

**PUBLIC NOTICE OF  
REGULAR BOARD MEETING**

**DuPAGE AIRPORT AUTHORITY  
BOARD of COMMISSIONERS**

**NOTICE IS HEREBY GIVEN**, that the Regular Meeting of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Wednesday, September 20, 2017 at 3:00 p.m.** The meeting will convene in the **First Floor Conference Room of the Daniel L. Goodwin Flight Center Building**, 2700 International Drive, West Chicago, Illinois. A **Tentative Agenda** is attached and made a part hereof this Notice.



**Mark Doles, Assistant Secretary  
DuPage Airport Authority Board of Commissioners**

**POSTED: September 18, 2017**



# DUPAGE AIRPORT AUTHORITY

BOARD OF COMMISSIONERS  
REGULAR MEETING  
WEDNESDAY, SEPTEMBER 20, 2017; 3:00 p.m.

DANIEL L. GOODWIN FLIGHT CENTER BUILDING  
FIRST FLOOR CONFERENCE ROOM  
2700 INTERNATIONAL DRIVE  
WEST CHICAGO, ILLINOIS 60185

## TENTATIVE AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. APPROVAL OF MINUTES
  - June 14, 2017 Regular Board Meeting
  - June 14, 2017 Capital Development, Leasing and Customer Fees Committee Meeting
  - June 14, 2017 Finance Committee Meeting
5. DIRECTOR'S REPORT
6. REVIEW OF FINANCIAL STATEMENTS
7. REPORT OF OFFICERS/COMMITTEES
8. NEW BUSINESS
  - a. **Proposed Resolution 2017-2106; Approving the Use of Outside Auditors for the Year 2018.**

*Appoints the firm of Sikich LLP as outside auditor for auditing the 2017 financial statements for an all-inclusive maximum fee of \$30,160.*

**FINANCE**
  - b. **Proposed Resolution 2017-2107; Authorizing an Extension to the Professional Services Agreement with Next Generation Public Affairs, Inc. for Lobbyist Services.**

*Authorizes the execution of an extension to the Agreement for lobbyist services. One year, subject to two (2) one (1) year extensions at the sole discretion of the Authority. Annual compensation of \$60,000 year 1, \$61,800 year 2, and \$63,654 year 3.*

**FINANCE**

- c. **Proposed Resolution 2017-2108; Award of Bid to Nachurs Alpine Solutions for the Procurement of Sodium Formate Runway Deicing Material.**  
*Authorizes the procurement of up to 12 tons of Sodium Formate on an as-needed basis in an amount not-to-exceed \$19,845 for the 2017/2018 winter season.*  
**FINANCE**
  
- d. **Proposed Resolution 2017-2109; Award of Bid to Ascent Aviation Group, Inc. for the Procurement of Potassium Acetate Runway Deicing Fluid.**  
*Authorizes the procurement of up to 8,000 gallons of Potassium Acetate on an as-needed basis in an amount not-to-exceed \$35,120 for the 2017/2018 winter season.*  
**FINANCE**
  
- e. **Proposed Resolution 2017-2110; Award of Master Agreement to Overhead Door Solutions Inc. for On-Call Hangar Door Repair Services.**  
*Approves a two (2) year time and material Master Agreement for hangar door repair services on an as-needed basis. Not-to-exceed \$25,000 annually or \$5,000 per project.*  
**FINANCE**
  
- f. **Proposed Resolution 2017-2111; Award of Contract to Fox Valley Fire & Safety Company for Sprinkler and Fire Alarm System Testing and Maintenance Services.**  
*Approves a one (1) year Sprinkler and Fire Alarm System Testing and Maintenance Contract subject to four (4) one (1) year extensions at the sole discretion of the Authority. Testing fees of \$14,800 year 1, \$21,250 year 2, \$15,000 each year for years 3, 4 and 5.*  
**FINANCE**
  
- g. **Proposed Resolution 2017-2112; Award of Contract to Netrix LLC. for Managed IT Services.**  
*Approves a three (3) year Contract for Managed IT Services. Annual fees of \$61,410 for managed services, a \$111,632.21 equipment and software purchase, and annual internet services of \$12,588.*  
**FINANCE**
  
- h. **Proposed Resolution 2017-2113; Authorizing the Execution of a Non-Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to Provide Airport Traffic Control Services at the DuPage Air Traffic Control Tower.**  
*Approves an Agreement between the Federal Aviation Administration ("FAA") and the DuPage Airport Authority whereby the FAA will provide staffing of the DuPage Air Traffic Control Tower from 10:00 PM to 6:00 AM for the period of October 1, 2017 through September 30, 2018. Total authorized cost of \$594,818.00.*  
**FINANCE**
  
- i. **Proposed Resolution 2017-2114; Award of Contract to Campton Construction, Inc. for the DuPage Business Center Excavation Project.**  
*Approves a project to excavate and fill approximately 3,500 cubic yards of soil at the DuPage Business Center. Total authorized construction not-to-exceed \$51,700, which includes a 10% owner's contingency.*  
**CAPITAL DEVELOPMENT**

- j. Proposed Resolution 2017-2115; Award of Contract to Quantum Sign Corporation for Fabrication and Installation of Exterior Wayfinding Signage.**  
*Approves a project to fabricate and install wayfinding landside signage on Airport property. Total authorized construction not-to-exceed \$126,409.80, which includes a 10% owner's contingency.*

**CAPITAL DEVELOPMENT**

- k. Proposed Resolution 2017-2116; Authorizing the Execution of a Professional Services Agreement with Crawford, Murphy & Tilly, Inc. for the DuPage Airport Authority Master Plan Update and Airport Layout Plan GIS/EALP Update.**  
*Authorizes the execution of a Professional Services Agreement to conduct an Airport Master Plan and ALP Update for a fee not-to-exceed \$709,942.*

**CAPITAL DEVELOPMENT**

- l. Proposed Resolution 2017-2117; Authorizing the Execution of a Cash Farm Lease with Jeff Laczynski for 220 Acres.**  
*Authorizes a one (1) year Cash Farm Lease subject to two (2) one (1) year extensions at the sole discretion of the Authority. Annual rent of \$23,100 (\$105 per acre) paid on March 15<sup>th</sup>.*

**CAPITAL DEVELOPMENT**

- m. Proposed Resolution 2017-2118; Authorizing the Execution of Easement Agreement with Commonwealth Edison Company.**  
*Authorizes the execution of an easement to Commonwealth Edison Company for installation of facilities adjacent to Kautz Road and International Drive.*

**CAPITAL DEVELOPMENT**

- n. Proposed Resolution 2017-2119; Authorizing the Execution of Certain Documents for 1525 Kautz Road.**  
*Authorizes the execution of a Consent to Assignment of Land Lease and Estoppel Certificate for the tenant's assignment of the Land Lease Agreement for the Airport Authority property known as 1525 Kautz Rd., West Chicago, Illinois.*

**CAPITAL DEVELOPMENT**

- o. Proposed Resolution 2017-2120; Authorizing the Execution of a Waiver Agreement with CenterPoint Properties Trust to Terminate CNT's Exclusive Right to Develop and Lease the DuPage Business Center as it Relates to Norix Group, Inc.**  
*Agreement with CenterPoint Properties Trust to waive right to lease or sell land to Norix in exchange for fee of \$100,000.*

**CAPITAL DEVELOPMENT**

- p. Proposed Resolution 2017-2121; Approving the Execution of a Temporary Construction Easement Agreement Between the DuPage Airport Authority, the County of Kane and National Technologies NTI.**  
*Agreement to provide temporary construction easement to County of Kane and National Technologies NTI to make duct bank repairs in the DuPage Business Center.*

**CAPITAL DEVELOPMENT**

9. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY AND THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY.
10. RECONVENE REGULAR SESSION
11. OTHER BUSINESS
12. ADJOURNMENT