

**PUBLIC NOTICE OF**  
**REGULAR BOARD MEETING**  
**CHANGE OF MEETING LOCATION**

**DuPAGE AIRPORT AUTHORITY**  
**BOARD of COMMISSIONERS**

**NOTICE IS HEREBY GIVEN**, that the Regular Meeting of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Wednesday, November 20, 2019 at 3:00 p.m.** The meeting will convene in the **Banquet Room of the Prairie Landing Golf Club**, 2325 Longest Drive, West Chicago Illinois 60185. A **Tentative Agenda** is attached and made a part hereof this Notice.



**Daniel J. Barna, Assistant Secretary**  
**DuPage Airport Authority Board of Commissioners**

**POSTED: November 14, 2019**



# DUPAGE AIRPORT AUTHORITY

BOARD OF COMMISSIONERS  
REGULAR MEETING  
WEDNESDAY, NOVEMBER 20, 2019; 3:00 p.m.

PRAIRIE LANDING GOLF CLUB  
2325 LONGEST DRIVE  
WEST CHICAGO, ILLINOIS 60185

## TENTATIVE AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. APPROVAL OF MINUTES
  - September 4, 2019 Special Board Meeting
  - September 4, 2019 Executive Search Committee Meeting
  - September 18, 2019 Regular Board Meeting
  - September 18, 2019 Capital Development, Leasing and Customer Fees Committee Meeting
  - September 18, 2019 Finance Committee Meeting
5. DIRECTOR'S REPORT
6. REVIEW OF FINANCIAL STATEMENTS
7. REPORT OF OFFICERS/COMMITTEES
  - a. Finance, Budget & Audit Committee
  - b. Capital Development, Leasing & Customer Fees Committee
  - c. Internal Policy and Compliance Committee
  - d. Golf Committee
  - e. DuPage Business Center
8. NEW BUSINESS
  - a. Approving the 2020 Board and Committee Meeting Calendar.

- b. Proposed Ordinance 2019-336; An Ordinance Amending the DuPage Airport Authority Employee Handbook.**  
*Amends the Employee Handbook to comply with State of Illinois laws relating to cannabis use.*  
**POLICY**
- c. Proposed Ordinance 2019-337; Adopting the Tentative Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2020 and Ending December 31, 2020.**  
**FINANCE**
- d. Proposed Ordinance 2019-338; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2019 and Ending December 31, 2019.**  
**FINANCE**
- e. Proposed Resolution 2019-2302; Disposal/Destruction of Surplus Personal Property.**  
*Approves the sale of surplus property through public internet auction. Equipment to be sold includes five (5) golf course mowers, one (1) 2000 Jeep Cherokee, One (1) 2011 Clubcar Beverage Cart, and one (1) group of restaurant tables and chairs.*  
**FINANCE**
- f. Proposed Resolution 2019-2303; Award of Contract to Southwest Industries d/b/a Anderson Elevator for Elevator Maintenance Services.**  
*Approves a one (1) year elevator maintenance contract subject to two (2) one (1) year extensions. Annual maintenance contract fee of \$27,600 for eight (8) elevators.*  
**FINANCE**
- g. Proposed Resolution 2019-2304; Award of Contract to KCW Environmental Conditioning, Inc. for HVAC Rooftop Unit Replacements.**  
*Approves a contract to replace two (2) HVAC rooftop units at the DuPage Airport Government Center Building. Total authorized construction not-to-exceed \$18,267.70, which includes a 10% owner's contingency.*  
**CAPITAL**
- h. Proposed Resolution 2019-2305; Award of Contract to Sound Incorporated for Access Control System Upgrades.**  
*Approves a contract to replace existing access control system hardware, software and components. Total authorized construction not-to-exceed \$95,785.60, which includes a 10% owner's contingency, extended warranties and software support.*  
**CAPITAL**

- i. **Proposed Resolution 2019-2306; Award of Contract to Fitzgerald's Electrical Contracting, Inc. for Electrical Vault Upgrades.**  
*Approves a contract to replace existing airfield lighting outgoing wireways within the Airport Maintenance Building Electrical Vault. Total authorized construction not-to-exceed \$71,242.60, which includes a 10% owner's contingency.*  
**CAPITAL**
- j. **Proposed Resolution 2019-2307; Authorizing Change Order No. 1 to the Construction Phase Task Order No. 20 with CH2M for the Project: Construction of Ingenuity Way at the DuPage Business Center.**  
*Approves a change order in the amount of \$14,866.95 to fund additional construction observation, increasing the original task order amount of \$55,300 to \$70,166.95.*  
**CAPITAL**
- k. **Proposed Resolution 2019-2308; Ratification of the Executive Director's Execution of an Agreement Authorizing an Intergovernmental Agreement with the State of Illinois Department of Transportation, Division of Aeronautics for Participation in the Airport Improvement Program Project Known as: Upgrade Airport Perimeter Fencing Phase III Per 2008 Wildlife Hazard Assessment.**  
*Ratifies the Executive Director's time-sensitive execution of an Intergovernmental Agreement with IDOT and release of \$270,741 local share participation in the Airport Improvement Program project known as: Upgrade Airport Perimeter Fencing Phase III Per 2008 Wildlife Hazard Assessment.*  
**CAPITAL**
- l. **Proposed Resolution 2019-2309: Authorizing the Execution of a Construction Phase Engineering Services Agreement with CH2M for the Airport Improvement Program Project Known as: Upgrade Airport Perimeter Fencing Phase III Per 2008 Wildlife Hazard Assessment.**  
*Approves a task order in the amount of \$109,044.05 for construction observation related to the Airport Improvement Program project known as: Upgrade Airport Perimeter Fencing Phase III Per 2008 Wildlife Hazard Assessment. 79% reimbursement from Federal and State funding anticipated.*  
**CAPITAL**
- m. **Proposed Resolution 2019-2310: Approving the Development Plan of Alton Industries Ltd. Group for 643 Innovation Drive.**  
*Approves the Development Plan for an approximate 192,880 square foot building on a 12-acre parcel at 643 Innovation Drive for warehouse, distribution and office facilities.*  
**CAPITAL**

- n. **Proposed Ordinance 2019-339; Approving the Execution of an Intergovernmental Agreement with the City of West Chicago Library District, West Chicago Fire Protection District, West Chicago Elementary District 22, Community High School District 94 and Innovation Partners, LLC and Alton Industry Ltd. Group in Regard to a Property Tax Abatement Relative to the Development of the Alton Property.**

*Approves the granting of a tax abatement to Alton Industry Ltd. Group for the property located at 643 Innovation Drive. Abatement is limited to \$4,000,000 over ten years.*

**CAPITAL**

- o. **Proposed Ordinance 2019-340; Ordinance Providing for Real Estate Tax Abatement Related to Alton Industry Ltd. Group.**

*Approves the submittal of the abatement in Ordinance 2019-339 to the County Clerk of DuPage County.*

**CAPITAL**

- p. **Proposed Resolution 2019-2311; Approving the Execution of a Temporary Construction Easement Agreement with Alton Industries Ltd. Group.**

*Provides access to DAA property to Alton Industries Ltd. Group to build a shared access drive at the northern property line at 643 Innovation Drive.*

**CAPITAL**

- q. **Proposed Resolution 2019-2312; Approving the Execution of a Recapture Agreement with Alton Industries Ltd. Group.**

*Allows Alton Industries Ltd. Group to recapture 50% of the costs it incurs to construct the driveway improvements on the northern property line of 643 Innovation Drive.*

**CAPITAL**

- r. **Proposed Resolution 2019-2313; Approving the Execution of a Reciprocal Non-Exclusive Access, Ingress and Egress Easement Agreement with Alton Industries Ltd. Group.**

*Approves the use of DAA property for the access, ingress and egress for the property located at 643 Innovation Drive and provides access to the DAA to the property located at 643 Innovation Drive for those same purposes.*

**CAPITAL**

- s. **Proposed Resolution 2019-2314; Ratification of the Execution of the Termination Letter of the 2006 Intergovernmental Agreement with the City of Batavia.**

*Terminates the 2006 Intergovernmental Agreement related to the sharing of fiber optic cable in the DuPage Business Center.*

**CAPITAL**

9. **RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY; AND THE DISCUSSION AND SEMI-ANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES.**
10. **RECONVENE REGULAR SESSION**
11. **OTHER BUSINESS**
  - a. **Proposed Resolution 2019-2315; Disclosure of Executive Session Minutes.**  
*Approves the disclosure of Executive Session Minutes that the Board of Commissioners has determined are no longer necessary to keep confidential.*
12. **ADJOURNMENT**