

**DuPAGE AIRPORT AUTHORITY
FINANCE, BUDGET AND AUDIT COMMITTEE
WEDNESDAY, NOVEMBER 14, 2018**

A meeting of the Finance, Budget and Audit Committee of the DuPage Airport Authority Board of Commissioners was convened at Prairie Landing Golf Club, 2325 Longest Drive, West Chicago, Illinois on Wednesday, November 14, 2018. Committee Chairman Ledonne called the Meeting to order at 2:01 p.m. and a quorum was present for the meeting.

Commissioners Present: Donnelly, Ledonne, Posch, Wagner.

Commissioners Absent: Sharp

DuPage Airport Authority Staff Present:

Executive Director David Bird; Patrick Hoard, Director of Finance & Administration and Prairie Landing Golf Club; Mark Doles, Director of Aviation Facilities & Properties; Dan Barna, Operations and Capital Program Manager; Pamela Miller, Executive Assistant and Board Liaison.

Others:

Michael Vonic, Jacobs-CH2M

OLD BUSINESS

None

NEW BUSINESS

REVIEW OF FINANCIAL STATEMENTS

Patrick Hoard summarized the financial statements for October 2018. Discussion followed.

Committee Chairman Ledonne informed the Committee that he along with Board Chairman Davis, Executive Director Bird, Patrick Hoard and Mark Doles attended a recent DuPage County Board Meeting. DuPage County Board Chairman Cronin presented the Airport Authority a *Proclamation of Commendation* for receiving an Award from the Government Finance Officers Association (GFOA) for Excellence in Budgeting. Committee Chairman Ledonne read this Proclamation of Commendation into the record and a copy is included as an attachment to these minutes. Staff was congratulated for the recognition.

Proposed Ordinance 2018-329; Adopting the Tentative Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2019 and Ending December 31, 2019. A **MOTION** was made by Commissioner Posch to recommend Board approval of Proposed Ordinance 2018-329; Adopting the Tentative Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2019 and Ending December 31, 2019. The **motion was seconded** by Commissioner Wagner.

Mr. Hoard stated this final Tentative Budget and Appropriations document reflects two changes that were made from the Special Finance Committee Meeting in October: \$500,000 abatement has been included and a decrease in group insurance costs resulting in a \$40,000 savings. Discussion followed. The **motion was passed** by roll call vote (4 -0).

Proposed Ordinance 2018-330; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2018 and ending December 31, 2018.

A **MOTION** was made by Commissioner Wagner to recommend Board approval of Proposed Ordinance 2018-330; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2018 and ending December 31, 2018. The **motion was seconded** by Commissioner Donnelly.

Mr. Hoard stated the Airport Authority has levied taxes in the same amount since 2012 and this Ordinance authorizes the Airport Authority to levy taxes in 2018 to be collected in 2019. An abatement of \$50,000 has been included in the 2019 Budget and Appropriations which will be presented for passage at the March 2019 Board Meeting. Committee Chairman Ledonne stated the Airport Authority has the ability under State Statute to change the amount levied each year by certain percentages. He asked staff to provide, at the January meeting, a report quantifying the amount the Airport Authority has abated and the amount that would be authorized but has not been collected from the period of 2012 to present. Discussion followed. The **motion was passed** by roll call vote (5-0).

Proposed Resolution 2018-2214; Award of a Master Agreement to Gary Spielman Plumbing for On-Call Plumbing Repair Services.

Approves a two-year Master Agreement for as-needed on-call plumbing repairs. Annual cost not-to-exceed \$25,000 or \$5,000 per project.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Resolution 2018-2214; Award of a Master Agreement to Gary Spielman Plumbing for On-Call Plumbing Repair Services. The **motion was seconded** by Commissioner Wagner.

Dan Barna advised this Resolution authorized a two-year agreement; the existing Master Agreement expires on December 1, 2018. He continued that two bids were received, and Gary Spielman Plumbing is recommended for award of this agreement. Mr. Barna reviewed the costs associated and recommended approval. The **motion was passed** by roll call vote (5-0).

OTHER BUSINESS

None

A **MOTION** was made by Commissioner Donnelly to adjourn the Finance, Budget and Audit Committee; the **motion was seconded** by Commissioner Posch and was passed unanimously by voice vote. The meeting adjourned at 2:15 p.m.

Approved at the January 17, 2019 Regular Board Meeting

**Michael V. Ledonne, Chairman
Finance, Budget and Audit Committee**