

PUBLIC NOTICE OF
REGULAR BOARD MEETING
TIME CHANGE FOR BOARD MEETING

DuPAGE AIRPORT AUTHORITY
BOARD of COMMISSIONERS

NOTICE IS HEREBY GIVEN, that the Regular Meeting of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Wednesday, May 23, 2018 at 2:00 p.m.** The meeting will convene in the **First Floor Conference Room of the Daniel L. Goodwin Flight Center Building**, 2700 International Drive, West Chicago, Illinois. A **Tentative Agenda** is attached and made a part hereof this Notice.



Mark Doles, Assistant Secretary
DuPage Airport Authority Board of Commissioners

POSTED: May 17, 2018



**BOARD OF COMMISSIONERS
REGULAR MEETING
WEDNESDAY, MAY 23, 2018; 2:00 p.m.**

**DANIEL L. GOODWIN FLIGHT CENTER BUILDING
FIRST FLOOR CONFERENCE ROOM
2700 INTERNATIONAL DRIVE
WEST CHICAGO, ILLINOIS 60185**

TENTATIVE AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES**
 - March 14, 2018 Regular Board Meeting**
 - March 22, 2018 Special Board Meeting**
 - April 12, 2018 Special Board Meeting**
 - March 14, 2018 Capital Development, Leasing and
Customer Fees Committee**
 - March 14, 2018 Finance Committee Meeting**
 - March 14, 2018 Golf Committee Meeting**
- 5. DIRECTOR'S REPORT**
- 6. REVIEW OF FINANCIAL STATEMENTS**
- 7. REPORT OF OFFICERS/COMMITTEES**
 - a. Finance, Budget & Audit Committee**
 - b. Capital Development, Leasing & Customer Fees Committee**
 - c. Internal Policy and Compliance Committee**
 - d. Golf Committee**
 - e. DuPage Business Center**
- 8. NEW BUSINESS**
 - a. Presentation and Review of the Annual Financial Audit.**
FINANCE (Audit Report Provided Under Separate Cover)

- b. **Proposed Resolution 2018-2168; Authorizing the Execution of a Professional Services Agreement with Gruen Gruen + Associates for an Updated Economic and Fiscal Impact Analysis of the DuPage Business Center and DuPage Airport Authority Business Units.**
Authorizes an Economic and Fiscal Impact Analysis of the DuPage Business Center and DuPage Airport Authority Business Units. Not-to-exceed cost of \$22,100.
FINANCE
- c. **Proposed Resolution 2018-2169; Award of Contract to Nadler Golf Car Sales, Inc. for the Procurement of Two (2) New Golf Turf Utility Vehicles.**
Authorizes the procurement of two (2) new Club Car Carryall 500 Gas Utility Turf Vehicles for a total cost of \$18,834.
FINANCE
- d. **Proposed Resolution 2018-2170; Award of Contract to BP&T Construction Company for the Prairie Landing Clubhouse Painting and Trim Repair Project.**
Authorizes a painting and trim repair project and the Prairie Landing Clubhouse and restroom shelter. Total authorized construction not-to-exceed \$50,146.80, which includes a 10% owner's contingency.
CAPITAL DEVELOPMENT COMMITTEE
- e. **Proposed Resolution 2018-2171; Award of Contract to Northern Illinois Fence, Inc. for Fence Post and Foundation Repairs.**
Authorizes a project to repair 90 fence posts and foundations along Keil Road and DuPage Drive. Total authorized construction not-to-exceed \$31,668, which includes a 4% owner's contingency.
CAPITAL DEVELOPMENT COMMITTEE
- f. **Proposed Resolution 2018-2172; Ratification of the Executive Director's Execution of a Change Order to the Contract with Municipal Well & Pump for Golf Course Irrigation Pump Station Motor Replacement and Pump Rehabilitation.**
Ratifies the Executive Director's execution of a Change Order to add new column pipe and new pumps to the Golf Course Irrigation Pump Station Motor Replacement and Pump Rehabilitation Project. Increases the original authorized construction cost of \$58,499 to \$61,449.
CAPITAL DEVELOPMENT COMMITTEE
- g. **Proposed Resolution 2018-2173; Authorizing the Execution of an Intergovernmental Agreement with the State of Illinois Department of Transportation, Division of Aeronautics for Participation in the Airport Improvement Program Project Known as: Phase 1 – Pavement Rehabilitation of Apron Areas at Echo T-Hangars; DPA-4557**
Authorizes participation in a Federal/State/and locally funded project to mill and overlay hangar apron and taxiway pavement at the Echo T-Hangars including release of the Airport Authority's local share of \$90,382.
CAPITAL DEVELOPMENT COMMITTEE

h. Proposed Resolution 2018-2174; Authorization to Execute Service Order – 01 with Wight & Company for Professional Consulting Services Associated with Construction Plans for 3rd Floor Board Room at the DuPage Flight Center.
Authorizes execution of a Service Order with Wight & Company to provide plans to renovate vacant space on the 3rd floor of the Flight Center to be utilized as a Board room and meeting space for a fixed-fee of \$30,000.00.
CAPITAL DEVELOPMENT COMMITTEE

i. Proposed Resolution 2018-2175; Approving the Concept Plan for the Norix Group, Inc., Innovation Drive, at the DuPage Business Center.
Approves the Concept Plan for Norix Group, Inc. for a manufacturing, warehouse facility on Innovation Drive in the DuPage Business Center on a 22.16 acre parcel.
CAPITAL DEVELOPMENT COMMITTEE

j. Proposed Resolution 2018-2176; Authorization to Execute of Task Order No. 14 with CH2M for Professional Design Services Associated with Preliminary Cul-De-Sac Design for the Norix Project in the DuPage Business Center.
Authorizes execution of a Task Order with CH2M to complete 20% design plans for a roadway north of the proposed Norix development in the DuPage Business Center for a not-to-exceed amount of \$27,104.52.
CAPITAL DEVELOPMENT COMMITTEE

9. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY AND THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY.

10. RECONVENE REGULAR SESSION

11. OTHER BUSINESS

12. ADJOURNMENT