

PUBLIC NOTICE OF
REGULAR BOARD MEETING
AMENDED TENTATIVE AGENDA

DuPAGE AIRPORT AUTHORITY
BOARD of COMMISSIONERS

NOTICE IS HEREBY GIVEN, that the Regular Meeting of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Wednesday, September 18, 2019 at 3:00 p.m.** The meeting will convene in the Third Floor Conference Room of the Daniel L. Goodwin Flight Center Building, 2700 International Drive, West Chicago, Illinois. An **Amended Tentative Agenda** is attached and made a part hereof this Notice.



Daniel J. Barna, Assistant Secretary
DuPage Airport Authority Board of Commissioners

POSTED: September 13 , 2019



DUPAGE AIRPORT AUTHORITY

BOARD OF COMMISSIONERS
REGULAR MEETING
WEDNESDAY, SEPTEMBER 18, 2019; 3:00 p.m.

DANIEL L. GOODWIN FLIGHT CENTER BUILDING
THIRD FLOOR CONFERENCE ROOM
2700 INTERNATIONAL DRIVE
WEST CHICAGO, ILLINOIS 60185

AMENDED TENTATIVE AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. DISCUSSION AND POSSIBLE APPOINTMENT OF EXECUTIVE DIRECTOR.
5. APPROVAL OF MINUTES TAB #1 PAGE #5
 - June 13, 2019 Regular Board Meeting
 - July 30, 2019 Special Board Meeting
 - June 13, 2019 Capital Development, Leasing and Customer Fees Committee
 - June 13, 2019 Finance Committee Meeting
 - June 13, 2019 Golf Committee Meeting
6. DIRECTOR'S REPORT TAB #2 PAGE #22
7. REVIEW OF FINANCIAL STATEMENTS TAB #3 PAGE #31
8. REPORT OF OFFICERS/COMMITTEES
 - a. Finance, Budget & Audit Committee
 - b. Capital Development, Leasing & Customer Fees Committee
 - c. Internal Policy and Compliance Committee
 - d. Golf Committee
 - e. DuPage Business Center TAB #4 PAGE #46
9. NEW BUSINESS
 - a. Proposed Resolution 2019-2284; Approving the Use of Outside Auditors for the Year 2020.
Appoints the firm of Sikich LLP as outside auditor for the year 2020. Audit of 2019 financial statements for an all-inclusive maximum fee of \$31,900.
Finance TAB #5 PAGE #47

- b. **Proposed Resolution 2019-2285; Authorizing the Execution of a Professional Services Agreement with Next Generation Strategies, Inc. for Lobbyist Services.**
Approves a one (1) year agreement, subject to two (2) one (1) year extensions. Annual compensation not-to-exceed \$60,000.
Finance **TAB #6** **PAGE #50**
- c. **Proposed Resolution 2019-2286; Award of Contract to Fox Valley Fire & Safety Company for Fire and Security Alarm Monitoring Services.**
Approves a one (1) year agreement, subject to two (2) one (1) year extensions for an annual cost of \$14,592.
Finance **TAB #7** **PAGE #54**
- d. **Proposed Resolution 2019-2287; Award of Contract to Harmony Deicing Products Inc. for the Procurement of Sodium Formate Runway Deicing Material.**
Approves the as-needed procurement of up to 12 tons of Sodium Formate for the 2019/2020 winter season for an amount not-to-exceed \$19,503.84.
Finance **TAB # 8** **PAGE #58**
- e. **Proposed Resolution 2019-2288; Award of Contract to Nachurs Alpine Solutions Industrial for the Procurement of Potassium Acetate Runway Deicing Fluid.**
Approves the as-needed procurement of up to 8,000 gallons of Potassium Acetate for the 2019/2020 winter season for an amount not-to-exceed \$34,320.
Finance **TAB #9** **PAGE #62**
- f. **Proposed Resolution 2019-2289; Award of Contract to Wausau Equipment Company for the Procurement of One (1) Snow Plow Blade.**
Approves the procurement of one (1) new 20' snow plow blade. Total cost \$33,060 F.O.B. DuPage Airport.
Finance **TAB # 10** **PAGE #66**
- g. **Proposed Resolution 2019-2290; Award of Contract to Mojo Systems LLC. for the Procurement of Desktop Computers.**
Approves the procurement of twenty-three (23) desktop computers. Total cost \$18,125 F.O.B. DuPage Airport.
Finance **TAB #11** **PAGE #70**
- h. **Proposed Resolution 2019-2291; Authorizing Payment Under a Non-Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority for Air Traffic Control Services at the DuPage Air Traffic Control Tower for the Period Between October 1, 2019 and September 30, 2020.**
Approves an Agreement between the Federal Aviation Administration ("FAA") and the DuPage Airport Authority whereby the FAA will provide staffing of the DuPage Air Traffic Control Tower from 10:00 PM to 6:00 AM for the period of October 1, 2019 through September 30, 2020. Total authorized cost of \$633,282.73 for FY 2020.
Finance **TAB #12** **PAGE #74**

- i. Proposed Resolution 2019-2293; Award of Contract to Anthony Roofing Tecta America, LLC for the Hangar E1 Re-Roof Project.**
Approves roof and insulation replacement at Hangar E1. Total authorized construction cost not-to-exceed \$165,772.95.
Capital Development **TAB # 13** **PAGE #82**
- j. Proposed Resolution 2019-2294; Authorizing Change Order No. 1 to the Design Phase Engineering Services Agreement with CH2M for the Airport Improvement Project Known as: Upgrade Airport Perimeter Fencing Phase II Per 2008 Wildlife Hazard Assessment.**
Approves a change order in the amount of \$25,987.06 for additional design elements, increasing the original not-to-exceed cost of \$56,518.32 to \$82,505.38.
Capital Development **TAB #14** **PAGE #86**
- k. Proposed Resolution 2019-2295; Authorizing Change Order No. 1 to the Design Phase Engineering Services Agreement with CH2M for the Airport Improvement Project Known as: Upgrade Airport Perimeter Fencing Phase III Per 2008 Wildlife Hazard Assessment.**
Approves a change order in the amount of \$17,939.79 for additional design elements, increasing the original not-to-exceed cost of \$40,718.24 to \$58,658.03.
Capital Development **TAB #15** **PAGE #90**
- l. Proposed Resolution 2019-2297; Authorizing the Execution of a Hangar and Office Lease Agreement with Exelon Business Services Company, LLC.**
Approves a hangar and office lease agreement with Exelon Business Services Company for a two-year term commencing February 1, 2020 to January 31, 2022. The total lease revenue for this two-year term is \$581,416.
Capital Development **TAB #16** **PAGE #94**
- m. Proposed Resolution 2019-2298; Ratifying the Execution by the Executive Director of GSA Lease Amendment No. 2 to GS-05B-18903 with the Government of the United States of America.**
Ratifies the action of the Executive Director to execute a lease with the Government of the United States of America to continue leasing hangar and office space for a total of three (3) years firm. Total lease payments over the term will be \$141,847.
Capital Development **TAB #17** **PAGE #97**
- n. Proposed Resolution 2019-2299; Approving the Execution of a Mass Grading Site Access Agreement between the DuPage Airport Authority and Seefried Industrial Properties, Inc.**
Approves an agreement to allow Seefried Industrial Properties, Inc. to perform preliminary mass grading on a 39.2-acre parcel which it has a purchase agreement with the DuPage Airport Authority in the DuPage Business Center.
Capital Development **TAB #18** **PAGE #100**
- o. Proposed Resolution 2019-2300; Approving the Final Development Plan of Seefried Industrial Properties, Inc.**
Approves a Final Development Plan for a 145,000 square foot distribution / office building on a 39.2-acre parcel in the DuPage Business Center.
Capital Development **TAB #19** **PAGE #101**

- p. **Proposed Resolution 2019-2301; Approving the Execution of a Second Amendment to the Vacant Land Purchase Agreement with Alton Industries Ltd. Group.**
Amends the Vacant Land Purchase Agreement with Alton Industries Ltd. Group to extend the inspection period and reduce the amount of property being purchased to approximately 12 acres.

SUPPORTING MATERIALS PROVIDED UNDER SEPARATE COVER

- q. **Discussion of Union Pacific Railroad Spur Request.**

- 10. **RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; AND THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY.**
- 11. **RECONVENE REGULAR SESSION**
- 12. **OTHER BUSINESS**
- 13. **ADJOURNMENT**