

**DuPAGE AIRPORT AUTHORITY  
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES COMMITTEE  
WEDNESDAY, SEPTEMBER 19, 2018**

The meeting of the Capital Development, Leasing and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, First Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, September 19, 2018. Committee Chairman Wagner called the meeting to order at 2:39 p.m. and there was a quorum present for the meeting.

**Commissioners Present:** Getz, Ledonne, Posch, Sharp, Wagner.

**Absent:** Chavez

**DAA Staff Present:** Executive Director David Bird; Mark Doles, Director of Aviation Facilities & Properties; Patrick Hoard, Director of Finance and Prairie Landing Golf Club; Dan Barna, Operations and Capital Program Manager; Brian Decoudres, Flight Center General Manger; Pamela Miller, Executive Assistant and Board Liaison.

**Others:** Phil Luetkehans, Schirott, Luetkehans and Garner; Michael Vonic, CH2M; Mark Moran, NAI Hiffman; Dan Swanson, DuPage Pilots Association; Russell Danwin, DuPage Airport Tenant; Lissa Druss, Serafin and Associates.

**Press:** None

**CAPITAL DEVELOPMENT**

**NEW BUSINESS**

**Review of 2019 Capital Budget**

Discussion occurred at the Finance Committee Meeting held just prior to this meeting regarding the Capital Program Budget. All committee members were present for this discussion and no further discussion was needed.

**Proposed Resolution 2018-2204; Award of Contract to VOR Window & Door for Commercial Pedestrian Door Replacement.**

*Approves a project to install eight (8) commercial exterior pedestrian doors. Total authorized construction costs not-to-exceed \$23,457.50 which includes a 10% owner's contingency.*

Dan Barna advised eight (8) exterior pedestrian doors at various locations need replacement and reviewed the scope of this project. He added that four (4) bids were received and upon evaluation VOR Window & Door was determined to be the low, responsive and responsible bidder. Discussion followed.

A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2018-2204; Award of Contract to VOR Window & Door for Commercial Pedestrian Door Replacement. The **motion was seconded** by Commissioner Sharp and was passed by roll call vote (5-0).

**Proposed Resolution 2018-2205; Approving the Concept Plan for the Pipeline Inspection Gauge Launcher Facility Submitted by the Natural Gas Pipeline Company of America, LLC.**

*Approves a plan, including landscaping, for a pipeline pig launcher and receiver to clean the natural gas pipeline within an easement owned by Natural Gas Pipeline Company of America, LLC.*

Mark Doles advised there are two large gas lines running through Airport Authority property and the DuPage Business Center and explained the specific locations involved. Natural Gas Pipeline Company has easements for these areas and they have come forth with a concept plan for a Pipeline Inspection Gauge Launcher facility to be located here. The Airport Authority has always experienced a good partnership

with the Natural Gas Pipeline Company and they did come forth to ask permission to build this facility; even though they may not be required to ask for permission. He continued that multiple documents are being brought up for approval relative to this concept plan. Discussion followed regarding the various easements accompanying the concept plan.

A **MOTION** was made by Commissioner Ledonne to combine Resolutions 2018-2205, 2018-2206, 2018-2207 and 2018-2208, relating to the Natural Gas Pipeline Concept plan and related easements, for consideration by the Board. The **motion to combine these resolutions was seconded** by Commissioner Posch and passed roll call vote (5-0). These resolutions were then read into the record by Executive Director Bird.

**Proposed Resolution 2018-2206; Authorizing the Execution of an Access Easement with Natural Gas Pipeline Company of America, LLC.**

*Approves an easement for the Natural Gas Pipeline Company of America, LLC. to construct an access road to a pipeline pig launcher and receiver.*

**Proposed Resolution 2018-2207; Authorizing the Execution of a Temporary Construction Easement with Natural Gas Pipeline Company of America, LLC.**

*Approves the providing of a temporary easement to the Natural Gas Pipeline Company of America, LLC. for the purpose of constructing a pipeline pig launcher and receiver.*

**Proposed Resolution 2018-2208; Authorizing the Execution of an Access Easement with Natural Gas Pipeline Company of America, LLC.**

*Approves a supplement to an existing easement agreement with Natural Gas Pipeline Company of America, LLC. confirming the ability of the Natural Gas Pipeline Company of America, LLC. to construct a pipeline pig launcher and receiver in its existing easement.*

A **MOTION** was made by Commissioner Sharp to recommend Board approval of Proposed Resolutions 2018-2205, 2018-2206; 2018-2207; 2018-2208; all resolutions are relating to Natural Gas Pipeline of America, LLC. The **motion was seconded** by Commissioner Ledonne and was passed by roll call vote (5-0).

**Proposed Resolution 2018-2209; Authorizing the Execution of a Utility Easement with Comcast and Proposed Resolution 2018-2210; Authorizing the Execution of a Temporary Construction Easement with CCC Inc. were pulled from the agenda with no discussion or action taken by the committee.**

**Proposed Resolution 2018-2211; Authorization to Execute Task Order No. 17 with CH2M for Professional Design Services Associated with Final Cul-du-Sac Design for the Norix Project in the DuPage Business Center.**

*Approves final design phase fees Not-to-Exceed \$57,994.56.*

Mark Doles explained this will authorize CH2M to complete the final design for the cul-du-sac access at the Norix site at the DuPage Business Center. He continued that in the Purchase Agreement with Norix the Airport Authority is required to construct an access road prior to their occupancy. Mr. Doles reviewed the scope of this project and the costs associated; discussion followed.

A **MOTION** was made by Commissioner Ledonne to recommend Board approval of Proposed Resolution 2018-2211; Authorization to Execute Task Order No. 17 with CH2M for Professional Design Services Associated with Final Cul-du-Sac Design for the Norix Project in the DuPage Business Center. The **motion was seconded** by Commissioner Sharp and was passed by roll call vote (5-0).

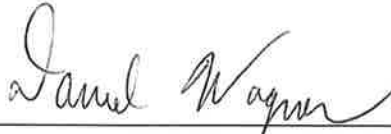
**RECESS TO EXECUTIVE SESSION**

There was no Executive Session.

**OTHER BUSINESS**

None

Commissioner Posch made a **MOTION** to adjourn the Capital Development, Leasing and Customer Fees Committee Meeting; the **motion was seconded** by Commissioner Chavez and was passed by unanimous voice vote. The committee meeting was adjourned at 3:05 p.m.



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**Daniel J. Wagner, Chairman**  
**Capital Development, Leasing and Customer Fees Committee**