

**DuPAGE AIRPORT AUTHORITY  
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES COMMITTEE  
WEDNESDAY, JANUARY 18, 2017**

The meeting of the Capital Development, Leasing and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, First Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, January 18, 2017. Committee Chairman Wagner called the meeting to order at 2:35 p.m. A quorum was present for this meeting.

**Commissioners Present:** Chavez, Ledonne, Posch, Sharp, Wagner.  
**Absent:** None

**DAA Staff Present:** Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance and Prairie Landing Golf Club; Dan Barna, Procurement Manager; Pamela Miller, Executive Assistant and Board Liaison.

**Others:** Phil Luetkehans, Schirott, Luetkehans and Garner; Michael Vonic, CH2M; Michael Toth, JWI; Brian Quinlan, Burns and McDonnell.

**Press:** None

**CAPITAL DEVELOPMENT**

**NEW BUSINESS**

**Proposed Resolution 2017-2072; Authorizing the Execution of a Cash Farm Lease with Henry Harvell for 338 Acres.**

*Authorizes the execution of a three (3) year Cash Farm Lease for 338 acres located in the DuPage Business Center. \$185 per acre lease rate, \$62,530 annual cash farm rent.*

Dan Barna stated there is currently a three-year cash farm lease for 338 acres at the DuPage Business Center. He continued that the previous cash farm lease was with Henry Harvell and this lease expired on December 31, 2016. Bids were solicited for a new three-year lease and only one bid was received; this cash farm lease was put out for bid a second time and two bids were received. Discussion followed regarding the evaluation of these two bids and Henry Harvell was determined to be the highest and most advantageous bid per acre. Discussion continued and staff recommended approval.

A **MOTION** was made by Commissioner Ledonne for Proposed Resolution 2017-2072; Authorizing the Execution of a Cash Farm Lease with Henry Harvell for 338 Acres. The **motion was seconded** by Commissioner Chavez and was unanimously passed by roll call vote (5-0).

**Proposed Resolution 2017-2074; Authorizing the Execution of a Task Order with Kluber Architects and Engineers for the Project: Replace DuPage Flight Center Boilers/Pumps and Retrofit VAV Boxes.**

*Authorizes a task order for design and construction phase services related to the Flight Center Boiler Replacement and VAV Retrofit Project. Task order fee not-to-exceed \$47,379.*

Mr. Barna reviewed this project to replace two boilers at the Flight Center that were installed in 1993 and reaching their end of life services. He continued to explain the scope of this projects and the type of high efficiency boilers to be installed. He advised that Kluber Architects and Engineers have submitted a Task Order to provide assistance with the Department of Commerce and Economic Opportunity (DCEO) rebate, and the design and construction phase services necessary for completing this project. Discussion followed; Board approval was recommended.

A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2017-2074; Authorizing the Execution of a Task Order with Kluber Architects and Engineers for the Project: Replace DuPage Flight Center Boilers/Pumps and Retrofit VAV Boxes. The **motion was seconded** by Commissioner Chavez and was unanimously passed by roll call vote (5-0).

**Proposed Resolution 2017-2075; Authorizing the Execution of a First Amendment to the Intergovernmental Agreement with the City of West Chicago Fire Protection District.**

*Approves the execution of an Amendment to the IGA with the West Chicago Fire Protection District to provide the 320 Kress Road building for additional training space.*

Mark Doles stated the West Chicago Fire Protection District (WCFPD) previously entered into an Intergovernmental Agreement (IGA) with the Airport Authority to provide aircraft rescue and firefighting services. He continued that the IGA provides 24/7/365 coverage on the Airport by trained personnel, provides certain training for DAA personnel, provides nightly airfield checks and allows for the use of the Airport Authority owned motor vehicles and the fire station. Mr. Doles advised the WCFPD has been looking to undertake additional training opportunities and have expressed interest in utilizing a vacant building located on Airport property at Kress Road for these training opportunities. The Airport Authority is proposing to amend the existing IGA to cover the WCFPD's use of this vacant building on a month-to-month basis to determine if this is a viable option for this training. Mr. Doles reviewed the scope of this proposed amendment to the IGA and discussion followed. Board approval was recommended.

A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2017-2075; Authorizing the Execution of a First Amendment to the Intergovernmental Agreement with the City of West Chicago Fire Protection District. The **motion was seconded** by Commissioner Sharp and was passed unanimously by roll call vote (5-0).

**RECESS TO EXECUTIVE SESSION**

There was no Executive Session.

**OTHER BUSINESS**

**None**

Commissioner Ledonne made a **MOTION** to adjourn the Capital Development, Leasing and Customer Fees Committee Meeting; the **motion was seconded** by Commissioner Sharp and was passed by unanimous voice vote. The committee meeting was adjourned at 2:43 p.m.

**Approved at the March 8, 2017 Board Meeting  
Daniel J. Wagner, Chairman  
Capital Development, Leasing and Customer Fees Committee**