

**PUBLIC NOTICE OF  
REGULAR AND ANNUAL BOARD MEETING**

**DuPAGE AIRPORT AUTHORITY  
BOARD of COMMISSIONERS**

**NOTICE IS HEREBY GIVEN**, that the Regular and Annual Meeting of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Wednesday, January 14, 2015 at 3:00 p.m.** The meeting will convene in the **First Floor Conference Room of the DuPage Flight Center**, 2700 International Drive, West Chicago, Illinois. A **Tentative Agenda** is attached and made a part hereof this Notice.



---

**Mark Doles, Assistant Secretary  
DuPage Airport Authority Board of Commissioners**

**POSTED:            JANUARY 8, 2015**



**BOARD OF COMMISSIONERS  
REGULAR MEETING and ANNUAL MEETING  
WEDNESDAY, JANUARY 14, 2015; 3:00 p.m.**

**DUPAGE AIRPORT AUTHORITY  
FLIGHT CENTER BUILDING  
2700 INTERNATIONAL DRIVE  
WEST CHICAGO, ILLINOIS 25185**

**TENTATIVE AGENDA**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

**RECESS REGULAR MEETING**

**CONVENE ANNUAL MEETING**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ELECTION OF OFFICERS FOR THE 2015 FISCAL YEAR**
  - a. Chairman**
  - b. Vice-Chairman**
  - c. Treasurer**
  - d. Secretary**
  - e. Assistant Treasurer**
  - f. Assistant Secretary**
- 4. REVIEW OF COMMITTEE ASSIGNMENTS**
- 5. APPROVAL OF 2015 MEETING CALENDAR**
- 6. ADJOURNMENT OF ANNUAL MEETING**

**RECONVENE REGULAR MEETING**

4. **APPROVAL OF MINUTES**
  - a. **November 12, 2014 Regular Board Meeting**
  - b. **November 4, 2014 Special Capital Development, Leasing and Customer Fees Committee Meeting**
  - c. **November 12, 2014 Capital Development, Leasing and Customer Fees Committee Meeting**
  - d. **October 28, 2014 Special Finance, Budget and Audit Committee Meeting**
  - e. **November 12, 2014 Finance, Budget and Audit Committee Meeting**
5. **DIRECTOR'S REPORT**
6. **REVIEW OF FINANCIAL STATEMENTS**
7. **REPORT OF OFFICERS/COMMITTEES**
  - a. **Internal Policy and Compliance Committee**
  - b. **Finance, Budget & Audit Committee**
  - c. **Golf Committee**
  - d. **Capital Development, Leasing & Customer Fees Committee**
  - e. **DuPage Business Center**
8. **OLD BUSINESS**

None
9. **NEW BUSINESS**
  - a. **Proposed Ordinance 2015-280; Adopting Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2015 and Ending December 31, 2015.**  
*– Finance Committee*
  - b. **Proposed Ordinance 2015-281; An Ordinance of the DuPage Airport Authority Promulgating Regulations Under the Freedom of Information Act.**  
*– Finance Committee*
  - c. **Proposed Resolution 2015-1900; Approving the Use of Outside Attorneys for the Fiscal Year 2015.**  
*Approves utilizing the firms of Schirott, Luetkehans and Garner and SheppardMullin to provide legal services for the 2015 fiscal year.*  
*– Finance Committee*
  - d. **Proposed Resolution 2015-1901; Authorizing the Execution of a Professional Services Agreement with Serafin & Associates Inc. for Marketing and Communication Services.**  
*Approves an Agreement for providing marketing and communications support for the Flight Center, DuPage Business Center and Prairie Landing Golf Club at a total not-to exceed cost of \$42,500.*  
*– Finance Committee*

- e. **Proposed Resolution 2014-1902; Authorizing the Award of an Aviation Fuel Supply Contract.**  
*Approves Executive Director and Legal Counsel to finalize and execute required contract documents with Phillips 66 to be the aviation fuel supplier for the DuPage Airport Authority for a 5-year term commencing April 1, 2015.*  
**– Finance Committee**
- f. **Proposed Resolution 2015-1903; Authorizing the Execution of a Contract with Kellogg, Brown and Root Services, Inc. to Remodel the Prairie Landing Golf Club Service Bar.**  
*Approves a Contract for Prairie Landing Golf Club Service Bar remodeling. Remodeling includes new service windows, wall covering, ceiling tile and grid, countertop, cabinets, shelving and lighting. Total authorized construction cost of \$35,786.96 including a 10% owner's contingency.*  
**– Capital Development Committee**
- g. **Proposed Resolution 2015-1904; Authorizing the Execution of Task Order No. 27 with CH2M Hill, Inc. for Design Phase Services: Mill and Overlay Keil Road – Crack Repair Tower Road Parking Lot.**  
*Approves a Task Order with CH2M Hill for design phase services for a project to Mill and Overlay Keil Road; repair asphalt pavement cracks in the Tower Road parking lot, design of speed table zones, associated marking and signage. Total authorized professional services not-to-exceed cost of \$24,000.00.*  
**– Capital Development Committee**
- h. **Proposed Resolution 2015-1905; Authorizing the Execution of Task Order No. 30 with CH2M Hill, Inc. for Program Management Services.**  
*Approves a Task Order with CH2M Hill for Program Management of 2015 Capital Improvement Projects. Total authorized professional services not-to-exceed cost of \$94,000.*  
**– Capital Development Committee**
- i. **Proposed Resolution 2015-1906; Declaration of Airport Authority Property as Surplus and Authorization to Publish Notice Requesting Offers to Purchase Surplus Property.**  
*Declares 25.065 acres of real property owned by the Authority and located in the DuPage Business Center to be surplus property and authorizes the publication of a notice requesting offers to purchase the property.*  
**– Capital Development Committee**
- j. **Proposed Resolution 2015-1907; Approving Vacant Land Purchase Agreement with CenterPoint Properties Trust for 2500 Enterprise Circle (Project Steel).** Approves a Vacant Land Purchase Agreement for 14.55 acres at 2500 Enterprise Circle in the amount of \$1,870,194.00. Said Vacant Land Purchase Agreement contains an option to purchase 10.51 additional acres in the amount of \$1,350,699.00. Said option to be exercised by September 30, 2017.  
**– Capital Development Committee**

**k. Proposed Resolution 2015-1908; Approving Revised Concept Plan for 2500 Enterprise Circle (Project Steel).**

*Approves the Revised Concept Plan dated December 4, 2014 for a 299,250 square foot light industrial building on 14.55 acres at 2500 Enterprise Circle with variations related to parking and height under the Minimum Design Standards for the DuPage Business Center and Section 10.5 of the City of West Chicago Zoning Ordinance.*

**– Capital Development Committee**

**l. Proposed Resolution 2015-1909; Approving Concept Plan for 2560 Enterprise Circle (Project Spectrum).**

*Approves the Concept Plan dated December 17, 2014 for a 318,170 square foot light industrial building on 20.56 acres at 2560 Enterprise Circle subject to approval by the City of West Chicago.*

**– Capital Development Committee**

- 10. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; AND THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY.**
- 11. RECONVENE REGULAR SESSION**
- 12. OTHER BUSINESS**
- 13. ADJOURNMENT**