

**PUBLIC NOTICE OF
REGULAR BOARD MEETING**

**DuPAGE AIRPORT AUTHORITY
BOARD of COMMISSIONERS**

NOTICE IS HEREBY GIVEN, that the Regular Meeting of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Wednesday, September 19, 2018 at 3:00 p.m.** The meeting will convene in the **First Floor Conference Room of the Daniel L. Goodwin Flight Center Building**, 2700 International Drive, West Chicago, Illinois. A **Tentative Agenda** is attached and made a part hereof this Notice.

A handwritten signature in black ink, appearing to read "Mark Doles", is written over a horizontal line.

**Mark Doles, Assistant Secretary
DuPage Airport Authority Board of Commissioners**

POSTED: September 13, 2018



DUPAGE AIRPORT AUTHORITY

BOARD OF COMMISSIONERS
REGULAR MEETING
WEDNESDAY, SEPTEMBER 19, 2018; 3:00 p.m.

DANIEL L. GOODWIN FLIGHT CENTER BUILDING
FIRST FLOOR CONFERENCE ROOM
2700 INTERNATIONAL DRIVE
WEST CHICAGO, ILLINOIS 60185

TENTATIVE AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. APPROVAL OF MINUTES
 - June 20, 2018 Regular Board Meeting
 - August 24, 2018 Special Board Meeting
 - June 20, 2018 Capital Development, Leasing and Customer Fees Committee
 - June 20, 2018 Finance Committee Meeting
 - July 17, 2018 Special Golf Committee Meeting
5. DIRECTOR'S REPORT
6. REVIEW OF FINANCIAL STATEMENTS
7. REPORT OF OFFICERS/COMMITTEES
 - a. Finance, Budget & Audit Committee
 - b. Capital Development, Leasing & Customer Fees Committee
 - c. Internal Policy and Compliance Committee
 - d. Golf Committee
 - e. DuPage Business Center
8. NEW BUSINESS
 - a. **Proposed Resolution 2018-2194; Award of Contract to J & L Excavating for Directional Boring and HDPE Pipe Replacement at the Prairie Landing Golf Course.**
Approves a directional boring project to install 275LF of HDPE pipe. Total authorized construction cost not-to-exceed \$64,295 which includes a 10% owner's contingency.
Golf

- b. Proposed Resolution 2018-2195; Ratification of the Executive Director's Execution of Change Orders to the Contract with B P & T Construction Company for Prairie Landing Clubhouse Painting and Trim Repairs.**
Ratifies the Executive Director's execution of Change Orders in the amount of \$10,246.50 which exceeds the original authorized construction cost of \$50,146.80 by \$5,687.70 for unforeseen conditions related to rotted trim, rotted structural columns and additional painting not included in the original scope of work.
Golf
- c. Proposed Resolution 2018-2196; Approving the Use of Outside Auditors for the Year 2019.**
Appoints the firm of Sikich LLP as outside auditor for the year 2019. Audit of 2018 financial statements for an all-inclusive maximum fee of \$31,100.
Finance
- d. Proposed Resolution 2018-2197; Authorizing a Professional Services Agreement with Next Generation Strategies, Inc.**
Approves a one (1) year agreement for lobbying services at an annual compensation of \$60,000.
Finance
- e. Proposed Resolution 2018-2198; Award of Bid to Nachurs Alpine Solutions Industrial for the Procurement of Sodium Formate Runway Deicing Material.**
Authorizes the procurement of up to 12 tons of Sodium Formate Runway Deicing Material for the 2018/2019 winter season for an amount not-to-exceed \$20,718.24.
Finance
- f. Proposed Resolution 2018-2199; Award of Bid to Ascent Aviation Group Inc. for the Procurement of Potassium Acetate Runway Deicing Fluid.**
Authorizes the procurement of up to 8,000 gallons of runway deicing fluid for the 2018/2019 winter season for an amount not-to-exceed \$34,720.
Finance
- g. Proposed Resolution 2018-2200; Award of a Master Agreement to FDG Electrical Services Inc. for On-Call Electrical Repair and Maintenance Services.**
Approves a two-year Master Agreement for minor electrical repairs on an as-needed basis. Annual cost not-to-exceed \$25,000 or \$5,000 per project.
Finance
- h. Proposed Resolution 2018-2201; Award of a Master Agreement to KCW Environmental Conditioning, Inc. for On-Call HVAC Repair and Maintenance Services.**
Approves a two-year Master Agreement for minor HVAC repairs on an as-needed basis. Annual cost not-to-exceed \$25,000 or \$5,000 per project.
Finance
- i. Proposed Resolution 2018-2202; Award of a Master Agreement to Solaris Roofing Solutions, Inc. for On-Call Roof Repair and Maintenance Services.**
Approves a two-year Master Agreement for minor roof repairs on an as-needed basis. Annual cost not-to-exceed \$25,000 or \$5,000 per project.
Finance

- j. **Proposed Resolution 2018-2203; Authorizing Payment Under a Non-Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority for Air Traffic Control Services at the DuPage Air Traffic Control Tower for the Period Between October 1, 2018 and September 30, 2019.**
Approves an Agreement between the Federal Aviation Administration ("FAA") and the DuPage Airport Authority whereby the FAA will provide staffing of the DuPage Air Traffic Control Tower from 10:00 PM to 6:00 AM for the period of October 1, 2018 through September 30, 2019. Total authorized cost of \$619,712.65.
Finance
- k. **Proposed Resolution 2018-2204; Award of Contract to VOR Window & Door for Commercial Pedestrian Door Replacement.**
Approves a project to install eight (8) commercial exterior pedestrian doors. Total authorized construction cost not-to-exceed \$23,457.50 which includes a 10% owner's contingency.
Capital
- l. **Proposed Resolution 2018-2205; Approving the Concept Plan for the Pipeline Inspection Gauge Launcher Facility Submitted by the Natural Gas Pipeline Company of America, LLC.**
Approves a plan, including landscaping, for a pipeline pig launcher and receiver to clean the natural gas pipeline within an easement owned by Natural Gas Pipeline Company of America, LLC.
Capital
- m. **Proposed Resolution 2018-2206; Authorizing the Execution of an Access Easement with Natural Gas Pipeline Company of America, LLC.**
Approves an access easement for the Natural Gas Pipeline Company of America, LLC. to construct an access road to a pipeline pig launcher and receiver.
Capital
- n. **Proposed Resolution 2018-2207; Authorizing the Execution of a Temporary Construction Easement with Natural Gas Pipeline Company of America, LLC.**
Approves the providing of a temporary easement to the Natural Gas Pipeline Company of America, LLC. for the purpose of constructing a pipeline pig launcher and receiver.
Capital
- o. **Proposed Resolution 2018-2208; Authorizing the Execution of a Supplement to Easement with Natural Gas Pipeline Company of America, LLC.**
Approves a supplement to an existing easement agreement with Natural Gas Pipeline Company of America, LLC. confirming the ability of the Natural Gas Pipeline Company of America, LLC. to construct a pipeline pig launcher and receiver in its existing easement.
Capital
- p. **Proposed Resolution 2018-2209; Authorizing the Execution of a Utility Easement with Comcast.**
Provides a Permanent Easement to Comcast to allow access for internet access to property owned by the DAA located at 3N060 Powis Road (Travel Express).
Capital

- q. **Proposed Resolution 2018-2210; Authorizing the Execution of a Temporary Construction Easement with UCC Inc.**

Provides a temporary easement for UCC Inc. to construct on behalf of Comcast underground internet cable system to property owned by the DAA located at 3N060 Powis Road (Travel Express).

Capital

- r. **Proposed Resolution 2018-2211; Authorization to Execute Task Order No. 17 with CH2M for Professional Design Services Associated with Final Cul-du-Sac Design for the Norix Project in the DuPage Business Center.**

Approves final design phase fees Not-to-Exceed \$57,994.56.

Capital

- 9. **RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY; AND THE DISCUSSION AND SEMI-ANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES.**

- 10. **RECONVENE REGULAR SESSION**

- 11. **OTHER BUSINESS**

- a. **Proposed Resolution 2018-2212; Disclosure of Executive Session Minutes.**

- b. **Possible Discussion/Action Item Related to Soils in the DuPage Business Center.**

Discussion and possible motion regarding manner in which the DAA shall balance the soils in the DuPage Business Center.

- 12. **ADJOURNMENT**