of COMMISSIONERS**

NOTICE IS HEREBY GIVEN, that the Regular And Annual Meeting of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Wednesday, January 15, 2020 at 3:00 p.m.** This meeting was previously rescheduled from Wednesday, January 22, 2020 to Wednesday, January 15, 2020 by public notice posted on January 2, 2020. The meeting will convene in the Third Floor Conference Room of the Daniel L. Goodwin Flight Center Building, 2700 International Drive, West Chicago, Illinois. A **Tentative Agenda** is attached and made a part hereof this Notice.



**Daniel J. Barna, Assistant Secretary
DuPage Airport Authority Board of Commissioners**

POSTED: January 9 , 2020



**BOARD OF COMMISSIONERS
REGULAR MEETING and ANNUAL MEETING
WEDNESDAY, JANUARY 15, 2020; 3:00 p.m.**

**DuPAGE AIRPORT AUTHORITY
DANIEL L. GOODWIN FLIGHT CENTER BUILDING
THIRD FLOOR CONFERENCE ROOM
2700 INTERNATIONAL DRIVE
WEST CHICAGO, ILLINOIS 60185**

TENTATIVE AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT**

RECESS REGULAR MEETING

CONVENE ANNUAL MEETING

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ELECTION OF OFFICERS FOR THE 2020 FISCAL YEAR**
 - a. **Chairman**
 - b. **Vice-Chairman**
 - c. **Treasurer**
 - d. **Secretary**
 - e. **Assistant Treasurer**
 - f. **Assistant Secretary**
4. **REVIEW OF COMMITTEE ASSIGNMENTS**

ADJOURNMENT OF ANNUAL MEETING

RECONVENE REGULAR MEETING

4. **APPROVAL OF MINUTES**
 - a. **November 20, 2019 Regular Board Meeting**
 - b. **November 20, 2019 Internal Policy and Compliance Committee Meeting**
 - c. **November 20, 2019 Capital Development, Leasing and Customer Fees Committee Meeting**
 - d. **November 20, 2019 Finance, Budget and Audit Committee Meeting**
 - e. **November 1, 2019 Special Finance Committee Meeting**

5. **DIRECTOR'S REPORT**

6. **REVIEW OF FINANCIAL STATEMENTS**

7. **REPORT OF OFFICERS/COMMITTEES**
 - a. **Internal Policy and Compliance Committee**
 - b. **Finance, Budget & Audit Committee**
 - c. **Golf Committee**
 - d. **Capital Development, Leasing & Customer Fees Committee**
 - e. **DuPage Business Center**

8. **OLD BUSINESS**

None

9. **NEW BUSINESS**
 - a. **Proposed Ordinance 2020-341; Adopting Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2020 and Ending December 31, 2020.**
FINANCE

 - b. **Proposed Ordinance 2020-342; An Ordinance of the DuPage Airport Authority Promulgating Regulations Under the Freedom of Information Act.**

 - c. **Proposed Resolution 2020-2317; Approving the Use of Outside Attorneys for the Fiscal Year 2020 Beginning January 1, 2020 and Ending December 31, 2020.**
Approves utilizing the firms of Luetkehans, Brady, Garner & Armstrong and SheppardMullin to provide legal services for the 2020 fiscal year.

d. Proposed Resolution 2020-2318; Award of Contract to Phillips 66 Company for Aviation Fuel Supplier Services.

Approves the Executive Director and Legal Counsel to finalize and execute required contract documents with Phillips 66 Company to be the aviation fuel supplier for the DuPage Airport Authority for a 5-year term commencing April 1, 2020.

FINANCE

e. Proposed Resolution 2020-2319; Authorizing the Execution of Service Order No. 9 with Wight & Company for Professional Consulting Services Associated with Construction Plans for Prairie Landing Golf Club Banquet and Sunroom Renovations.

Approves a Service Order to develop plans, specifications and to provide construction observation services for renovations to the Prairie Landing Clubhouse banquet and sunroom facilities for a fixed fee of \$25,600 plus reimbursable expenses.

CAPITAL

f. Proposed Resolution 2020-2320; Ratification of the Executive Director's Execution of Change Order No. 4 to the Contract with Pandecon, Inc. for the Prairie Landing Golf Club Bar Addition.

Ratifies the Executive Director's execution of a change order in the amount of \$2,073 for changes to completed finishes on doorframes, millwork, cabinets and additional fixtures.

CAPITAL

g. Proposed Resolution 2020-2321; Ratification of the Executive Director's Execution of a Contract with KCW Environmental Conditioning, Inc. for Emergency Replacement of an HVAC Rooftop Unit at the Prairie Landing Golf Course Clubhouse.

Ratifies the Executive Director's execution of a Contract to replace a 25-ton HVAC rooftop unit at the Prairie Landing Clubhouse in the amount of \$29,473.

CAPITAL

h. Proposed Ordinance 2020-343; Approving the Execution of an Intergovernmental Agreement with the City of West Chicago, West Chicago Library District, West Chicago Fire Protection District, West Chicago Elementary District 33, Community High School District 94 and Innovation Partners, LLC and Midwest Industrial Funds, Inc. in Regard to a Property Tax Abatement Relative to the Development of the Midwest Industrial Funds Inc. Property.

Approves the granting of a tax abatement to Midwest Industrial Funds, Inc. Group for the property located at 2525 Enterprise Circle. Abatement is limited to \$4,000,000 over ten years.

CAPITAL

i. Proposed Ordinance 2020-344; Ordinance Providing for Real Estate Tax Abatement Related to Midwest Industrial Funds Inc.

Approves the submittal of the tax abatement in Ordinance 2020-344 to the County Clerk of DuPage County.

CAPITAL

10. **RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; AND THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY.**
11. **RECONVENE REGULAR SESSION**
12. **OTHER BUSINESS**
 - a. **Proposed Resolution 2020-2322; Authorizing the Destruction of Certain Verbatim Recordings of Closed Sessions.**
13. **ADJOURNMENT**