

**DuPAGE AIRPORT AUTHORITY
REGULAR BOARD MEETING
Wednesday, March 13, 2013
DuPage Flight Center, 2700 International Drive, West Chicago
1st Floor Conference Room**

The Regular Meeting of the Board of Commissioners of the DuPage Airport Authority was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, 3rd Floor Conference Room; Wednesday, March 13, 2013. Chairman Davis called the meeting to order at 3:10 p.m. and a quorum was present for the meeting.

Commissioners Present: Davis, Donnelly, Gillett, Gorski, Huizenga, LaMantia, Sabathne', Thompson.

Commissioners Absent: None

DuPage Airport Authority Staff Present: David Bird, Executive Director; Byron Miller, Director of Operations; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance; John Schlaman, General Manager Prairie Landing Golf Club; Anna Marano, Procurement Analyst; Anna Normoyle, Marketing Coordinator; Pam Miller, Executive Assistant and Board Liaison.

Others in Attendance: Phil Luetkehans, Schirott & Luetkehans; Dan Pape, Crawford, Murphy & Tilly; Edward Harrington, CenterPoint Properties Trust; Michael Vonic, CH2M Hill; J. McComuskie, LDC/LMCC.

Members of the Press: None

APPROVAL OF MINUTES

Chairman Davis asked for additions or corrections to the minutes of January 9, 2013 Annual and Regular Board Meeting and there were none. Commissioner Gorski made a **MOTION** to approve the minutes of the January 9, 2013 Annual and Regular Board Meeting and Commissioner Gillett **seconded this motion**. The motion was passed unanimously by roll call vote (8-0).

Chairman Davis asked for additions or corrections to the minutes of the January 17, 2013 Special Board Meeting. Commissioner Gorski made a **MOTION** to approve the minutes of the January 17, 2013 Special Board Meeting and Commissioner Donnelly **seconded this motion**. The motion was passed unanimously by roll call vote (8-0).

Chairman Davis asked for additions or corrections to the minutes of the January 9, 2013 Finance, Budget and Audit Committee Meeting and there were none. Commissioner Donnelly made a **MOTION** to approve the minutes of the January 9, 2013 Finance, Budget and Audit Committee Meeting and Commissioner Huizenga **seconded this motion**. The motion was passed unanimously by roll call vote (8-0).

Chairman Davis asked for additions or corrections to the minutes of the January 9, 2013 Capital Development, Leasing and Customer Fees Committee Meeting. Commissioner Sabathne' made a **MOTION** to approve the minutes of the January 9, 2013 Capital Development, Leasing and Customer Fees Committee Meeting and Commissioner LaMantia **seconded this motion**. The motion was passed unanimously by roll call vote (8-0).

PUBLIC COMMENT

None

DIRECTOR'S REPORT

Executive Director Bird reported that the Federal budget sequestering is having a limited impact on the Airport Authority with the potential closure of the Air Traffic Control Towers across the country. He continued that no official word has been received from the FAA that DuPage Airport is on the closure list, however criteria has been established for evaluating the towers to be kept open; a required 150,000 operations per year or 10,000 commercial operations per year and the Airport Authority does not meet that criteria. Discussion followed. Executive Director Bird continued that the Airport Authority will attempt to secure support to avoid closure of the control tower. He added that the Airport Authority will also be looking to secure service from a contract tower company to keep the control tower open at the current level of service and 100% locally funded by the Airport Authority. He added that it is critical to maintain our current service level. Executive Director Bird will provide more information by the May Board Meeting or as it is received. Tower closure will not occur until the end of the Federal Fiscal Year; October 1, 2013. Discussion continued.

Executive Director Bird discussed the monthly operating statistics:

For the month of January, total fuel sales increased 3.9% from 2012. 100LL fuel sales increased in excess of 20%. Overall Operations were down for January. In February total fuel sales were up almost 4%; 100LL fuel sales increased 6.9% and Jet A fuel sales at 3.4%.

Executive Director Bird advised that staff was made aware that NTSB, the tenant who currently occupies space in the Government Center Building, will not be renewing their lease. Their personnel will be starting to work from home. He continued this will be a significant impact on revenues for the 2013 fiscal year. Exelon, a recent new tenant for the Airport, has taken occupancy of their office and hangar space and their aircraft is now on the airfield. Valley Air has added an aircraft to the airfield. Discussion followed.

Executive Director Bird continued to review the ongoing Airport projects:

Phase II of Flight Center Renovations is underway and on schedule. The main conference room should be completed and ready for the June Board Meeting.

An RFP for the new website redesign will be issued next week; this is a key marketing component for this facility. Anna Normoyle will be heading up this project. Discussion followed.

Upcoming projects on the Board Meeting Agenda: Construction of the new Airfield Rescue and Fire Fighting (ARFF) Station; the Design Contract for widening Runway 2L 20R to 150'. Also a large project for this year will be Prairie Landing Golf Course bunker renovation. A presentation regarding this project was provided at the Golf Committee Meeting earlier in the day by Bruce Charlton of Robert Trent Jones.

Attorney Luetkehans discussed recent changes in statutes relating to real estate taxes and how that might affect Prairie Landing Golf Club. Discussion followed on the option for pursuing an open space exemption for Prairie Landing Golf Course, clubhouse and the maintenance facility which would provide significant savings to the Airport Authority in real estate taxes and would also make Prairie Landing more profitable. Attorney Luetkehans asked if the Board would be agreeable for legal staff to move forward with the plan as discussed and all were in agreement.

Executive Director Bird commented on the concept of adopting a consent agenda for future Board Meetings. The consent agenda would cover all routine items that have been reviewed by

the respective committees and recommended for Board approval. He continued that any member of Board would have the ability to move items to the regular agenda if they wished to have more discussion prior to Board action. Chairman Davis stated that he felt this would expedite the process for Board Meetings by approving items have been recommended for Board approval by the Committees, are within budget and are in agreement with the Airport Authority Procurement Policies and Procedures; all Board members agreed.

REVIEW OF FINANCIAL STATEMENTS

Executive Director Bird asked Patrick Hoard to provide a review of the Financial Statements for January and February; discussion followed.

REPORT OF COMMITTEES

Internal Policy and Compliance Committee:

Commissioner Gillett advised that the Internal Policy and Compliance Committee had no reason to meet since the last Board Meeting, therefore no report was given.

Finance, Budget and Audit Committee:

Commissioner Huizenga advised that the Finance Committee met earlier in the day and a number of Ordinances and Resolutions were considered. He continued that all were favorably recommended for Board approval and would be addressed later in the meeting.

Golf Committee:

Commissioner Donnelly advised that he met with John Schlaman earlier and was introduced to the new members of the banquet staff. He continued that at the Golf Committee Meeting, Bruce Charlton of Robert Trent Jones provided a presentation on the recommended changes in golf course design that would make it more difficult for higher handicappers, much more fun for the average golfer and reduce maintenance costs significantly. Commissioner Donnelly stated these improvements would hopefully entice more golf outings to the course. Discussion followed.

Capital Development, Leasing and Customer Fees:

Commissioner Gorski reported that the Capital Development, Leasing and Customer Fees Committee met earlier and the Committee considered agenda items 9.j. through 9.p. relating to various airfield projects; all were unanimously recommended for Board approval. He reported that the Committee recommended that item 9j. relating to the Flight Center Building curtain wall replacement be modified to include replacement of all four sides of the building, completing the entire project with the same vendor. This will be discussed with the Board later in the meeting.

Business Park:

Executive Director Bird asked Ed Harrington of CenterPoint Properties to provide this report. Mr. Harrington stated no inquiries had been received for the Business Center since the last Board Meeting. He reported that CenterPoint continues to meet with Jones Lang LaSalle but no resurgence in interest for the Business Center has been seen since the upswing in economic conditions. Discussion followed and Chairman Davis stated the Board would very much like to see the Business Center be successful and will support that effort in every way possible. Mr. Harrington stated that at the completion of the Amended Development Agreement last year an Association was established and he asked if any meetings of the Association have been planned. Executive Director Bird replied that a meeting of the Association will be scheduled soon.

OLD BUSINESS

None

NEW BUSINESS

Proposed Ordinance 2013-263; An Ordinance Abating Levy of Tax Authorized by Ordinance 2012-256; An Ordinance of the DuPage Airport Authority Levying Taxes for Corporate Purposes of the DuPage Airport Authority for the Fiscal year January 1, 2012 through December 31, 2012.

Executive Director Bird discussed the Abatement of the Property Tax Levy for the Fiscal Year 2012. He stated that last year the Levy was permanently abated and this Ordinance would abate the levy in the amount of \$500,000 for the 2012 Fiscal Year; this is not a permanent abatement. Discussion followed. Executive Director Bird advised that the Finance Committee requested that staff develop a capital program cash flow report to help establish a means for evaluating the Airport's capital needs for the future. He stated this will be a 10-year plan for capital expenditures and will be prepared for review at the May meetings. Discussion continued.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Ordinance 2013-263; An Ordinance Abating Levy of Tax Authorized by Ordinance 2012-256; An Ordinance of the DuPage Airport Authority Levying Taxes for Corporate Purposes of the DuPage Airport Authority for the Fiscal Year January 1, 2012 through December 31, 2012. The **motion was seconded** by Commissioner Gorski and was passed unanimously by roll call vote (8-0).

Proposed Ordinance 2013-264; An Ordinance Amending the Investment Policy for the DuPage Airport Authority and Repealing Ordinance 2012-255.

Executive Director Bird asked Patrick Hoard to discuss this Proposed Ordinance. Mr. Hoard advised he reviewed the modifications made in the Airport Authority Investment Policy with the Finance Committee earlier in the day. He explained that these were very minor modifications that were recommended by PNC Bank who provides financial investment services for the Airport Authority. Discussion followed. Staff and the Finance Committee recommended Board approval.

A **MOTION** was made by Commissioner Huizenga to approve Proposed Ordinance 2013-264; An Ordinance Amending the Investment Policy for the DuPage Airport Authority and Repealing Ordinance 2012-255. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (8-0).

Proposed Resolution 2013-1714; Appointment of an Illinois Municipal Retirement Fund Authorized Agent for the DuPage Airport Authority.

Executive Director Bird asked Patrick Hoard to explain the IMRF Authorized Agent for the Airport Authority. Mr. Hoard stated that employees who work over 1000 hours per year are enrolled in the Illinois Municipal Retirement Fund (IMRF). He continued that the IMRF requires a Resolution to be adopted by the Board appointing a representative to act as the Airport Authority's Agent. Mr. Hoard advised that the staff member currently serving in this capacity for the Airport Authority is Julie Meo who has been a Senior Accountant for the Airport Authority for many years. Mrs. Meo will be retiring effective April 1, 2013 and Chuck Serrurier will assume these duties. Mr. Serrurier is a Senior Accountant with the Airport Authority and has been with the Airport Authority for more than 20 years. Staff and the Finance Committee recommended Board approval. Discussion followed.

A **MOTION** was made by Commissioner Sabathne' to approve Proposed Resolution 2013-1714; Appointment of an Illinois Municipal Retirement Fund Authorized Agent for the DuPage Airport Authority. The **motion was seconded** by Commissioner Thompson and was passed unanimously by roll call vote (8-0).

Proposed Resolution 2013-1715; Award of Bid to Eagle Tugs for the Procurement of One (1) All Wheel Drive Diesel Powered Aircraft Tug.

Executive Director Bird explained that Eagle Tugs was the low responsive bidder for this purchase. The Finance Committee considered this bid award at their earlier meeting and unanimously recommended Board approval.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2013-1715; Award of Bid to Eagle Tugs for the Procurement of One (1) All Wheel Drive Diesel Powered Aircraft Tug. The **motion was seconded** by Commissioner Gorski and was passed unanimously by roll call vote (8-0).

Proposed Resolution 2013-1716; Award of Bid to Advance Disposal Services Solid Waste Midwest, LLC for Garbage Disposal Services.

Executive Director Bird advised this award of bid was reviewed by the Finance Committee at their earlier meeting and staff recommended approval. The Committee unanimously recommended Board approval to Advance Disposal Services Solid Waste Midwest, LLC for Garbage Disposal Services.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2013-1716; Award of Bid to Advance Disposal Services Solid Waste Midwest, LLC for Garbage Disposal Services. The **motion was seconded** by Commissioner Sabathne' and was passed unanimously by roll call vote (8-0).

Proposed Resolution 2013-1717; Award of an Electric Energy Supplier Agreement.

Executive Director Bird advised that the Airport Authority purchases electric energy from suppliers on an annual basis. He continued that for 2013 the lowest bid was from Ameren Energy and their lowest and best offer was received at 10 a.m. this day. Attorney Luetkehans stated that Ameren's agreement is being reviewed by legal staff. The clause contained in the resolution states the Airport Authority may defer to the second lowest bidder after negotiations if Ameren is unable to meet the contract requirements. Discussion followed. Staff and Finance Committee recommended Board approval.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2013-1717; Award of an Electric Energy Supplier Agreement. The **motion was seconded** by Commissioner Gorski and was passed unanimously by roll call vote (8-0).

Proposed Resolution 2013-1718; Award of Contract to Valley Linen Supply for Linen and Towel Rental Services.

Executive Director Bird advised the award of contract was reviewed by the Finance Committee and recommended for approval by the staff. The Finance Committee unanimously recommended passage by the Board.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2013-1718; Award of Contract to Valley Linen Supply for Linen and Towel Rental Services. The **motion was seconded** by Commissioner Gorski and was passed unanimously by roll call vote (8-0).

Proposed Resolution 2013-1719; Award of Bid to Alaniz Landscape Group, Inc. for Landscape Maintenance Service for the DuPage Business Center.

Executive Director Bird advised that the Finance Committee considered this item at their earlier meeting and staff recommended approval. The Finance Committee unanimously recommended Board approval.

A **MOTION** was made by Commissioner Sabathne' to approve Proposed Resolution 2013-1719; Award of Bid to Alaniz Landscape Group, Inc. for landscape maintenance service at the DuPage Business Center. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (8-0).

Proposed Resolution 2013-1720; Disposition of Surplus Personal Property.

Executive Director Bird stated that staff and the Finance Committee recommended Board approval.

A **MOTION** was made by Commissioner Thompson to approve Proposed Resolution 2013-1720; Disposition of Surplus Personal Property. The **motion was seconded** by Commissioner Gorski and was passed unanimously by roll call vote (8-0).

Proposed Resolution 2013-1721; Award of Bid to Precision Wall Systems, Inc. for the Curtain Wall Replacement.

Executive Director Bird discussed the award to Precision Wall Systems Inc. for the Flight Center Building Curtain Wall System. He stated that after review, the Capital Development Committee recommended that modifications be made to include all four sides of the building to complete the entire project with one vendor. He continued that a 5% contingency would also be included bringing the total amount of the project to \$1,740,585; the resolution will be amended to reflect the total project costs. Discussion followed. Staff and the Capital Development Committee recommended Board approval subject to the modifications as discussed.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2013-1721; Award of Bid to Precision Wall Systems, Inc. for the Curtain Wall Replacement. The **motion was seconded** by Commissioner Gorski and was passed unanimously by roll call vote (8-0).

Proposed Resolution 2013-1722; Award of Bid to Schramm Construction for the Aircraft Rescue and Fire Fighting Station.

Executive Director Bird stated Schramm Construction was the low responsive bidder for construction of the Aircraft Rescue and Fire Fighting (ARFF) Station. He continued that the new fire station be located in a very visible part of the airfield which will provide a great marketing tool for the Airport. Discussion followed and staff and the Capital Development Committee recommended Board approval.

A **MOTION** was made by Commissioner Gorski to approve Proposed Resolution 2013-1722; Award of Bid to Schramm Construction for the Aircraft Rescue and Fire Fighting Station. The **motion was seconded** by Commissioner Sabathne' and was passed unanimously by roll call vote (8-0).

Proposed Resolution 2013-1726; Authorizing the Execution of an Agreement with FGM for Construction Administration Services for the Aircraft Rescue and Fire Fighting Station.

Executive Director Bird advised that FGM Architects will provide construction observation and administrative services for the new Aircraft Rescue and Fire Fighting (ARFF) station. Staff and the Capital Development Committee recommended Board approval.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2013-1726; Authorizing the Execution of an Agreement with FGM for Construction Administration Services for the Aircraft Rescue and Fire Fighting Station. The **motion was seconded** by Commissioner Gorski and was passed unanimously by roll call vote (8-0).

Proposed Resolution 2013-1723; Award of Bid to Anthony Roofing, Inc. for Removal of the Mansard Roof on E-20 Hangar.

Executive Director Bird asked Byron Miller to review this project. Mr. Miller explained the scope of this project and advised this award was considered by the Capital Development Committee at their earlier meeting. Staff and the Capital Development Committee unanimously recommended Board approval.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2013-1723; Award of Bid to Anthony Roofing, Inc. for Removal of the Mansard Roof on E-20 Hangar. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (8-0).

Proposed Resolution 2013-1724; Authorizing the Execution of an Amendment to an Agreement for Engineering Services from Crawford, Murphy and Tilly, Inc. for the Project to Rehabilitate Runway 2L/20R and Taxiway W – Phase 1 Widen to 150’.

Executive Director Bird explained that the first phase of this project is to widen Runway 2L 20R to provide a increased crosswind component for the Airport. He provided a brief history for this project which began in 2008 and discussion occurred. The Capital Development Committee considered this amendment to the Engineering Services Agreement for this project at their earlier meeting Staff and the Committee unanimously recommended Board approval.

A **MOTION** was made by Commissioner Gorski to approve Proposed Resolution 2013-1724; Authorizing the Execution of an Amendment to an Agreement for Engineering Services from Crawford, Murphy and Tilly, Inc. for the Project to Rehabilitate Runway 2L/20R and Taxiway W – Phase 1 Widen to 150’. The **motion was seconded** by Commissioner Sabathne’ and was passed unanimously by roll call vote (8-0).

Proposed Resolution 2013-1725; Authorizing the Execution of an Amendment to a Professional Services Agreement with Crawford, Murphy and Tilly, Inc. for Construction Phase Engineering Services for Construction of the East Side Drainage System – Phase 1.

Executive Director Bird advised that the Capital Development Committee considered this amendment to the Professional Services Agreement with Crawford, Murphy and Tilly at their earlier meeting and staff recommended approval. The Capital Development Committee unanimously recommended Board approval.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2013-1725; Authorizing the Execution of an Amendment to a Professional Services Agreement with Crawford, Murphy and Tilly, Inc. for Construction Phase Engineering Services for Construction of the East Side Drainage System – Phase 1. The **motion was seconded** by Commissioner Thompson and was passed unanimously by roll call vote (8-0).

RECESS TO EXECUTIVE SESSION

A **MOTION** was made by Commissioner LaMantia to recess to Executive Session for the discussion of the setting of a price for sale or lease of property owned by the DuPage Airport Authority. The **motion was seconded** by Commissioner Gorski and was passed unanimously by roll call vote (8-0). The Regular Meeting was recessed to Executive Session at 4:31 p.m. and was reconvened at 4:50 p.m. Upon roll call, a quorum was present for the remainder of the Regular Meeting.

Proposed Resolution 2013-1727; Authorizing the Execution of an Amended Hangar Lease Agreement for Travel Express Aviation.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2013-1727; Authorizing the Execution of an Amended Hangar Lease Agreement for Travel Express Aviation as discussed during the Executive Session. The **motion was seconded** by Commissioner Gorski and was passed unanimously by roll call vote (8-0).

OTHER BUSINESS

None

A **MOTION** was made by Commissioner Huizenga to adjourn the Regular Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner Gorski and was passed unanimously by voice vote; the meeting was adjourned at 4:57 p.m.

Stephen L. Davis
Chairman

(ATTEST)

Dayle M. Gillett
Secretary

**DuPAGE AIRPORT AUTHORITY
FINANCE, BUDGET AND AUDIT COMMITTEE
WEDNESDAY, MARCH 13, 2013**

A meeting of the Finance, Budget and Audit Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room, on Wednesday, March 13, 2013. Chairman Huizenga called the meeting to order at 12:05 p.m.

Commissioners Present: Donnelly, Huizenga, Sabathne', Davis.

Commissioners Absent: None

DuPage Airport Authority Staff Present: Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Byron Miller, Director of Operations; Patrick Hoard, Director of Finance; John Schlaman, General Manager of Prairie Landing Golf Club; Anna Marano, Procurement Analyst; Pam Miller, Executive Assistant and Board Liaison.

Others: None

OLD BUSINESS

None

NEW BUSINESS

Review of Financial Statements

Mr. Hoard reviewed the December 2012 and January 2013 Financial Statements.

December 2012:

Total Operating Revenues were increased for all three businesses.

Total Operating Expenditures were down slightly by 1% Year-to-Date.

Net Profit from Operations was up nearly 300%.

Total Non Operating Revenue increased as a result of the land sales last year.

Total Non Operating Expenses increased 24%; Net profit from Non Operations was up 83%

Net Profit excluding depreciation was up 92% from budget.

Ending Cash Balance for 2012 was significantly higher than anticipated.

Discussion followed.

January 2013:

Total Operating Revenue was up for all business at 5% from 2012. The increase in revenue for Prairie Landing Golf Club was significant and is largely driven by membership fees being collected in January. Total Operating Expenses for all businesses are down 6% from the amount budgeted. A payment for property taxes is normally received in January however this year was not received until February. Mr. Hoard continued to review the Capital Program expenditures, as well as the remaining financial statements. Discussion followed.

Mr. Hoard then distributed the Accounts Receivables Aging Report and discussion followed.

Chairman Huizenga asked staff to prepare a long term Capital Projects Cash Flow Analysis to show capital projects that are planned for the next 10 years. Executive Director Bird stated that this would be prepared for discussion at the May meeting.

Proposed Ordinance 2013-263; An Ordinance Abating Levy of Tax Authorized by Ordinance 2012-256; An Ordinance of the DuPage Airport Authority Levying Taxes for Corporate Purposes of the DuPage Airport Authority for the Fiscal Year January 1, 2012 through December 31, 2012.

Executive Director Bird stated that last year the Property Tax Levy was permanently abated and this Ordinance would begin the three year process again by abating the levy in the amount of \$500,000 for the 2012 Fiscal Year; this is not a permanent abatement. Discussion followed.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Ordinance 2013-263; An Ordinance Abating Levy of Tax Authorized by Ordinance 2012-256; An Ordinance of the DuPage Airport Authority. The motion was seconded by Commissioner Sabathne' and was unanimously passed by roll call vote (3-0).

Proposed Ordinance 2013-264; An Ordinance Amending the Investment Policy for the DuPage Airport Authority and Repealing Ordinance 2012-255.

Executive Director Bird stated that during the final negotiations with PNC Bank who provides financial investment services for the Airport Authority, minor changes were recommended for the DAA Investment Policy. Mr. Hoard outlined these modifications and discussion followed. Staff recommended approval. Mr. Hoard also stated that PNC will provide an update for the Finance Committee at the May Committee Meeting.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Ordinance 2013-264; An Ordinance Amending the Investment Policy for the DuPage Airport Authority and Repealing Ordinance 2012-255. The motion was seconded by Commissioner Sabathne' and was unanimously passed by roll call vote (3-0).

Proposed Resolution 2013-1714; Appointment of an Illinois Municipal Retirement Fund Authorized Agent for the DuPage Airport Authority.

Mr. Hoard explained that employees who work over 1000 hours per year are enrolled in the Illinois Municipal Retirement Fund (IMRF). He continued that the IMRF requires that a Resolution be adopted by the Board appointing a representative to act as the agent for the Airport Authority and the Board. Mr. Hoard advised that the staff member currently serving in this capacity for the Airport Authority is Julie Meo who has been a Senior Accountant for the Airport Authority for many years. Mrs. Meo will be retiring effective April 1, 2013 and Chuck Serrurier will assume these duties. Mr. Serrurier has also been a Senior Accountant with the Airport Authority for more than 20 years. Discussion followed briefly.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval of Proposed Resolution 2013-1714; Appointment of an Illinois Municipal Retirement Fund Authorized Agent for the DuPage Airport Authority. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2013-1715; Award of Bid to Eagle Tugs for the Procurement of One (1) All Wheel Drive Diesel Powered Aircraft Tug.

Executive Director Bird advised Eagle Tugs who was the low responsive and responsible bidder for this purchase. Discussion followed relating to this vendor being located outside the State of Illinois. Mr. Doles stated that no local bids were received for consideration and Staff recommended approval. Discussion followed.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Resolution 2013-1715; Award of Bid to Eagle Tugs for the Procurement of One (1) All Wheel Drive Diesel Powered Aircraft Tug. The **motion was seconded** by Commissioner Sabathne' and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2013-1716; Award of Bid to Advanced Disposal Services Solid Waste Midwest, LLC for Garbage Disposal Services.

Executive Director Bird advised the low responsive bidder for garbage disposal services was Advanced Disposal Services Solid Waste Midwest, LLC. He continued this award is for a three year contract; discussion followed. Staff recommended approval.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval of Proposed Resolution 2013-1716; Award of Bid to Advanced Disposal Services Solid Waste Midwest, LLC for Garbage Disposal Services. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2013-1717; Award of an Electric Energy Supplier Agreement.

Executive Director Bird stated that the Airport Authority purchases electric energy from suppliers on an annual basis and for 2013 the lowest and best offer was received today at 10 a.m. from Ameren Energy. He continued that Staff recommends Board approval Board subject to completion of the legal review of Ameren Energy's agreement. Discussion followed.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Resolution 2013-1717; Award of Electric Energy Supplier Agreement. The **motion was seconded** by Commissioner Sabathne' and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2013-1718; Award of Contract to Valley Linen Supply for Linen and Towel Rental Services.

Executive Director Bird advised that Prairie Landing uses a linen and towel rental service and bids were solicited initially in January for this service. He continued that only one bid was received at that time and in compliance with the Procurement Policies and Procedures this contract was rebid in February; again there was only one bid received. He advised that Valley Linen Supply was the only bidder for this contract and staff recommends approval.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval of Proposed Resolution 2013-1718; Award of Contract to Valley Linen Supply for Linen and Towel Rental Services. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2013-1719; Award of Bid to Alaniz Landscape Group, Inc. for Landscape Maintenance Service for the DuPage Business Center.

Executive Director Bird advised that the Airport Authority solicited bids for landscape maintenance services for the DuPage Business Center. He continued that the lowest responsive bidder for this three year contract was Alaniz Landscape Group, Inc. Discussion followed. Staff recommended approval.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval of Proposed Resolution 2013-1719; Award of Bid to Alaniz Landscape Group, Inc. for Landscape Maintenance Service for the DuPage Business Center. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2013-1720; Disposition of Surplus Personal Property.

Executive Director Bird advised the Airport Authority periodically needs to dispose of property or equipment that has been replaced or is no longer of use to the Airport Authority. Pictures were provided for the Board's review. Discussion followed. Staff recommended approval.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Resolution 2013-1720; Disposition of Surplus Personal Property. The **motion was seconded** by Commissioner Sabathne' and was passed unanimously by roll call vote (3-0).

Other Business

None.

A **MOTION** was made by Commissioner Sabathne' to adjourn the Finance, Budget and Audit Committee; the **motion was seconded** by Commissioner Donnelly and was passed unanimously by voice vote. The meeting adjourned at 1:10 p.m.

Peter H. Huizenga, Chairman
Finance, Budget and Audit Committee

**DuPAGE AIRPORT AUTHORITY
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES COMMITTEE
WEDNESDAY, MARCH 13, 2013**

The meeting of the Capital Development, Leasing and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room on Wednesday, March 13, 2013. Chairman Gorski called the meeting to order at 2:10 p.m. and a quorum was present.

Commissioners Present: Gorski, LaMantia, Sabathne', Davis.

Absent: Thompson

DAA Staff Present: Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Byron Miller, Director of Operations; Patrick Hoard, Director of Finance; John Schlaman, General Manager of Prairie Landing Golf Club; Anna Marano, Procurement Analyst; Pam Miller, Executive Assistant and Board Liaison.

Others: Dan Pape, Crawford, Murphy & Tilly; Michael Vonic, CH2M Hill.

Press: None

**CAPITAL DEVELOPMENT
OLD BUSINESS**

Project Implementation

Executive Director Bird stated that the Design Contract for the Primary Runway Widening Project appears on the Board Meeting Agenda for discussion. No further report was provided.

NEW BUSINESS

Proposed Resolution 2013-1721; Award of Bid to Precision Wall Systems, Inc. for the Curtain Wall Project.

Executive Director Bird asked Byron Miller to discuss this project. Mr. Miller explained that the curtain wall system in the Flight Center Building has exceeded its projected life span and has been leaking for several years. Ghafari Associates was asked to conduct an evaluation of the existing curtain wall system and it was found to be structurally deficient and in need of replacement. The Airport Authority went out to bid for replacement of the curtain wall system and when received all of the bids exceeded the amount budgeted for this project. He continued that a portion of the curtain wall was redone as a part of the Flight Center renovations and during this time it was determined there were additional problems with deterioration behind the curtain walls. Discussion continued and Mr. Miller advised that staff is recommending that a portion of the project be undertaken as Phase I, leaving the remaining East side curtain wall to be done at a later time as Phase II. Chairman Gorski stated that he had reviewed the estimates made by the low bidder for the remaining east side curtain walls. He asked if the additional amount of \$730,000 would be available in the Capital Program Budget for completion of the entire project with the same vendor, noting there were projects budgeted in 2013 that will be pushed to 2014. Chairman Gorski continued that if staff takes this project out to bid again next year there will likely be a new bidder and possibly different products utilized. Executive Director Bird advised that a budget line transfer of funds could be made in the 2013 Budget and Appropriations to provide adequate funds for the entire project. Discussion continued. Commissioner LaMantia asked about the warranty for the products being used and Attorney Luetkehans stated that Ghafari Associates would have written the warranty requirements into the specifications when the project was bid and this information would be provided prior to the Board

Meeting. He also stated that the current resolution would be modified to reflect the costs for completing the entire curtain wall replacement project.

A **MOTION** was made by Commissioner LaMantia to recommend Board approval for Proposed Resolution 2013-1721; Award of Bid to Precision Wall Systems, Inc. for the Curtain Wall Project subject to confirmation of warranty. The motion was seconded by Commissioner Sabathne' and was passed by roll call vote (3-0).

At a later point in the meeting Attorney Luetkehans provided information relating to the product warranty for the proposed curtain wall system replacement advising the product warranty is for 10 years. Commissioner LaMantia stated that she was satisfied with this answer and recommended Board approval for curtain wall replacement for the entire Flight Center Building.

Proposed Resolution 2013-1722; Award of Bid to Schramm Construction for the Aircraft Rescue and Fire Fighting Station.

Byron Miller continued to discuss construction of the new Aircraft Rescue and Fire Fighting (ARFF) Station. He advised the fire station will be located in a new and highly visible location on the airfield. Mr. Miller continued that Schramm Construction is the low and responsive bidder for this project and total project costs are within budget. A 10% owner's contingency has been included for relocation of the telephone system and to purchase some needed furniture. He continued that the West Chicago Fire Protection District has been involved with this design from the beginning and FGM Architects was the architect for other recently constructed fire stations for the West Chicago Fire Protection District. References for Schramm Construction were checked by FGM and all were in order. Staff recommended approval and discussion followed.

A **MOTION** was made by Commissioner LaMantia to recommend Board approval for Proposed Resolution 2013-1722; Award of Bid to Schramm Construction for the Aircraft Rescue and Fire Fighting Station. The motion was seconded by Commissioner Sabathne' and was passed by roll call vote (3-0).

Proposed Resolution 2013-1726; Authorizing the Execution of an Agreement with FGM for Construction Administration Services for the Aircraft Rescue and Fire Fighting Station.

Mr. Miller advised this is in conjunction with the previous resolution and would authorize FGM Architects to provide Construction Administration Services for this project. Staff recommended approval.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval for Proposed Resolution 2013-1726; Authorizing the Execution of an Agreement with FGM for Construction Administration Services for the Aircraft Rescue and Fire Fighting Station. The motion was seconded by Commissioner LaMantia and was passed by roll call vote (3-0).

Proposed Resolution 2013-1723; Award of Bid to Anthony Roofing, Inc. for Removal of the Mansard Roof on E-20 Hangar.

Mr. Miller explained this hangar was built in 1982 and the structural steel supporting the mansard roof is in poor condition. He continued that bids were solicited for removal of this mansard roof and Anthony Roofing Inc. was the low responsive bidder. Mr. Miller explained that the same look as the other hangars in this location would be maintained. Staff recommended approval and discussion followed.

A **MOTION** was made by Commissioner LaMantia to recommend Board approval for Proposed Resolution 2013-1723; Award of Bid to Anthony Roofing, Inc. for Removal of the Mansard Roof on E-20 Hangar. The motion was seconded by Commissioner Sabathne' and was passed by roll call vote (3-0).

Proposed Resolution 2013-1724; Authorizing the Execution of an Amendment to an Agreement for Engineering Services from Crawford, Murphy and Tilly, Inc. for the Project to Rehabilitate Runway 2L/20R and Taxiway W – Phase 1 Widen to 150'.

Mr. Miller advised that Runway 2L 20R was constructed in 1991 and has now reached its design life. He continued that the Master Plan Study evaluated the cross wind capability of Runway 10/28 and identified alternatives for developing a greater crosswind capacity. He continued the most cost effective means to increase the cross wind capacity was determined to be the widening and strengthening of Runway 2L 20R and approximately five years ago a Categorical Exclusion was received for strengthening and widening the runway. He added there was no cooperation from State and Federal Government or the FAA to support the project and eventually the Categorical Exclusion was terminated. Mr. Miller advised the Airport Authority then moved forward with the lengthening of the parallel runway and that project is now completed. He continued that the Airport Authority is now in a better position to do this project in two phases; Phase I to widen the runway and Phase II to strengthen the runway. Discussion followed. Mr. Miller advised that an independent fee analysis was obtained and the project costs were considered to be reasonable. Staff recommended approval.

A **MOTION** was made by Commissioner LaMantia to recommend Board approval for Proposed Resolution 2013-1724; Authorizing the Execution of an Amendment to an Agreement for Engineering Services from Crawford, Murphy and Tilly, Inc. for the Project to Rehabilitate Runway 2L/20R and Taxiway W – Phase 1 Widen to 105'. The motion was seconded by Commissioner Sabathne' and was passed by roll call vote (3-0).

Proposed Resolution 2013-1725; Authorizing the Execution of an Amendment to a Professional Services Agreement with Crawford, Murphy and Tilly, Inc. for Construction Phase Engineering Services for Construction of the East Side Drainage System – Phase1.

Mr. Miller discussed the ongoing drainage project and reviewed the history for this project. Discussion continued with Dan Pape of Crawford, Murphy and Tilly, Inc. and Attorney Luetkehans commenting on various aspects of this project. Mr. Miller advised the Amendment to the Professional Services Agreement with Crawford, Murphy and Tilly, Inc. would allow them to be paid an extended 354 calendar days to perform construction observation for completion of the project. Mr. Luetkehans reminded the Board that DuPage County has agreed to pay 50 percent of the costs for this project; the Airport Authority's share of this project is 2½ percent or \$1,000.20 and this amendment has been approved by the State Division of Aeronautics. Staff recommended approval.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval for Proposed Resolution 2013-1725; Authorizing the Execution of an Amendment to a Professional Services Agreement with Crawford, Murphy and Tilly, Inc. for Construction Phase Engineering Services for Construction of the East Side Drainage System – Phase 1. The motion was seconded by Commissioner Sabathne' and was passed by roll call vote (3-0).

RECESS TO EXECUTIVE SESSION

A **MOTION** was made by Commissioner LaMantia to recess to Executive Session for the discussion of the setting of a price for sale or lease of property owned by the DuPage Airport Authority. The **motion was seconded** by Commissioner Sabathne' and was passed unanimously by voice vote. The Regular Meeting was recessed to Executive Session at 2:42 p.m. and was reconvened at 3:05 p.m. Upon roll call, a quorum was present for the remainder of the Regular Committee Meeting.

Proposed Resolution 2013-1727; Authorizing the Execution of an Amended Hangar Lease Agreement for Travel Express Aviation.

A **MOTION** was made by Commissioner LaMantia to recommend Board approval for Proposed Resolution 2013-1727; Authorizing the Execution of an Amended Hangar Lease Agreement for Travel Express Aviation as discussed in the Executive Session. The motion was seconded by Commissioner Gorski and was passed by roll call vote (2-0). Commissioner Sabathne' was not present for the vote.

OTHER BUSINESS

None

Chairman Gorski made a **MOTION** to adjourn the Capital Development, Leasing and Customer Fees Committee Meeting; the **motion was seconded** by Commissioner LaMantia and was unanimously passed by voice vote. The meeting was adjourned at 3:07 p.m.

Gerald M. Gorski, Chairman
Capital Development, Leasing and Customer Fees Committee

**DuPAGE AIRPORT AUTHORITY
GOLF COMMITTEE MEETING
Wednesday, March 13, 2013**

The Golf Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room on Wednesday, March 13, 2013. Chairman Donnelly called the meeting to order at 1:20 p.m. and a quorum was present for the meeting.

Commissioners Present: Donnelly, Huizenga, Gorski, Davis

Commissioners Absent: Thompson

DuPage Airport Authority Staff Present: Executive Director David Bird; John Schlaman, Director of Golf for Prairie Landing Golf Course; Pam Miller, Executive Assistant and Board Liaison.

**PRESENTATION ON GOLF COURSE REFINEMENTS AND BUNKER RENOVATION
BY BRUCE CHARLTON OF ROBERT TRENT JONES.**

John Schlaman introduced Bruce Charlton from the Robert Trent Jones Group who provided a power point presentation outlining proposed improvements for the golf course and bunker renovation. He explained these improvements would make Prairie Landing continue to be sustainable in the future. Discussion followed Mr. Charlton's presentation. Commissioner Gorski asked if statistics were available that would indicate if the average golfer feels the Prairie Landing course is too difficult. Mr. Schlaman advised this information is not available. Mr. Charlton responded the main reasons for these proposed improvements is to impact the bunker maintenance costs and to provide cost savings for the Airport Authority. He added that the more user friendly you can make the course, the more profitable the course becomes; many of the existing bunkers penalize shots. Commissioner Gorski asked Mr. Schlaman if it is common practice at Prairie Landing to make suggestions to golfers that playing certain tees would be best for their specific game. Mr. Schlaman replied that this is done at Prairie Landing. Discussion continued.

Mr. Charlton advised this \$1.25 million project would be phased over a three year period: Fall 2013/Spring 2014; Fall 2014/Spring 2015; Fall 2015. Commissioner Gorski asked for estimates, either percentages or dollars, for what the annual maintenance budget cost savings would be with the elimination of bunkers as indicated. Mr. Schlaman advised this information is not yet available. Discussion continued. Commissioner Gorski stated the Committee needs to be aware of the expected maintenance cost savings that this project would provide. He asked what is expected in terms of labor and materials on an annual budget and asked that a cost benefit plan be prepared. Commissioner Donnelly stated that on the revenue side, possibly with these renovations and improvements, the course could attract higher handicapper outings. Mr. Schlaman stated the hope is to improve Prairie Landing Golf Course and make the course even better and more sustainable to golfers in the future.

Discussion followed and it was agreed that staff will provide a cost benefit plan for the committee's review at a future meeting.

OTHER BUSINESS

None

A **MOTION** was made by Commissioner Gorski to adjourn the meeting of the Golf Committee and Commissioner Huizenga seconded this motion. The motion was unanimously passed by voice vote and was adjourned at 2:10 p.m.


Charles E. Donnelly, Committee Chairman



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Anna Marano
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1729; Award of Bid to West Side Tractor Sales for the Procurement of One (1) Model Year 2013 Vertical Lift Skid-Steer Loader.

DATE: May 8, 2013

SUMMARY:

In 2013, the Airport Authority budgeted \$65,000 for the procurement of one (1) Model Year 2013 Vertical Lift Skid-Steer Loader and trailer. This loader will replace a 1991 Bobcat loader. In addition to being over 20 years old the current unit is too small and does not have the hydraulic system to operate certain attachments.

Staff solicited sealed bids for the procurement of One (1) Model Year 2013 Vertical Lift Skid-Steer Loader in the March 28 2013, edition of the *Daily Herald Newspaper*. Seven (7) sealed bids were received and opened at 2:00 p.m. on April 18, 2013. Bid tabulations are as follows:

Bidder	Model	Amount
West Side Tractor Naperville, IL	Deere 328E	\$44,952.00
AHW, LLC Elburn, IL	John Deere Skid Steer	\$45,371.48
McCann Equipment Addison, IL	Case SV300	\$45,690.00
Atlas Bobcat Schiller Park, IL	Bobcat S750	\$46,855.00
McAllister Equipment Co. Alsip, IL	Volvo Mc135C	\$50,372.00
Martin Implement Orland Park, IL	New Holland L230	\$47,920.00
Patten Cat Elmhurst, IL	Caterpillar 26C2	\$47,980.00

Upon Evaluation of the bid it is apparent that West Side Tractor is the low responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

May 8, 2013 Finance, Budget, and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS

After this purchase \$20,048 will remain in this line item for the purchase of a trailer which will be bid separately. The Staff estimates the cost of the trailer to be less than \$10,000 resulting in this line item being +/- \$10,000 under the budget amount.

STAKEHOLDER PROCESS

No stakeholders have been identified at this time.

LEGAL REVIEW

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS

- ✦ Proposed Resolution 2013-1729; Award of Bid to West Side Tractor Sales for the Procurement of One (1) Model Year 2013 Vertical Lift Skid-Steer Loader.
- ✦ Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

- ✦ Subject to the favorable recommendation of the Finance Budget and Audit Committee at their May 8, 2013, meeting it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1729; Award of Bid to West Side Tractor Sales for the Procurement of One (1) Model Year 2013 Vertical Lift Skid-Steer Loader.

RESOLUTION 2013-1729

Award of Bid to West Side Tractor Sales for Procurement of a Model Year 2013 Vertical Lift Skid Steer Loader

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of a Model Year 2013 Vertical Lift Skid Steer Loader; and

WHEREAS, the Authority has received and reviewed (7) seven sealed bids on April 18, 2013; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary purchase order for the procurement of a Model Year 2013 Vertical Lift Skid Steer Loader for an amount of \$44,952 F.O.B. DuPage Airport; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with West Side Tractor Sales for an amount of \$44,952 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Stephen Davis	_____	Peter H. Huizenga	_____
Charles Donnelly	_____	Gina LaMantia	_____
Dayle M. Gillett	_____	David J. Sabathne'	_____
Gerald M. Gorski	_____	Perry R. Thompson	_____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 8th day of May, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
VERTICAL LIFT SKID-STEER LOADER
SOLICITATION NO. 2013-2803**

STATEMENT OF POLITICAL CONTRIBUTIONS

WEST SIDE TRACTOR SALES
(name of entity or individual)

1400 W - OGDEN
NAPERVILLE, IL 60563
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."


4/2/13 (date) [Signature] (signature) V.P. (title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Anna Marano
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1732; Award of Bid to Freeway Ford Sterling Truck Sales, Inc. for the Procurement of (1) Model Year 2013 Ford Full Size 8 Passenger Van.

DATE: May 1, 2013

SUMMARY:

In 2013, the Airport Authority budgeted \$30,000 for the procurement of one (1) Model Year 2013 Ford Full Size 8 Passenger Van. This van will replace the 2004 passenger van utilized for movement of customers and their baggage.

Staff solicited sealed bids for the procurement of one (1) Model Year 2013 Ford Full Size 8 Passenger Van in the March 26, 2013 edition of the *Daily Herald Newspaper*. Six (6) sealed bids were received and opened at 2:30 p.m. on April 16, 2013. Bid tabulations are as follows:

Bidder	Model	Amount
Freeway Ford Sterling Truck Sales, Inc. Lyons, Illinois	2013- Ford E150	\$21,879.00
Haggerty Ford West Chicago, Illinois	2013 - Ford 150	\$22,304.00
Ray Chevrolet Fox Lake, Illinois	2014 - Chevrolet Express 2500	\$23,856.00
Advantage Chevrolet Hodgkins, Illinois	2014 - Chevrolet Express 2500	\$23,941.00
Roesch Ford Bensenville, Illinois	2013 – Ford 350	\$24,575.00
Badger Truck Center Milwaukee, Illinois	2013 – Ford 350 XLT	\$24,941.00

Upon Evaluation of the bid it is apparent that Freeway Ford Sterling Truck Sales, Inc. is the low responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

2013 Finance, Budget, and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS for the procurement of one (1) Model Year 2013 Ford Full Size 8 Passenger Van. The bid submitted was in the amount \$30,000. The bid is \$8,121 under budget.

STAKEHOLDER PROCESS

No stakeholders have been identified at this time.

LEGAL REVIEW

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS

- ✦ Proposed Resolution 2013-1732; Award of Freeway Ford Sterling Truck Sales, Inc. for the Procurement of one (1) Model Year 2013 ford Full Size 8 Passenger Van.
- ✦ Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their May 8, 2013, meeting it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1732, Award of Bid to Freeway Ford Sterling Truck Sales, Inc. for the Procurement of one (1) Model Year 2013 Ford Full Size 8 Passenger Van.

RESOLUTION 2013-1732

**Award of Bid to Freeway Ford Sterling Truck Sales, Inc.
for the Procurement of
Model Year 2013 Full Size 8 Passenger Van**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of a Model Year 2013 Full Size 8 Passenger Van; and

WHEREAS, the Authority has received and reviewed (6) six sealed bids on April 16, 2013; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary purchase order for the procurement of a Model Year 2013 Full Size 8 Passenger Van for an amount of \$21,879 F.O.B. DuPage Airport; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with Freeway Ford Sterling Truck Sales, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Stephen Davis	_____	Peter H. Huizenga	_____
Charles Donnelly	_____	Gina LaMantia	_____
Dayle M. Gillett	_____	David J. Sabathne'	_____
Gerald M. Gorski	_____	Perry R. Thompson	_____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 8th day of May, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
NEW 2013 FULL SIZE 8- PASSENGER VAN
SOLICITATION NO. 2013-2603A**

STATEMENT OF POLITICAL CONTRIBUTIONS

FREEWAY FORD - STERLING TRUCK SALES, INC
(name of entity or individual)

8445 W. 45TH ST.
LYONS, IL. 60534
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

Apr. 15, 2013
(date)

Thomas R. Alan
(signature)

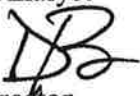
Vice President / Secretary
(title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Anna Marano
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1733; Award of Bid to Haggerty Ford, Inc. for
the Procurement of (2) Two Model Year 2013 One (1) Ton Cargo Vans

DATE: May 8, 2013

SUMMARY:

In 2013, the Airport Authority budgeted \$56,000 for the procurement of two (2) Model Year 2013 One (1) Ton Cargo Vans. This vehicle will replace a 2000 van and a 2002 One (1) Ton Cargo Van used in the building department.

Staff solicited sealed bids for the procurement of two (2) Model Year 2013 One (1) Ton Cargo Van in the March 26, 2013, edition of the *Daily Herald Newspaper*. Six (6) sealed bids were received and opened at 2:00 p.m. on April 16, 2013. Bid tabulations are as follows:

Bidder	Model	Amount
Haggerty Ford West Chicago, IL	Ford- E250	\$41,046.00
Badger Truck Sales Milwaukee, WI	Ford 350	\$42,600.00
Roesch Ford Bensenville, IL	Ford-F350	\$43,640.00
Ray Chevrolet Fox Lake, IL	2014-Chevy Express	\$46,152.00
Advantage Chevrolet Hodgkins, IL	2014-Chevy Express	\$46,424.00
Freeway Ford Sterling Truck Sales Lyons, IL	E150	Non-Responsive - Does not comply with GVW Rating

Upon Evaluation of the bid it is apparent that Haggerty Ford is the low responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

May 8, 2013, Finance, Budget, and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS for the procurement of two (2) Model Year 2013 One (1) Ton Cargo Vans. The bid submitted was in the amount \$41,046.00. This bid is \$14,954 under budget.

STAKEHOLDER PROCESS

No stakeholders have been identified at this time.

LEGAL REVIEW

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS

- Proposed Resolution 2013-1733; Award of Bid to Haggerty Ford, Inc. for the Procurement of (2) Two Model Year 2013 One (1) Ton Cargo Vans.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

- Subject to the favorable recommendation of the Finance Budget and Audit Committee at their May 8, 2013, meeting it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1733; Award of Bid to Haggerty Ford, Inc. for the Procurement of (2) Two Model Year 2013 One (1) Ton Cargo Vans.

RESOLUTION 2013-1733

**Award of Bid to Haggerty Ford, Inc.
for the Procurement of
Two (2) Model Year 2013 One (1) Ton Cargo Vans**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of Two (2) Model Year 2013 One (1) Ton Cargo Vans; and

WHEREAS, the Authority has received and reviewed (6) six sealed bids on April 16, 2013; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary purchase order for the procurement of Two (2) Model Year 2013 One (1) One Ton Full Size 8 Passenger Van for an amount of \$41,046 F.O.B. DuPage Airport; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with Haggerty Ford, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Stephen Davis _____
Charles Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 8th day of May, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
TWO (2) MODEL YEAR 2013 ONE (1) TON CARGO VANS
SOLICITATION NO. 2013-2603**

STATEMENT OF POLITICAL CONTRIBUTIONS

Haggerty Ford Inc
(name of entity or individual)

330 E. Roosevelt Road
West Chicago IL 60185

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>None</u>				

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

4/16/2013
(date)

[Signature]
(signature)


Sec/Treasurer
(title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Anna Marano
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1734 Award of bid to SBD Commercial Interiors, LLC for Procurement of Grille Room Furniture for Prairie Landing Golf Club.

DATE: May 8, 2013

SUMMARY:

In 2013, the Airport Authority budgeted \$24,000 for the Procurement of Grille Room Furniture for Prairie Landing Golf Club. The current grille room furniture is mismatched and worn. The current chairs are also difficult to move and store when needed. The new furniture would be better match for PLGC décor and be easier to move and store.

Staff solicited sealed bids for the Procurement of Grille Room Furniture in the March 25, 2013 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 2:00 p.m. on April 19, 2013. Bid tabulations are as follows:

Bidder	Amount
SBD Commercial Interiors Jackson, MI	\$20,913.00
Interiors for Business Batavia, IL	\$21,917.27
Thomas Interior Systems, Inc. Bloomingtondale	22,162.83
K.D.I. Design Geneva, IL	\$24,943.00

Upon Evaluation of the bid it is apparent that SBD Commercial Interiors is the low responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

2013 Finance, Budget, and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS for the procurement of Grille Room Furniture for Prairie Landing Golf Club. The bid submitted was in the amount \$20,913. The bid is \$3,087 under budget.

STAKEHOLDER PROCESS

No stakeholders have been identified at this time.

LEGAL REVIEW

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS

- ↳ Proposed Resolution 2013-1734; Award to SBD Commercial Interiors, LLC for the Procurement of Grille Room Furniture for Prairie Landing Golf Club.
- ↳ Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their May 8, 2013, meeting it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1734. Award of Bid to SBD Commercial Interiors, LLC for Procurement of Grille Room Furniture for Prairie Landing Golf Club.

RESOLUTION 2013-1734

Award of Bid to SBD Commercial Interiors, LLC
for the Procurement of
Grille Room Furniture

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of Grille Room Furniture; and

WHEREAS, the Authority has received and reviewed (3) three sealed bids on April 19, 2013; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary purchase order for the procurement of Grille Room Furniture for an amount of \$20,913 F.O.B. DuPage Airport; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with SBD Commercial Interiors, LLC and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Stephen Davis	_____	Peter H. Huizenga	_____
Charles Donnelly	_____	Gina LaMantia	_____
Dayle M. Gillett	_____	David J. Sabathne'	_____
Gerald M. Gorski	_____	Perry R. Thompson	_____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 8th day of May, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
GRILL ROOM FURNITURE
SOLICITATION NO. 2013-2503A**

STATEMENT OF POLITICAL CONTRIBUTIONS

SBD COMMERCIAL INTERIORS

(name of entity or individual)

1001 LAURENCE AVE

SUITE D

JACKSON MI 49202

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>NA</u>	<u>NA</u>	<u>NA</u>	<u>NA</u>	<u>NA</u>
<u>↓</u>	<u>↓</u>	<u>↓</u>	<u>↓</u>	<u>↓</u>
<u>↓</u>	<u>↓</u>	<u>↓</u>	<u>↓</u>	<u>↓</u>
<u>↓</u>	<u>↓</u>	<u>↓</u>	<u>↓</u>	<u>↓</u>

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

4.11.13

(date)

[Signature]

(signature)

President

(title of signer, if a busine



TO: Board of Commissioners

FROM: Anna Marano
Procurement Analyst

THROUGH: David Bird *DB*
Executive Director

RE: Proposed Resolution 2013-1735 Award of bid to Interiors For Business, Inc. for Procurement of 225 banquet Room Chairs for Prairie Landing Golf Club.

DATE: May 8, 2013

SUMMARY:

In 2013, the Airport Authority budgeted \$50,000 for the procurement of 225 Banquet Room Chairs for Prairie Landing Golf Club. The current banquet chairs are 12 years old and in poor condition. This will also reduce the need to rent chairs for larger events.

Staff solicited sealed bids for the Procurement of 225 Banquet Room Chairs in the March 25, 2013 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 2:00 p.m. on April 12, 2013. Bid tabulations are as follows:

Bidder	Amount
Interiors for Business Batavia, IL	\$31,556.25
SBD Commercial Interiors Jackson, MI	\$32,850.00
K.D.I. Design Geneva, IL	\$40,497.00

Upon Evaluation of the bid it is apparent that Interiors for Business is the low responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

2013 Finance, Budget, and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS for the procurement of 225 Banquet Room Chairs. The bid submitted was in the amount \$31,556.25. The bid is \$18,444 under budget.

STAKEHOLDER PROCESS

No stakeholders have been identified at this time.

LEGAL REVIEW

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS

- ↳ Proposed Resolution 2013-1735; Award to Interiors for Business for the Procurement of 225 Banquet Room Chairs.
- ↳ Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their May 8, 2013, meeting it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1735, Award of Bid to Interiors for Business for the Procurement of 225 Banquet Room Chairs.

RESOLUTION 2013-1735

**Award of Bid to Interiors for Business, Inc.
for the Procurement of
225 Banquet Room Chairs**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of 225 Banquet Room Chairs; and

WHEREAS, the Authority has received and reviewed (3) three sealed bids on April 12, 2013; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary purchase order for the procurement of 225 Banquet Room Chairs for an amount of \$31,556.25 F.O.B. DuPage Airport; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with Interiors for Business, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Stephen Davis _____
Charles Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 8th day of May, 2013.

CHAIRMAN

(ATTEST)


SECRETARY



DUPAGE AIRPORT
AUTHORITY

TO: Board of Commissioners

FROM: Anna Marano
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1736; Award of Bid to Harris Golf Cars for the Procurement of One (1) New 2013 Model Gas-Powered Refreshment Vehicle for the DuPage Airport Authority d/b/a Prairie Landing Golf Club.

DATE: May 1, 2013

SUMMARY:

In 2013, the Airport Authority budgeted \$18,000 for the procurement of one (1) One New 2013 Model Gas-Powered Refreshment Vehicle for the DuPage Airport Authority d/b/a Prairie Landing Golf Club. The purchase of this larger car would enable us to stock more product and increase sales. Existing cart would be used for outings and busy days rather than utility cart we currently use on such occasions.

Staff solicited sealed bids for the procurement of one (1) New 2013 Model Gas-Powered Refreshment Vehicle in the March 29, 2013 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 2:00 p.m. on April 19, 2013. Bid tabulations are as follows:

Bidder	Model	Amount
Harris Golf Cars Sugar Grove, IL	Yamaha Deluxe Fairway Lounge – YT2AL1BEV2	\$12,900.00
Nadler Golf Car Sales, Inc. Aurora, IL	Café Express Gasoline Beverage Vehicle	\$15,950.00
Burriss Equipment Co. Waukegan, IL	EZ-Go Refresher 1200	\$18,499.00

Upon Evaluation of the bid it is apparent that Harris Golf Cars is the low responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

2013 Finance, Budget, and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS for the procurement of One (1) New 2013 Model Gas-Powered Refreshment Vehicle. The bid submitted was in the amount \$12,900. The bid is \$5,100 under budget.

STAKEHOLDER PROCESS

No stakeholders have been identified at this time.

LEGAL REVIEW

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS

- ✦ Proposed Resolution 2013-1736; Award of Bid to Harris Club Cars for the Procurement of One (1) New 2013 Model Gas-Powered Refreshment Vehicle.
- ✦ Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their May 8, 2013, meeting it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1736, Award of Bid to Harris Club Cars for the Procurement of One (1) New 2013 Model Gas-Powered Refreshment Vehicle.

RESOLUTION 2013-1736

**Award of Bid to Harris Club Cars
for the Procurement of
One (1) New 2013 Model Gas-Powered Refreshment Vehicle.**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of One (1) New 2013 Model Gas- Powered Refreshment Vehicle; and

WHEREAS, the Authority has received and reviewed (3) three sealed bids on April 19, 2013; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary purchase order for the procurement of One (1) New 2013 Model Gas - Powered Refreshment Vehicle for an amount of \$12,900 F.O.B. DuPage Airport; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with Harris Club Cars and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Stephen Davis _____
Charles Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 8th day of May, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
GAS-POWERED REFRESHMENT VEHICLE
SOLICITATION NO. 2013-2903a**

STATEMENT OF POLITICAL CONTRIBUTIONS

Harris Golf Cars

(name of entity or individual)

549 Heartland Dr.
Sugar Grove, IL. 60554

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."


4-14-13 Scott Harris President
(date) (signature) (title of signer, if a business)



**DUPAGE AIRPORT
AUTHORITY**

TO: Board of Commissioners

FROM: Anna Marano
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1737; Award of Contract to A.M.C. Mechanical, Inc.
for HVAC on Call Services.

DATE: May 8, 2013

SUMMARY:

The service contracts were reevaluated and the staff solicited sealed bids on an hourly basis for HVAC on Call Services on April 4, 2013 edition of the *Daily Herald Newspaper*.

Three (3) sealed bids were received and opened at 2:00 p.m. CST on April 25, 2013. Bid tabulations are as follows:

Vendor	M-F Journey	M-F Apprentice	Sat Journey	Sat Apprentice	Holiday Journey	Holiday Apprentice	Parts
A.M.C. Mechanical, Inc. Orland Park IL	92.50	55.00	120.25	76.50	136.60	\$100	7.5%
KCW Environmental Conditioning, Inc. Carol Stream, IL	95	54	142.50	81	190	108	8%
Core Chicago, IL	104	84	134	114-	154	154	5%

Upon evaluation of the bids, it is apparent that A.M.C. Mechanical is the low, responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

May 8, 2013 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

STAKEHOLDER PROCESS

No stakeholders have been identified at this time.

LEGAL REVIEW

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS

- Proposed Resolution 2013-1737; Award of Contract to A.M.C. Mechanical, Inc. for On Call HVAC Services
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

- Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their May 8, 2013, meeting; it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1737 Award of Contract to A.M.C. Mechanical, Inc. for On Call HVAC Services

RESOLUTION 2013-1737

Award of Bid to A.M.C. Mechanical, Inc. for HVAC On Call Services

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of On Call HVAC Services; and

WHEREAS, the Authority has received and reviewed (3) three sealed bids on April 25, 2013; and

WHEREAS, It is apparent that A.M.C. Mechanical, Inc. is the low, responsive and responsible bidder at an hourly rate of \$92.50/\$55 Journeyman/Apprentice weekday with a markup rate of 7.5% on parts; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to execute the necessary contract documents to procure On Call HVAC services from A.M.C. Mechanical, Inc. in accordance with the terms of the agreement attached hereto as Exhibit 1; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird, to execute the agreement with A.M.C. Mechanical, Inc. and to take whatever steps necessary to effectuate the terms of said agreement.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Stephen Davis _____
Charles Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina LaMantia _____
David J. Sabathne _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 8th day of May, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
ON-CALL HVAC REPAIR AND MAINTENANCE SERVICES
SOLICITATION NO. 2013-0404**

STATEMENT OF POLITICAL CONTRIBUTIONS

A.M.C. Mechanical, Inc.

(name of entity or individual)

11535 W. 183rd Place, Unit 106

Orland Park, IL 60467

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

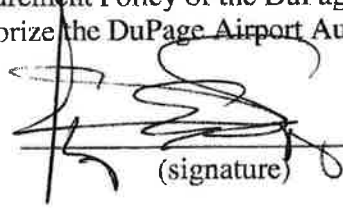
Elected Official	Office	Date	Amount	Form
None	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

April 22, 2013
(date)



(signature)

President


(title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Anna Marano
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1738; Award of Bid to McCallister Equipment Co.
for the Procurement of One (1) Model 2013 Mobile Diesel Powered Generator.

DATE: May 8, 2013

SUMMARY:

In 2013, the Airport Authority budgeted \$40,000 for the procurement of one (1) New Mobile Diesel Powered Generator. This unit is used to power buildings and/or hangar doors in the event of power outages. It will replace a 1991 generator that does not offer all of the required voltage selections for some of our newer buildings.

Staff solicited sealed bids for the procurement of One (1) Model Year 2013 Mobile Diesel Powered Generator in the April 2, 2013, edition of the *Daily Herald Newspaper*. Five (5) sealed bids were received and opened at 2:00 p.m. on April 23, 2013. Bid tabulations are as follows:

Bidder	Model	Amount
McCallister Equipment Villa Park, IL	Doosane 640	\$20,762.00
Hertz Equipment Park Ridge, NJ	Magnum MMG 35FH	\$23,464.05
Andy Gamaz Roscoe, IL	RQN000424	\$24,000.00
Lightning Power Coral Gables, FL	Hi-Power Systems HRYW40T6	\$24,895.00
HD Supply Facilities d/b/a USA Blue Book Gurnee, IL	Baldor TS35T	Non-Responsive

Upon Evaluation of the bid it is apparent that McCallister Equipment is the low responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

May 8, 2013 Finance, Budget, and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS for the procurement of one (1) Model Year 2013 Mobile Diesel Powered Generator. The bid submitted was in the amount \$20,762.00 This bid is \$19,238.00 under budget.

STAKEHOLDER PROCESS

No stakeholders have been identified at this time.

LEGAL REVIEW

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS

- Proposed Resolution 2013-1738; Award of Bid to McCallister Equipment Co. for the Procurement of One (1) Model Year 2013 Mobile Diesel Powered Generator.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their May 8, 2013, meeting it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1738; Award of Bid to McCallister Equipment Co. for the Procurement of One (1) Model Year 2013 Mobile Diesel Powered Generator.

RESOLUTION 2013-1738

Award of Bid to McCallister Co. for the Procurement of One (1) Model Year 2013 Mobile Diesel Powered Generator

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the Procurement of a Model Year 2013 Mobile Diesel Powered Generator; and

WHEREAS, the Authority has received and reviewed (5) five sealed bids on April 23, 2013; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary purchase order with McCallister Co. for the Procurement of a Model Year 2013 Mobile Diesel Powered Generator for an amount of \$20,762 F.O.B. DuPage Airport; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with McCallister Co. for an amount of \$20,762 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Stephen Davis	_____	Peter H. Huizenga	_____
Charles Donnelly	_____	Gina LaMantia	_____
Dayle M. Gillett	_____	David J. Sabathne'	_____
Gerald M. Gorski	_____	Perry R. Thompson	_____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 8th day of May. 2013.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
MOBILE DIESEL GENERATOR
SOLICITATION NO. 2013-0204a**

STATEMENT OF POLITICAL CONTRIBUTIONS

HO SUPPLY FACILITIES MAINTENANCE LTD d/b/a USABLU BOOK
(name of entity or individual)

3781 BURWOOD DR
WAVELAND IL 60885
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>MP</u>	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."


4/22/13 (date) Gregory Joyce (signature) Bid Coordinator (title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Anna Marano
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1739; Award of Contract to Schodeller
Construction, Inc. for the Terminal Apron Joint Replacement.

DATE: May 8, 2013

SUMMARY:

The aircraft parking apron for the Flight Center was constructed in 1991 using Portland Cement Concrete (PCC) pavement. PCC pavement has a series of control joints used to control the cracking of the pavement. These control joints are then sealed with either a flexible gasket material or liquid applied hot or chemical cured sealant to prevent water from infiltrating the pavement and causing damage to the pavement or subsurface.

Although the pavement is outliving its 20-year life expectancy, the joints between the concrete panels on the Flight Center Apron are over 20 years old and have reached their life expectancy and are in need of being resealed. Replacement of the joints is a cost effective measure to assist in the pavement staying in a good condition past its normal life expectancy.

Staff solicited sealed bids for Terminal Apron Joint Replacement in the April 5, 2013, edition of the *Daily Herald Newspaper*. Four (4) sealed bids were received and opened on April 26, 2013, at 2:00 p.m. Bid Tabulations are as follows:

Bidder	Base Bid	Alt No. 1	Alt No. 2
Scodeller Construction, Inc. Wixom, MI	\$219,536.00	\$212,688.00	\$186,662.00
Martam Construction Elgin, IL	\$280,184.00	\$201,642.00	\$176,953.00
Behm Pavement Crystal Lake, IL	\$292,079.00	\$244,507.00	\$214,743.00
M/M Peters Construction Aurora, Illinois	\$297,877.00	\$311,235.00	\$276,502.00

Upon Evaluation of the bid it is apparent that Scodeller Construction, Inc. is the low responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

2013 Capital Development, Leasing & Customer Fees Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS In 2013, the project was budgeted in the amount of \$350,000. The lowest, responsive and responsible bid submitted was in the amount \$219,536 which is within the budgeted amount. Staff recommends including an owners contingency of 10% for a total not to exceed amount of \$241,489.60.

STAKEHOLDER PROCESS

No stakeholders have been identified at this time.

LEGAL REVIEW

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS

- ✦ Proposed Resolution 2013-1739 for the Procurement of the Terminal Apron Joint Replacement.
- ✦ Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Capital Development, Leasing and Customer Fees Committee at their May 8, 2013, meeting it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1739; Award of Bid to Schodeller Construction, Inc. for the Terminal Apron Joint Replacement.

RESOLUTION 2013-1739

Award of Contract to Scodeller Construction, Inc. for the Terminal Apron Joint Replacement

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the Procurement of a contract with Scodeller Construction for the Terminal Apron Joint Replacement; and

WHEREAS, the Authority has received and reviewed (4) four sealed bids on April 23, 2013; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary contract with Scodeller Construction for the Procurement of a contract with Scodeller Construction for the Terminal Apron Joint Replacement for an amount not to exceed \$241,489.60 which includes a 10% contingency; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Scodeller Construction for an amount not to exceed \$241,489.60 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Stephen Davis	_____	Peter H. Huizenga	_____
Charles Donnelly	_____	Gina LaMantia	_____
Dayle M. Gillett	_____	David J. Sabathne'	_____
Gerald M. Gorski	_____	Perry R. Thompson	_____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 8th day of May. 2013.

CHAIRMAN

(ATTEST)

SECRETARY

PART 1
PROPOSAL

STATEMENT OF POLITICAL CONTRIBUTIONS

Scodeller Construction Inc
(name of entity or individual)

51722 Grand River
Wixom, MI 48393

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>None</u>				

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependent children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

4/26/13
(date)

[Signature] V.P.
(signature)(title of signer, if a business)

TERMINAL APRON JOINT REPLACEMENT
DUPAGE AIRPORT


PROPOSAL



**DUPAGE AIRPORT
AUTHORITY**

TO: Board of Commissioners

FROM: Byron Miller

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1742; Authorizing the Execution of and Ratifying an Agreement with Monarch Fire Protection Inc. for Emergency Repairs to the Prairie Landing Club House Fire Protection System.

DATE: April 26, 2013

While repairing a leak in the Clubhouse sprinkler system this winter, we discovered that sections of the pipe were corroded and partially clogged with sediment. These problems were causing some sections to leak. Due to the fact that the system was installed above a drywall ceiling, with limited access points, it was determined that we would need to remove portions of the drywall ceilings to inspect the extent of the damaged pipes. Because of scheduled holiday events, we could not start our investigation until the end of February.

Charles Vincent George Design (CVG) investigated the extent of the problem(s) by having various sections of pipe removed and inspected. CVG determined that the problem(s) were generally limited to the sprinkler main lines and did not significantly affect the branch lines.

While CVG was developing a scope of work and plans, we coordinated with the golf course staff to determine when we could schedule the work with the least impact to their customers. Due to the schedule of events for 2013 at the clubhouse, we only had a three week window of opportunity to perform the repair prior to October. Therefore, the work in the banquet room could not start until April 29th and had to be finished no later than May 17th.

Our Procurement Policy allows the staff to waive certain purchasing requirements for:

“Unusual and compelling urgency - an unusual and compelling urgency precludes full and open competition where the delay in Award of a Contract would result in serious injury, financial or otherwise, to the Authority.”

Since work had to be started by April 29, 2013, in order to be completed in time for an event in the clubhouse on May 18th, the staff realized that there would not be sufficient time for the normal bidding requirements or Board approval.

However, we did have time for an invitational bid with the solicitation time reduced to two weeks.

CVG prepared a set of plans and specifications for the repairs and solicited bids from seven selected contractors (either licensed fire suppression contractors or contractors that the airport is currently utilizing on other projects).

On April 1, 2013 CVG invited the following seven (7) contractors to bid on the repairs:

Gallant Construction
41 North Contractors
Fox Field Construction
Schramm construction
Monarch Fire Protection
Valley Fire Protection
Fox Valley Fire and Safety

We received three (3) bids on Friday April 15, 2013:

Monarch Fire Protection	\$88,395
Gallant Building Solutions	\$ 99,971
Foxfield	\$100,000

After reviewing the bids, CVG recommended awarding the contract to Monarch Fire Protection of West Chicago.

Since this project had to be started prior to the next regularly scheduled board meeting, the Executive Director notified the Chairman of this Emergency Purchase and a contract was executed with Monarch Fire Protection for the repairs to the clubhouse fire suppression system.

PREVIOUS COMMITTEE/BOARD ACTION: May 8, 2013 the Capital Development, Leasing and Customer Fees Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATION

Due to the number of unknown conditions that we may encounter after removing the ceiling(s) the staff recommends adding a 15% owners contingency to this project for a total not to exceed project cost of \$101,654.25. Although this was not a budgeted item in the 2013 Capital Budget, the staff will ensure that sufficient funds will be available.

STAKEHOLDER PROCESS

N/A

LEGAL REVIEW

Legal counsel has reviewed the AIA contract.

ATTACHMENTS

- Proposed Resolution 2013-1742; Authorizing the Execution of and Ratifying an Agreement with Monarch Fire Protection Inc. for Emergency Repairs to the Prairie Landing Club House Fire Protection System.

- Statement of Political Contributions.

ALTERNATIVES:

The Committee / Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Capital Development, Leasing and Customer Fees Committee it is the recommendation of the Executive Director and staff that the Board approve Proposed Resolution 2013-1742; Authorizing the Execution of and Ratifying an Agreement with Monarch Fire Protection Inc. for Emergency Repairs to the Prairie Landing Club House Fire Protection System.

RESOLUTION 2013-1742

**AUTHORIZING THE EXECUTION OF AND RATIFYING AN AGREEMENT WITH
MONARCH FIRE PROTECTION, INC. FOR EMERGENCY REPAIRS TO THE
PRAIRIE LANDING CLUBHOUSE FIRE PROTECTION SYSTEM**

WHEREAS, the DuPage Airport Authority (the "Authority") is an Illinois Special District that operates Prairie Landing Golf Club;

WHEREAS, leaks are occurring in the sprinkler system of the Prairie Landing Clubhouse ("Prairie Landing Sprinkler System") creating a need for emergency repairs to the Prairie Landing Sprinkler System before the golf season and banquet season started in earnest;

WHEREAS, the Authority's Procurement Code allows the Authority to waive full purchasing requirements where unusual and compelling circumstances require the need to award contracts where the delay would result in serious injury, financial or otherwise, to the Authority;

WHEREAS, due to said unusual and compelling circumstances, Authority staff sent out an invitation to bid the required repair work of the Prairie Landing Sprinkler System to seven contractors who the Authority staff and outside consultant believed were qualified and capable of performing the work;

WHEREAS, in response to said invitation to bid, the Authority received three bids to repair the Prairie Landing Sprinkler System;

WHEREAS, Monarch Fire Protection, Inc. was the low responsible bidder in the amount of Eighty-Eight Thousand Three Hundred and Ninety-Five Dollars and No Cents (\$88,395.00); due to the emergency nature of the necessary repairs, the Executive Director executed the Agreement with Monarch Fire Protection, Inc. attached hereto as Exhibit 1; and

WHEREAS, the Board of Commissioners finds that the circumstances surrounding the repair of the Prairie Landing Sprinkler System were unusual and compelling enough to require the expedited issuance of a contract to repair said system, and that it was in the best interests of the Authority to execute the Agreement with Monarch Fire Protection, Inc. attached hereto as Exhibit 1.; and

WHEREAS, due to the type of project, unforeseen circumstances may not be discovered until the work is underway, the Board of Commissioners authorizes an additional 15% owner's contingency, for a total not to exceed contract amount of One Hundred and One Thousand Six Hundred Fifty-Four Dollars and Twenty-Five Cents (\$101,654.25); and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the hereby authorizes and ratifies the Executive Director's execution of the Agreement with Monarch Fire Protection, Inc. attached hereto as Exhibit 1 and take whatever steps necessary to effectuate the terms of said Agreement.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 8th day of May, 2013.

CHAIRMAN

(ATTEST)

SECRETARY


RESOLUTION 2013-1742



DUPAGE AIRPORT
AUTHORITY

TO: Board of Commissioners

FROM: Byron Miller
Directors of Operations

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1743; Authorizing the Execution of an Agreement with Ghafari Associates L.L.C. for Construction Administration Services for the Flight Center Curtain Wall Replacement Project.

DATE: April 29, 2013

SUMMARY:

In conjunction with Resolution 2013-1721 Award of Bid to Precision Wall Systems, Inc. for the Flight Center Curtain Wall Replacement, an additional service is required. That service is Construction Administration to include: on-site meetings to ensure that the contractor(s) are adhering to the plans and specifications bid, that the work is being performed properly and all submittals for materials and equipment to be installed are reviewed by certified architects and engineers.

Ghafari Associates, LLC (“Ghafari”), the architectural design firm retained by the Authority has provided a proposal to provide said Construction Administration Services for this project for a total not-to-exceed price of \$17,500 plus reimbursables.

The proposed fee for these services is just over 1% of the construction cost. This fee is considered fair and reasonable and within industry standards.

PREVIOUS COMMITTEE/BOARD ACTION:

March 13, 013 the Board passed Resolution 2013-1721 Award of Bid to Precision Wall Systems, Inc. for the replacement of the Flight Center curtain walls.

May 8, 2013 Finance, Budget, and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATION

Although this project is over budget, there are sufficient funds available from other lines in the 2013 Capital Budget to fund this project.

STAKEHOLDER PROCESS

No stakeholders have been identified at this time.

LEGAL REVIEW

Legal counsel has previously reviewed the AIA contract provided by Ghafari. This item will be authorized as a Task Order Modification under our Master Agreement with Ghafari.

ATTACHMENTS

- Proposed Resolution 2013-1743; Authorizing the Execution of an Agreement with Ghafari Associates L.L.C. for Construction Administration Services for the Flight Center Curtain Wall Replacement Project.

ALTERNATIVES:

The Committee / Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Capital Development, Leasing and Customer Fees Committee, it is the recommendation of the Executive Director and staff that the Board approve Proposed Resolution 2013-1743; Authorizing the Execution of an Agreement with Ghafari Associates L.L.C. for Construction Administration Services for the Flight Center Curtain Wall Replacement Project at the May 8, 2012 Board Meeting.

RESOLUTION 2013-1743

AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH GHAFARI ASSOCIATES, LLC FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THE FLIGHT CENTER CURTAIN WALL REPLACEMENT PROJECT

WHEREAS, the DuPage Airport Authority (the "Authority"), an Illinois Special District, has planned and budgeted for curtain wall replacement on the Flight Center building (the "Project");

WHEREAS, the Authority has a written Task Order Modification from GHAFARI Associates, LLC for an amount not-to-exceed \$17,500 to provide construction administration services for said Project;

WHEREAS, the Authority has previously entered into a contract with GHAFARI Associates, LLC to provide construction administration and architectural services for the Project; and

WHEREAS, it is in the best interests of the Authority to enter into the written Task Order Modification from GHAFARI Associates, LLC as set forth in the attached Exhibit A for the Project.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the DuPage Airport Authority that the Executive Director is hereby authorized to execute said Task Order Modification attached here to and made a part hereof as Exhibit "A", for and on behalf of the DuPage Airport Authority and to take the steps necessary to effectuate the terms of this Task Order Modification.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 8th day of May, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2013-1743



MONTHLY STATISTICS

March 2013

	Mar. '13	Mar. '12	'12 vs. '11	March Percent Change	YTD 2013	YTD 2012	'13 vs. '12	Percent Change
FUEL								
100LL	18,512	18,441	71	0.4%	46,720	43,229	3,491	8.1%
Jet A	178,617	183,963	(5,346)	-2.9%	529,289	524,220	5,069	1.0%
Total Gallons	197,129	202,404	(5,275)	-2.6%	576,009	567,449	8,560	1.5%
OPERATIONS								
Local	2,188	2,382	(194)	-8.1%	5,482	6,473	(991)	-15.3%
Itinerant	3,842	4,042	(200)	-4.9%	9,925	10,594	(669)	-6.3%
Total Ops	6,030	6,424	(394)	-6.1%	15,407	17,067	(1,660)	-9.7%

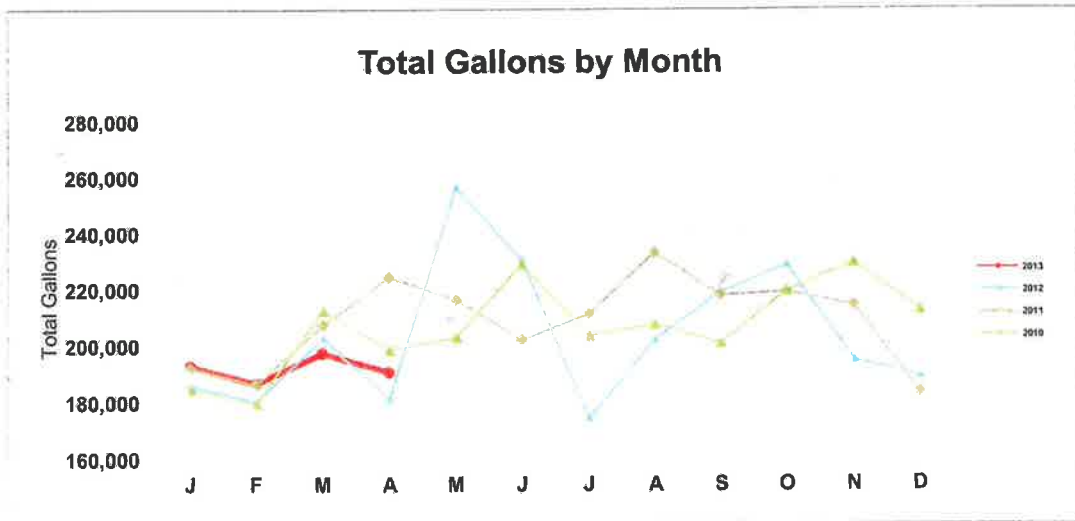
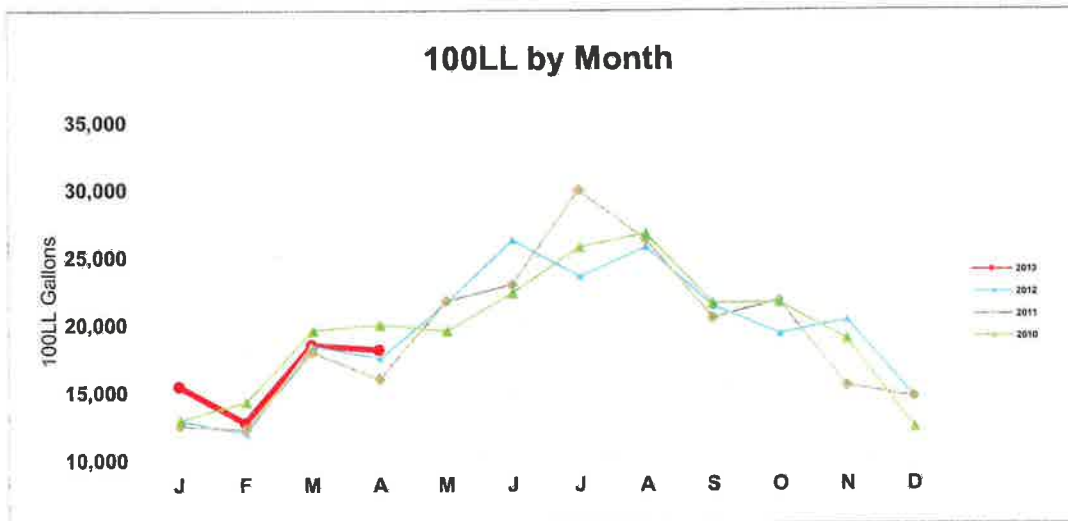
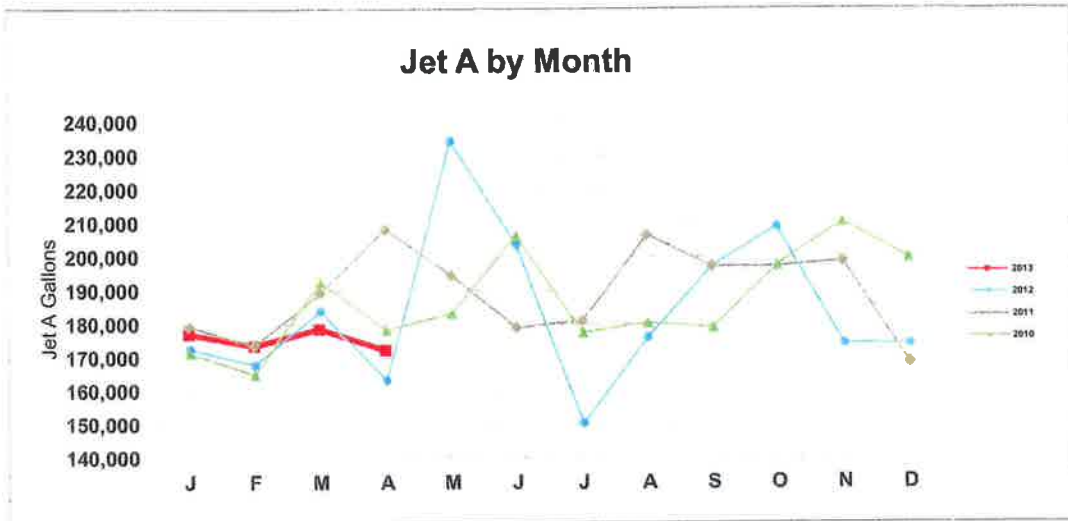
	Mar. '13	Mar. '12	'12 vs. '11	March Percent Change	YTD 2013	YTD 2012	'13 vs. '12	Percent Change
REGIONAL OPS								
Total OPS	6,030	6,424	(394)	-6.1%	15,407	17,067	(1,660)	-9.7%
DuPAGE	6,030	6,424	(394)	-6.1%	15,407	17,067	(1,660)	-9.7%
Palwaukee	6,293	6,334	(41)	-0.6%	15,451	16,900	(1,449)	-8.6%
Aurora	5,739	5,622	117	2.1%	14,155	13,921	234	1.7%
Waukegan	3,645	4,004	(359)	-9.0%	9,096	10,086	(990)	-9.8%
State of Illinois	159,735	160,374	(639)	-0.4%	422,336	433,523	(11,187)	-2.6%
Teterboro	13,048	12,976	72	0.6%	36,176	37,055	(879)	-2.4%
Van Nuys	22,062	21,079	983	4.7%	60,079	63,052	(2,973)	-4.7%
Centennial	23,029	26,251	(3,222)	-12.3%	65,425	69,350	(3,925)	-5.7%
Local OPS								
DuPAGE	2,188	2,382	(194)	-8.1%	5,482	6,473	(991)	-15.3%
Palwaukee	1,594	1,799	(205)	-11.4%	3,639	4,515	(876)	-19.4%
Aurora	3,107	2,885	222	7.7%	7,726	7,087	639	9.0%
Waukegan	1,670	1,907	(237)	-12.4%	4,032	4,694	(662)	-14.1%
State of Illinois	29,209	27,656	1,553	5.6%	70,219	69,951	268	0.4%
Teterboro	0	0	0		0	0	0	
Van Nuys	7,808	7,785	23	0.3%	20,252	22,383	(2,131)	-9.5%
Centennial	10,038	11,598	(1,560)	-13.5%	27,539	29,231	(1,692)	-5.8%
Itinerant OPS								
DuPAGE	3,842	4,042	(200)	-4.9%	9,925	10,594	(669)	-6.3%
Palwaukee	4,699	4,535	164	3.6%	11,812	12,385	(573)	-4.6%
Aurora	2,632	2,737	(105)	-3.8%	6,429	6,834	(405)	-5.9%
Waukegan	1,975	2,097	(122)	-5.8%	5,064	5,392	(328)	-6.1%
State of Illinois	130,526	132,718	(2,192)	-1.7%	352,117	363,572	(11,455)	-3.2%
Teterboro	13,048	12,976	72	0.6%	36,176	37,055	(879)	-2.4%
Van Nuys	14,254	13,294	960	7.2%	39,827	40,669	(842)	-2.1%
Centennial	12,991	14,653	(1,662)	-11.3%	37,886	40,119	(2,233)	-5.6%

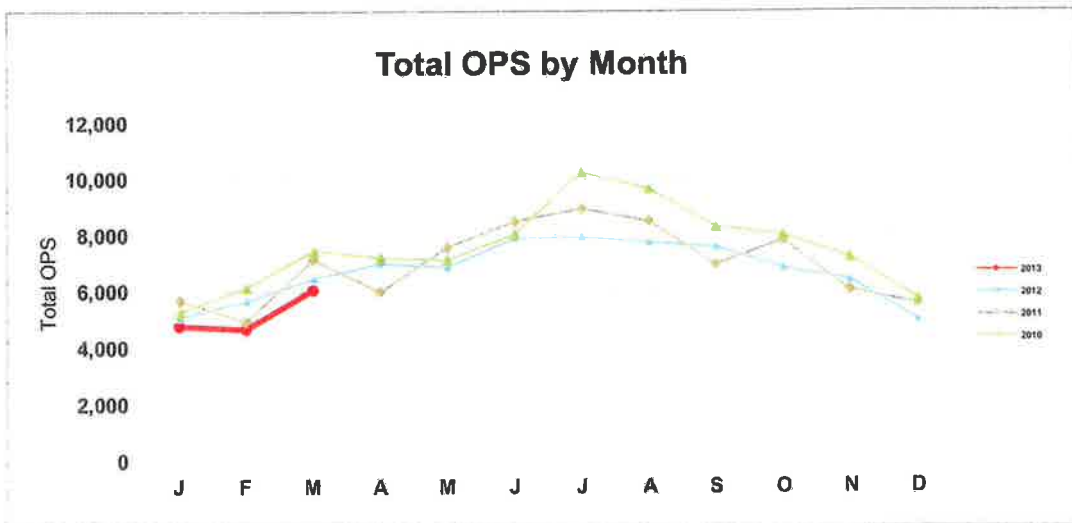
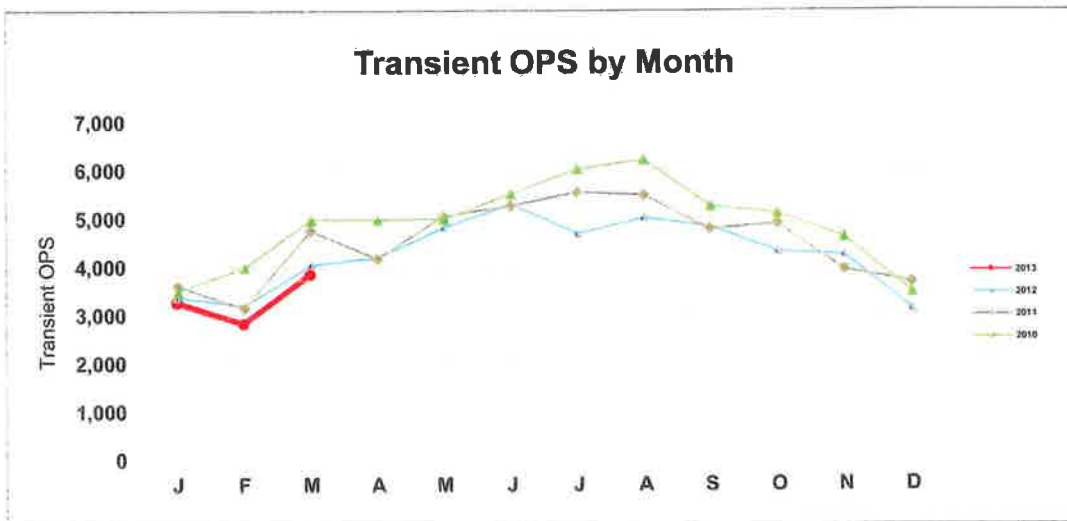
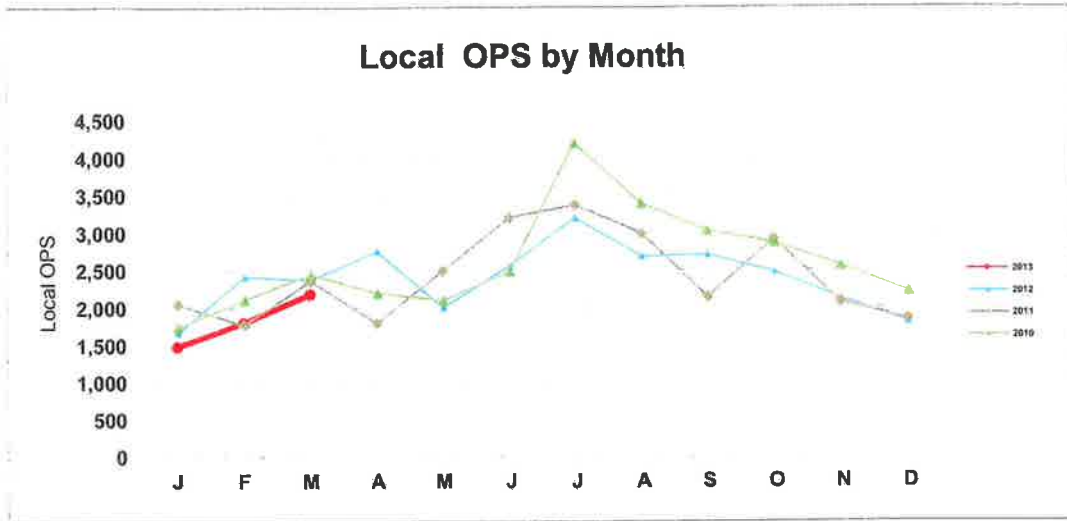


MONTHLY STATISTICS

April 2013

	<u>Apr. '13</u>	<u>Apr. '12</u>	<u>'12 vs. '11</u>	<u>April Percent Change</u>	<u>YTD 2013</u>	<u>YTD 2012</u>	<u>'13 vs. '12</u>	<u>Percent Change</u>
FUEL								
100LL	18,163	17,494	669	3.8%	64,883	60,723	4,160	6.9%
Jet A	172,325	163,213	9,112	5.6%	701,614	687,433	14,181	2.1%
Total Gallons	190,488	180,707	9,781	5.4%	766,497	748,156	18,341	2.5%







DUPAGE AIRPORT AUTHORITY

Mar-12

**FINANCIALS
PRE-AUDIT
COMMISSIONERS**

Board Summary
DuPage Airport Authority
YTD March 2013

	YTD Budget	YTD Actual	Percent Change Actual vs Budget
Beginning Cash Balance- Unrestricted	11,601,929	11,601,929	
Beginning Cash Balance - Restricted	15,874,118	15,874,118	
	27,476,046	27,476,046	
<u>OPERATING REVENUES</u>			
Airport Operations	1,126,743	1,203,973	7%
Flight Center Fuel Operations	2,881,076	3,000,123	4%
Prairie Landing Golf Club	258,789	197,506	-24%
TOTAL OPERATING REVENUES	4,266,608	4,401,601	3%
<u>OPERATING EXPENSES</u>			
Airport Operations	1,487,464	1,556,048	5%
Flight Center Fuel Operations	2,517,093	2,467,164	-2%
Prairie Landing Golf Club	421,417	358,243	-15%
TOTAL OPERATING EXPENSES	4,425,974	4,381,455	-1%
Net Profit from Operations	(159,366)	20,146	-113%
<u>NON-OPERATING REVENUES</u>			
Miscellaneous Taxes	9,200	10,377	13%
Property Taxes/Abatements	56,400	1,872	-97%
Interest Income	37,500	5,358	-86%
Unrealized Gain/Loss from Investments	0	20,286	0%
Gain/(Loss) on Sale of Fixed Assets	13,750	0	-100%
TOTAL NON-OPERATING REVENUES	116,850	37,893	-68%
<u>NON-OPERATING EXPENSES</u>			
Property Tax (DAA)	0	0	0%
Property Tax (PLGC)	0	0	0%
CenterPoint Advance - Interest	0	0	0%
TOTAL NON-OPERATING EXPENSES	0	0	0%
Net Profit from Non-Operations	116,850	37,893	-68%
Net Profit Excluding Depreciation	(42,516)	58,039	-237%
Total YTD Revenues	4,383,458	4,439,494	1%
Total YTD Expenditures	4,425,974	4,381,455	-1%
CAPITAL DEVELOPMENT PROGRAMS	4,401,398	301,719	-93%
Changes In: Accounts Receivable		196,937	
Changes In: Inventories		31,611	
Changes In: Prepaid Expenses		(115,589)	
DFC A/D Adjustment		2,667	
Changes In: Accounts Payable		(585,932)	
Changes In: Accrued Liabilities		(122,985)	
Changes In: Security Deposits		85,721	
Changes In: Deferred Income		(60,812)	
Cash Balance - Ending	23,032,133	26,432,734	15%

DuPAGE AIRPORT AUTHORITY
STATEMENT OF REVENUES AND EXPENSES
YTD March 2013

	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
Revenues				
Field Operations	352,614	0	0	352,614
Building Operations	764,374	0	0	764,374
Flight Center Building	56,730	0	0	56,730
Administrative	30,254	0	0	30,254
Fuel and Oil Sales	0	2,885,058	0	2,885,058
De-ice, Lav Service, Preheats, APU, Tows	0	45,442	0	45,442
Overnight Fees - Transient	0	11,968	0	11,968
Hangar Rental	0	47,389	0	47,389
Golf Operations	0	0	129,880	129,880
Food and Beverage	0	6,025	830	6,855
Kitty Hawk Deli	0	0	11,764	11,764
Banquet	0	0	54,671	54,671
Miscellaneous	0	4,241	362	4,603
Total Revenues	1,203,973	3,000,123	197,506	4,401,601
Cost of Sales				
Field Operations	412,829	0	0	412,829
Building Operations	297,101	0	0	297,101
Flight Center Building	68,241	0	0	68,241
Shop Equipment	106,577	0	0	106,577
Fuel and Oil	0	2,054,094	0	2,054,094
Maintenance	0	39,801	0	39,801
Credit Card Expense	0	37,932	4,393	42,326
Golf Course Maintenance	0	0	83,495	83,495
Golf Operations	0	0	28,777	28,777
Food and Beverage	0	20,607	34,891	55,497
Kitty Hawk - Deli	0	0	11,764	11,764
Banquet	0	0	61,031	61,031
Total Cost of Sales	884,748	2,152,434	224,351	3,261,533
Gross Profit/(Loss)	319,224	847,689	(26,845)	1,140,068
General and Administrative				
Administration	496,588	303,344	133,323	933,255
Commissioners	18,950	0	0	18,950
Business Development & Marketing	25,628	11,387	0	37,015
Accounting	94,271	0	0	94,271
Total General & Administrative	635,437	314,730	133,323	1,083,490
Operating Income (Loss) Before Depreciation & Principal Reductions	(316,213)	532,958	(160,168)	56,578
Non Operating Revenues (Expenses)				
Taxes - Property	1,872	0	0	1,872
Taxes - Other	10,377	0	0	10,377
Taxes - Paid	0	0	0	0
Interest Income	5,357	0	0	5,358
Unrealized Gain/Loss from Investments	20,286	0	0	20,286
Amortization (Expense)	0	0	0	0
Gain on Sale of Fixed Assets	0	0	0	0
Other Revenue (Expenses)	0	0	0	0
Total Non Operating Revenues (Expenses)	37,892	0	0	37,893
Net Income (Loss) before adjustments	(278,320)	532,958	(160,168)	94,470
Depreciation	1,935,805	9,542	33,639	1,978,986
Major Maintenance Expense	35,863	0	569	36,432
Net Income	(2,249,988)	523,417	(194,375)	(1,920,947)

DuPAGE AIRPORT AUTHORITY
COMBINING BALANCE SHEET
Month of March 2013

ASSETS	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
Current Assets				
Cash & Cash Equivalents	25,613,719	690,771	128,244	26,432,734
Receivables				
Property Taxes	5,997,045	-	-	5,997,045
Accounts Receivable	701,000	457,831	60	1,158,891
Due To/From DuPage Flight Center	158,421	-	-	158,421
Due To/From Prairie Landing Golf Club	655,642	-	-	655,642
Due To/From DuPage Airport Authority	-	(158,422)	-	(158,422)
Prepaid Expenses	377,433	200,708	47,258	625,399
Vehicle Fuel Inventory	36,862	-	-	36,862
Inventories	-	192,635	88,967	281,602
Total Current Assets	33,540,124	1,383,522	264,529	35,188,175
Other Assets				
Intangible Water Rights	454,680	-	-	454,680
Intangible Fuel Acquisition	-	1,000,000	-	1,000,000
Total Other Assets	454,680	1,000,000	-	1,454,680
Capital Assets				
Cost	289,456,407	934,560	2,998,088	293,389,055
Const in Progress 2004	(0)	-	-	(0)
Const in Progress 2005	0	-	-	0
Const in Progress 2006	(0)	-	-	(0)
Const in Progress 2007	227,928	-	-	227,928
Const in Progress 2008	233,599	-	-	233,599
Const in Progress 2009	69,040	-	-	69,040
Const in Progress 2010	785,459	-	-	785,459
Const in Progress 2011	2,968,883	-	-	2,968,883
Const in Progress 2012	6,567,182	-	-	6,567,182
Const in Progress 2013	295,415	-	-	295,415
	300,603,913	934,560	2,998,088	304,536,561
Accumulated Depreciation/Amortization	(155,372,702)	(1,726,390)	(2,567,073)	(159,666,165)
Total Capital Assets	145,231,211	(791,830)	431,015	144,870,396
TOTAL ASSETS	179,226,015	1,591,692	695,544	181,513,250

DuPAGE AIRPORT AUTHORITY
COMBINING BALANCE SHEET
Month of March 2013

	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
LIABILITIES				
Current Liabilities				
Accounts Payable	237,537	271,372	148,821	657,730
Accrued Liabilities	554,871	94,507	318,896	968,275
Due to/from DuPage Airport Authority	-	-	655,642	655,642
Deferred Income - Operations	2,232,673	76,609	-	2,309,282
Deferred Income Property Taxes	5,997,055	-	-	5,997,055
Deferred Income Land	105,000	-	-	105,000
Total Current Liabilities	9,127,137	442,488	1,123,359	10,692,984
Long-Term Liabilities				
Security Deposits	113,277	-	226,357	339,634
Total Long-Term Liabilities	113,277	-	226,357	339,634
TOTAL LIABILITIES	9,240,414	442,488	1,349,716	11,032,618
NET ASSETS				
Net Assets				
Investment in Capital Assets, January 1	146,865,300	215,042	464,654	147,544,996
Changes in Net Capital Assets	295,415	-	(33,656)	261,759
Net Investment in Capital Assets	147,160,715	215,042	430,998	147,806,755
Restricted Future Capital Assets, January 1	19,044,956	-	-	19,044,956
Changes in Future Capital Assets	-	-	-	-
Net Restricted Future Capital Assets	19,044,956	-	-	19,044,956
Unrestricted Net Assets, January 1	4,287,957	2,448,121	(924,451)	5,811,626
Changes in Net Capital Assets	(295,415)	-	33,656	(261,759)
Net Income (Loss)	(2,249,988)	523,417	(194,375)	(1,920,947)
Intrafund Transfers - Transfer from Tech Park	2,037,376	(2,037,376)	-	-
Net Unrestricted Assets	3,779,929	934,162	(1,085,170)	3,628,921
TOTAL NET ASSETS	169,985,600	1,149,204	(654,172)	170,480,632
TOTAL LIABILITIES AND NET ASSETS	179,226,015	1,591,692	695,544	181,513,250

Total DuPage Airport Authority

STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 3/31/2013

REVENUES	Month Actual		Month Budget		Month Variance		YTD Actual	YTD Budget	YTD Variance		Month 2012		Month Variance		YTD 2012	YTD Variance
Airport Operations	\$ 456,951	\$ 389,515	\$ 67,436	\$ 1,224,259	\$ 1,126,743	\$ 97,516	\$ 4,374,898	\$ 4,374,898	\$ 456,951	\$ 417,502	\$ 39,449	\$ 1,224,259	\$ 1,175,674	\$ 48,584	\$ 1,224,259	\$ 48,584
Prairie Landing Golf Club	\$ 73,407	\$ 137,513	\$ (64,106)	\$ 197,506	\$ 258,789	\$ (61,283)	\$ 2,836,818	\$ 2,836,818	\$ 73,407	\$ 179,798	\$ (106,390)	\$ 197,506	\$ 305,019	\$ (107,513)	\$ 197,506	\$ (107,513)
DuPage Flight Center	\$ 1,038,966	\$ 1,029,472	\$ 9,495	\$ 3,000,123	\$ 2,881,076	\$ 119,046	\$ 12,257,310	\$ 12,257,310	\$ 1,038,966	\$ 1,060,175	\$ (21,209)	\$ 3,000,123	\$ 2,888,668	\$ 111,454	\$ 3,000,123	\$ 111,454
Total Income	\$ 1,569,324	\$ 1,556,500	\$ 12,825	\$ 4,421,887	\$ 4,266,608	\$ 155,280	\$ 19,469,026	\$ 19,469,026	\$ 1,569,324	\$ 1,657,474	\$ (88,150)	\$ 4,421,887	\$ 4,369,362	\$ 52,525	\$ 4,421,887	\$ 52,525
COST OF SALES																
Airport Operations	\$ 384,167	\$ 322,811	\$ 61,356	\$ 884,748	\$ 813,687	\$ 71,062	\$ 3,361,754	\$ 3,361,754	\$ 384,167	\$ 287,973	\$ 96,194	\$ 884,748	\$ 798,546	\$ 86,202	\$ 884,748	\$ 86,202
Prairie Landing Golf Club	\$ 89,591	\$ 139,087	\$ (49,496)	\$ 219,958	\$ 276,691	\$ (56,733)	\$ 1,980,144	\$ 1,980,144	\$ 89,591	\$ 129,891	\$ (40,300)	\$ 219,958	\$ 256,321	\$ (36,363)	\$ 219,958	\$ (36,363)
DuPage Flight Center	\$ 750,956	\$ 756,477	\$ (5,521)	\$ 2,152,434	\$ 2,133,897	\$ 18,537	\$ 9,037,784	\$ 9,037,784	\$ 750,956	\$ 751,957	\$ (1,002)	\$ 2,152,434	\$ 2,073,504	\$ 78,930	\$ 2,152,434	\$ 78,930
Total Cost of Sales	\$ 1,224,713	\$ 1,218,375	\$ 6,338	\$ 3,257,140	\$ 3,224,274	\$ 32,865	\$ 14,379,682	\$ 14,379,682	\$ 1,224,713	\$ 1,169,821	\$ 54,893	\$ 3,257,140	\$ 3,128,370	\$ 128,770	\$ 3,257,140	\$ 128,770
Gross Profit (Loss)	\$ 344,611	\$ 338,124	\$ 6,487	\$ 1,164,747	\$ 1,042,333	\$ 122,414	\$ 5,089,344	\$ 5,089,344	\$ 344,611	\$ 487,654	\$ (143,043)	\$ 1,164,747	\$ 1,240,992	\$ (76,244)	\$ 1,164,747	\$ (76,244)
GENERAL AND ADMINISTRATIVE																
Airport Operations	\$ 166,257	\$ 270,648	\$ (104,392)	\$ 635,437	\$ 673,778	\$ (38,341)	\$ 2,753,521	\$ 2,753,521	\$ 166,257	\$ 246,698	\$ (80,442)	\$ 635,437	\$ 681,266	\$ (45,829)	\$ 635,437	\$ (45,829)
Prairie Landing Golf Club	\$ 58,344	\$ 57,257	\$ 1,088	\$ 137,716	\$ 144,726	\$ (7,010)	\$ 595,461	\$ 595,461	\$ 58,344	\$ 64,847	\$ (6,503)	\$ 137,716	\$ 143,534	\$ (5,817)	\$ 137,716	\$ (5,817)
DuPage Flight Center	\$ 123,999	\$ 169,126	\$ (45,127)	\$ 314,730	\$ 383,196	\$ (68,465)	\$ 1,615,157	\$ 1,615,157	\$ 123,999	\$ 146,307	\$ (22,308)	\$ 314,730	\$ 348,803	\$ (34,073)	\$ 314,730	\$ (34,073)
Total G&A Costs	\$ 348,600	\$ 497,030	\$ (148,431)	\$ 1,087,884	\$ 1,201,699	\$ (113,816)	\$ 4,964,139	\$ 4,964,139	\$ 348,600	\$ 457,853	\$ (109,253)	\$ 1,087,884	\$ 1,173,603	\$ (85,719)	\$ 1,087,884	\$ (85,719)
Operating Income(Profit)	\$ (3,989)	\$ (158,906)	\$ 154,917	\$ 76,864	\$ (159,366)	\$ 236,230	\$ 125,205	\$ 125,205	\$ (3,989)	\$ 29,801	\$ (33,790)	\$ 76,864	\$ 67,389	\$ 9,475	\$ 76,864	\$ 9,475
NON OPERATING REVENUES (EXPENSES)																
Property and Other Tax Revenue	\$ 60	\$ 2,700	\$ (2,640)	\$ 12,249	\$ 65,600	\$ (53,351)	\$ 5,611,500	\$ 5,611,500	\$ 60	\$ 2,305	\$ (2,245)	\$ 12,249	\$ 68,028	\$ (55,779)	\$ 12,249	\$ (55,779)
Property Tax Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -454,000	\$ -454,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 2,790	\$ 12,500	\$ (9,710)	\$ 5,357	\$ 37,500	\$ (32,143)	\$ 150,000	\$ 150,000	\$ 2,790	\$ 2,152	\$ 638	\$ 5,357	\$ 6,640	\$ (1,283)	\$ 5,357	\$ (1,283)
Gain on Sale of Fixed Assets	\$ -	\$ 4,583	\$ (4,583)	\$ -	\$ 13,750	\$ (13,750)	\$ 55,000	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 4,336	\$ (4,336)	\$ -	\$ (4,336)
Total Non Operating Revenues (Expenses)	\$ 2,850	\$ 19,783	\$ (16,933)	\$ 17,606	\$ 116,850	\$ (99,244)	\$ 5,362,500	\$ 5,362,500	\$ 2,850	\$ 4,457	\$ (1,607)	\$ 17,606	\$ 79,003	\$ (61,397)	\$ 17,606	\$ (61,397)
Net Income/(Loss) before Depreciation	\$ (1,138)	\$ (139,123)	\$ 137,984	\$ 94,470	\$ (42,516)	\$ 136,986	\$ 5,487,705	\$ 5,487,705	\$ (1,138)	\$ 34,258	\$ (35,397)	\$ 94,470	\$ 146,392	\$ (51,922)	\$ 94,470	\$ (51,922)
Depreciation	\$ 666,077	\$ 784,167	\$ (118,090)	\$ 1,978,986	\$ 7,057,500	\$ (5,078,514)	\$ 9,410,000	\$ 9,410,000	\$ 666,077	\$ 780,954	\$ (114,877)	\$ 1,978,986	\$ 2,342,671	\$ (363,685)	\$ 1,978,986	\$ (363,685)
Net Profit(loss)after Dep.	\$ (667,215)	\$ (923,290)	\$ 256,074	\$ (1,884,516)	\$ (7,100,016)	\$ 5,211,500	\$ (3,922,295)	\$ (3,922,295)	\$ (667,215)	\$ (746,696)	\$ 79,480	\$ (1,884,516)	\$ (2,196,279)	\$ 311,763	\$ (1,884,516)	\$ 311,763
Major Maintenance	\$ 34,855	\$ -	\$ 34,855	\$ 36,432	\$ -	\$ 36,432	\$ 0	\$ 0	\$ 34,855	\$ -	\$ 34,855	\$ 36,432	\$ -	\$ 36,432	\$ 36,432	\$ 36,432
Net Profit	\$ (702,070)	\$ (923,290)	\$ 221,219	\$ (1,920,947)	\$ (7,100,016)	\$ 5,179,069	\$ (3,922,295)	\$ (3,922,295)	\$ (702,070)	\$ (746,696)	\$ 44,625	\$ (1,920,947)	\$ (2,196,279)	\$ 275,332	\$ (1,920,947)	\$ 275,332

Prairie Landing Golf Club

STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 3/31/2013

	Month		Month		Month		Month		2013 Annual		YTD		YTD		YTD	
	Actual	Budget	Actual	Variance	Actual	Variance	Actual	Variance	Budget	Actual	Budget	Actual	Variance	Actual	Variance	Variance
REVENUES																
P100 - Golf Administration	\$ 99	\$ 150	\$ 362	\$ (51)	\$ 400	\$ (38)	\$ 3,375		\$ 3,375	\$ 99	\$ 198	\$ (100)	\$ 362	\$ 534	\$ (173)	
P300 - Golf Operations	\$ 42,146	\$ 108,150	\$ 129,880	\$ (66,004)	\$ 184,850	\$ (54,970)	\$ 1,696,000		\$ 1,696,000	\$ 42,146	\$ 136,760	\$ (94,614)	\$ 129,880	\$ 231,645	\$ (101,765)	
P400 - Food and Beverage	\$ 823	\$ 3,200	\$ 830	\$ (2,377)	\$ 3,200	\$ (2,370)	\$ 260,000		\$ 260,000	\$ 823	\$ 7,431	\$ (6,608)	\$ 830	\$ 8,152	\$ (7,322)	
P500 - Weddings	\$ 12,959	\$ 13,239	\$ 39,805	\$ (280)	\$ 39,717	\$ 88	\$ 529,542		\$ 529,542	\$ 12,959	\$ 31,886	\$ (18,927)	\$ 39,805	\$ 53,897	\$ (14,092)	
P600 - Private Events	\$ 12,831	\$ 8,924	\$ 14,866	\$ 3,907	\$ 26,772	\$ (11,906)	\$ 161,375		\$ 161,375	\$ 12,831	\$ -	\$ 12,831	\$ 14,866	\$ -	\$ 14,866	
P700 - Golf Outings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,326		\$ 143,326	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
P900 - Kitty Hawk Café	\$ 4,550	\$ 3,850	\$ 11,764	\$ 700	\$ 3,850	\$ 7,914	\$ 43,200		\$ 43,200	\$ 4,550	\$ 3,522	\$ 1,028	\$ 11,764	\$ 10,791	\$ 972	
Total Revenue	\$ 73,407	\$ 137,513	\$ 197,506	\$ (64,106)	\$ 258,789	\$ (61,283)	\$ 2,836,818		\$ 2,836,818	\$ 73,407	\$ 179,798	\$ (106,390)	\$ 197,506	\$ 305,019	\$ (107,513)	
COST OF SALES																
P200 - Golf Maintenance	\$ 39,449	\$ 60,446	\$ 83,495	\$ (20,998)	\$ 111,337	\$ (27,842)	\$ 750,593		\$ 750,593	\$ 39,449	\$ 51,328	\$ (11,879)	\$ 83,495	\$ 103,054	\$ (19,559)	
P300 - Golf Operations	\$ 8,658	\$ 22,611	\$ 28,777	\$ (13,953)	\$ 40,898	\$ (12,121)	\$ 342,799		\$ 342,799	\$ 8,658	\$ 22,281	\$ (13,624)	\$ 28,777	\$ 40,996	\$ (12,219)	
P400 - Food and Beverage	\$ 19,869	\$ 25,023	\$ 34,891	\$ (5,155)	\$ 54,125	\$ (19,234)	\$ 351,354		\$ 351,354	\$ 19,869	\$ 14,925	\$ 4,944	\$ 34,891	\$ 34,742	\$ 148	
P500 - Weddings	\$ 20,384	\$ 24,965	\$ 54,603	\$ (4,581)	\$ 59,901	\$ (5,298)	\$ 417,337		\$ 417,337	\$ 20,384	\$ 31,183	\$ (10,799)	\$ 54,603	\$ 51,845	\$ 2,758	
P600 - Private Events	\$ 6,048	\$ 2,192	\$ 6,428	\$ 3,856	\$ 6,576	\$ (148)	\$ 39,648		\$ 39,648	\$ 6,048	\$ -	\$ 6,048	\$ 6,428	\$ -	\$ 6,428	
P700 - Golf Outings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,214		\$ 35,214	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
P900 - Kitty Hawk Café	\$ (4,815)	\$ 3,850	\$ 11,764	\$ (8,665)	\$ 3,854	\$ 7,910	\$ 43,200		\$ 43,200	\$ (4,815)	\$ 10,174	\$ (14,989)	\$ 11,764	\$ 25,684	\$ (13,920)	
Total Cost of Sales	\$ 89,591	\$ 139,087	\$ 219,958	\$ (49,496)	\$ 276,691	\$ (56,733)	\$ 1,980,144		\$ 1,980,144	\$ 89,591	\$ 129,891	\$ (40,300)	\$ 219,958	\$ 256,321	\$ (36,363)	
Gross Profit (Loss)	\$ (16,184)	\$ (1,574)	\$ (22,451)	\$ (14,609)	\$ (17,902)	\$ (4,550)	\$ 856,674		\$ 856,674	\$ (16,184)	\$ 49,907	\$ (66,090)	\$ (22,451)	\$ 48,699	\$ (71,150)	
General and Administrative	\$ 58,344	\$ 57,257	\$ 137,716	\$ 1,088	\$ 144,726	\$ (7,010)	\$ 595,461		\$ 595,461	\$ 58,344	\$ 64,847	\$ (6,503)	\$ 137,716	\$ 143,534	\$ (5,817)	
Operating Profit	\$ (74,528)	\$ (58,831)	\$ (160,168)	\$ (15,697)	\$ (162,628)	\$ 2,460	\$ 261,213		\$ 261,213	\$ (74,528)	\$ (14,940)	\$ (59,588)	\$ (160,168)	\$ (94,835)	\$ (65,333)	
Property Tax Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 256,000		\$ 256,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Net Profit	\$ (74,528)	\$ (58,831)	\$ (160,168)	\$ (15,697)	\$ (162,628)	\$ 2,460	\$ 5,213		\$ 5,213	\$ (74,528)	\$ (14,940)	\$ (59,588)	\$ (160,168)	\$ (94,835)	\$ (65,333)	

Airport and Administration
STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 3/31/2013

REVENUES	Month		YTD		2013 Annual		Month		YTD			
	Actual	Budget	Actual	Budget	Budget	Variance	2013	2012	Variance	2012		
Administrative	\$ 8,010	\$ 11,362	\$ 30,254	\$ 34,086	\$ 136,344	\$ (3,832)	\$ 8,010	\$ 11,751	\$ (3,740)	\$ 30,254	\$ 34,022	\$ (3,768)
Field Operations	\$ 162,298	\$ 125,096	\$ 352,614	\$ 318,249	\$ 1,231,796	\$ 34,365	\$ 162,298	\$ 131,805	\$ 30,494	\$ 352,614	\$ 321,723	\$ 30,891
Building Operations	\$ 247,243	\$ 234,477	\$ 764,374	\$ 718,668	\$ 2,783,798	\$ 45,706	\$ 247,243	\$ 257,360	\$ (10,117)	\$ 764,374	\$ 770,239	\$ (5,865)
Flight Center	\$ 19,113	\$ 18,580	\$ 56,730	\$ 55,740	\$ 222,960	\$ 990	\$ 19,113	\$ 16,587	\$ 2,527	\$ 56,730	\$ 49,691	\$ 7,039
Total Revenues	\$ 436,665	\$ 389,515	\$ 1,203,973	\$ 1,126,743	\$ 3,361,754	\$ 77,230	\$ 436,665	\$ 417,502	\$ 19,163	\$ 1,203,973	\$ 1,175,674	\$ 28,298
COST OF SALES												
Field Operations	\$ 187,193	\$ 161,809	\$ 412,829	\$ 396,662	\$ 1,651,814	\$ 16,168	\$ 187,193	\$ 137,391	\$ 49,802	\$ 412,829	\$ 365,304	\$ 47,525
Building Operations	\$ 120,117	\$ 98,694	\$ 297,101	\$ 250,966	\$ 1,037,456	\$ 46,135	\$ 120,117	\$ 104,288	\$ 15,828	\$ 297,101	\$ 287,985	\$ 9,116
Flight Center	\$ 17,069	\$ 19,726	\$ 68,241	\$ 59,177	\$ 236,705	\$ 9,064	\$ 17,069	\$ 16,347	\$ 722	\$ 68,241	\$ 51,702	\$ 16,539
Shop Equip. Operations	\$ 59,788	\$ 42,583	\$ 106,577	\$ 106,882	\$ 435,779	\$ (305)	\$ 59,788	\$ 29,945	\$ 29,843	\$ 106,577	\$ 93,555	\$ 13,022
Total Cost of Sales	\$ 384,167	\$ 322,811	\$ 884,748	\$ 813,687	\$ 3,361,754	\$ 71,062	\$ 384,167	\$ 287,973	\$ 96,194	\$ 884,748	\$ 798,546	\$ 86,202
Gross Profit (Loss)	\$ 52,498	\$ 66,704	\$ 319,224	\$ 313,056	\$ 1,013,144	\$ 6,168	\$ 52,498	\$ 129,529	\$ (77,031)	\$ 319,224	\$ 377,129	\$ (57,904)
GENERAL AND ADMINISTRATIVE												
Administrative	\$ 81,037	\$ 208,553	\$ 496,588	\$ 520,281	\$ 2,128,654	\$ (23,694)	\$ 81,037	\$ 202,863	\$ (121,826)	\$ 496,588	\$ 533,968	\$ (37,381)
Commissions	\$ 8,626	\$ 9,024	\$ 18,950	\$ 27,071	\$ 108,285	\$ (8,122)	\$ 8,626	\$ 9,149	\$ (523)	\$ 18,950	\$ 27,369	\$ (8,419)
Business Dev./Marketing	\$ 13,518	\$ 17,927	\$ 25,628	\$ 47,999	\$ 194,604	\$ (22,370)	\$ 13,518	\$ 11,277	\$ 2,241	\$ 25,628	\$ 70,562	\$ (44,934)
Accounting	\$ 63,076	\$ 35,144	\$ 94,271	\$ 78,427	\$ 321,978	\$ 15,845	\$ 63,076	\$ 23,409	\$ 39,666	\$ 94,271	\$ 49,367	\$ 44,904
Total G&A Costs	\$ 166,257	\$ 270,648	\$ 635,437	\$ 673,778	\$ 2,753,521	\$ (38,341)	\$ 166,257	\$ 246,698	\$ (80,442)	\$ 635,437	\$ 681,266	\$ (45,829)
Operating Income (Profit)	\$ (113,758)	\$ (203,944)	\$ (316,213)	\$ (360,722)	\$ (1,740,377)	\$ 44,509	\$ (113,758)	\$ (117,169)	\$ 3,411	\$ (316,213)	\$ (304,138)	\$ (12,075)
NON OPERATING REVENUES (EXPENSES)												
Property and Other Tax Revenue	\$ 60	\$ 2,700	\$ 12,249	\$ 65,600	\$ 5,611,500	\$ (53,351)	\$ 60	\$ 2,305	\$ (2,245)	\$ 12,249	\$ 68,028	\$ (55,779)
Property Tax Expenses	\$ -	\$ -	\$ -	\$ -	\$ (198,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 2,790	\$ 12,500	\$ 5,357	\$ 37,500	\$ 150,000	\$ (32,143)	\$ 2,790	\$ 2,152	\$ 638	\$ 5,357	\$ 6,640	\$ (1,283)
Unrealized Gain/Loss from Investments	\$ 20,286	\$ -	\$ 20,286	\$ -	\$ -	\$ 20,286	\$ 20,286	\$ -	\$ 20,286	\$ 20,286	\$ -	\$ 20,286
Gain on Sale of Fixed Assets	\$ -	\$ 4,583	\$ -	\$ 13,750	\$ 55,000	\$ (13,750)	\$ -	\$ -	\$ -	\$ -	\$ 4,336	\$ (4,336)
Total Non Operating Revenues (Expenses)	\$ 23,136	\$ 19,783	\$ 37,892	\$ 116,850	\$ 5,618,500	\$ (78,958)	\$ 23,136	\$ 4,457	\$ 18,679	\$ 37,892	\$ 79,003	\$ (41,111)
Net Income/(Loss) before Depreciation	\$ (90,622)	\$ (184,161)	\$ (278,320)	\$ (243,872)	\$ (3,878,123)	\$ (34,449)	\$ (90,622)	\$ (112,712)	\$ 22,090	\$ (278,320)	\$ (225,134)	\$ (53,186)

DuPage Flight Center

STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 3/31/2013

	Month		Month		YTD		2013 Annual Budget	Month		YTD		YTD Variance	
	Actual	Budget	Variance	Actual	Budget	Variance		2013	2012	Variance	2012		2012
REVENUES													
Hanger Rentals	\$ 17,074	\$ 12,333	\$ 4,741	\$ 47,389	\$ 36,999	\$ 10,390	\$ 148,000	\$ 17,074	\$ 9,225	\$ 7,849	\$ 47,389	\$ (3,600)	
Ramp Tie Downs & Overnight fees	\$ 10,563	\$ 2,250	\$ 8,313	\$ 11,968	\$ 6,750	\$ 5,218	\$ 27,000	\$ 10,563	\$ 1,363	\$ 9,200	\$ 11,968	\$ 9,368	
Fuel and Oil Sales	\$ 994,287	\$ 1,006,445	\$ (12,158)	\$ 2,885,058	\$ 2,811,996	\$ 73,062	\$ 11,980,985	\$ 994,287	\$ 1,046,030	\$ (51,742)	\$ 2,885,058	\$ 2,809,603	
Volume Rebate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,750)	\$ 3,750	\$ -	\$ (11,250)	
Line Service Other	\$ 8,317	\$ 4,702	\$ 3,615	\$ 40,417	\$ 14,106	\$ 26,311	\$ 56,425	\$ 8,317	\$ 2,870	\$ 5,447	\$ 40,417	\$ 14,698	
Aircraft Catering	\$ 2,593	\$ 3,000	\$ (407)	\$ 6,025	\$ 9,000	\$ (2,975)	\$ 36,000	\$ 2,593	\$ 3,551	\$ (958)	\$ 6,025	\$ (2,584)	
Customs Fee	\$ 5,025	\$ -	\$ 5,025	\$ 5,025	\$ -	\$ 5,025	\$ -	\$ 5,025	\$ -	\$ 5,025	\$ 5,025	\$ -	
Non Airfield Rent/Lease/Maintenance Revenue	\$ 1,107	\$ 742	\$ 365	\$ 4,241	\$ 2,225	\$ 2,016	\$ 8,900	\$ 1,107	\$ 886	\$ 221	\$ 4,241	\$ 1,842	
Total Revenue	\$ 1,038,966	\$ 1,029,472	\$ 9,495	\$ 3,000,123	\$ 2,881,076	\$ 119,046	\$ 12,257,310	\$ 1,038,966	\$ 1,060,175	\$ (21,209)	\$ 3,000,123	\$ 2,888,668	\$ 111,454
COST OF SALES													
Fuel and Oil Cost of Sales	\$ 708,529	\$ 719,950	\$ (11,421)	\$ 2,037,906	\$ 2,008,317	\$ 29,589	\$ 8,574,463	\$ 708,529	\$ 713,856	\$ (5,326)	\$ 2,037,906	\$ 1,964,533	\$ 73,373
Deice Cost of Goods	\$ -	\$ -	\$ -	\$ 16,187	\$ 16,000	\$ 187	\$ 25,000	\$ -	\$ 2,496	\$ (2,496)	\$ 16,187	\$ 15,261	\$ 926
Credit Card Expense	\$ 13,327	\$ 13,917	\$ (590)	\$ 37,932	\$ 41,750	\$ (3,818)	\$ 167,000	\$ 13,327	\$ 14,345	\$ (1,018)	\$ 37,932	\$ 38,310	\$ (378)
Food - COGS	\$ 17,152	\$ 7,179	\$ 9,972	\$ 20,607	\$ 21,538	\$ (931)	\$ 86,150	\$ 17,152	\$ 3,544	\$ 13,608	\$ 20,607	\$ 8,626	\$ 11,981
Maintenance	\$ 11,948	\$ 15,431	\$ (3,483)	\$ 39,801	\$ 46,293	\$ (6,491)	\$ 185,171	\$ 11,948	\$ 17,717	\$ (5,769)	\$ 39,801	\$ 46,774	\$ (6,973)
Total Cost of Sales	\$ 750,956	\$ 756,477	\$ (5,521)	\$ 2,152,434	\$ 2,133,897	\$ 18,537	\$ 9,037,784	\$ 750,956	\$ 751,957	\$ (1,002)	\$ 2,152,434	\$ 2,073,504	\$ 78,930
Gross Profit/(Loss)	\$ 288,011	\$ 272,995	\$ 15,016	\$ 847,689	\$ 747,179	\$ 100,510	\$ 3,219,526	\$ 288,011	\$ 308,218	\$ (20,207)	\$ 847,689	\$ 815,165	\$ 32,524
General and Admin	\$ 123,999	\$ 169,126	\$ (45,127)	\$ 314,730	\$ 383,196	\$ (68,465)	\$ 1,615,157	\$ 123,999	\$ 146,307	\$ (22,308)	\$ 314,730	\$ 348,803	\$ (34,073)
Operating Income/(Loss)	\$ 164,012	\$ 103,869	\$ 60,143	\$ 532,958	\$ 363,983	\$ 168,975	\$ 1,604,369	\$ 164,012	\$ 161,911	\$ 2,101	\$ 532,958	\$ 466,362	\$ 66,597
Interest Income	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ 0	\$ -	\$ -	\$ 0	\$ (0)	\$ 0	\$ 1	\$ (0)
Net Income before Depreciation	\$ 164,012	\$ 103,869	\$ 60,143	\$ 532,958	\$ 363,983	\$ 168,975	\$ 1,604,369	\$ 164,012	\$ 161,911	\$ 2,101	\$ 532,958	\$ 466,362	\$ 66,596

RESOLUTION 2013-1744
AUTHORIZING PUBLICATION OF NOTICE REQUESTING OFFERS TO
PURCHASE AUTHORITY REAL PROPERTY

WHEREAS, the DuPage Airport Authority owns certain real property described in the attached Exhibits A, B, C and D (the "Subject Property") in fee simple interest; and

WHEREAS, the Authority has reviewed the Subject Property and the Authority's short and long term needs and finds that the Subject Property is no longer needed by, appropriate to, required for the use of, or profitable to the Authority and therefore finds that the continued ownership of the Subject Property is not in the best interest of the Authority; and

WHEREAS, the Authority has estimated the value of the Subject Property and finds that said value exceeds \$1,000.00; and

WHEREAS, the Authority deems it in the best interests of the Authority and the general public to negotiate for the sale of the Subject Property, pursuant to 70 ILCS 5/16.1, subject to certain conditions to ensure that the future use of the Subject Property does not interfere with the objectives of the Authority.

NOW, THEREFORE, BE IT RESOLVED, THAT:

- 1) Pursuant to 70 ILCS 5/16.1, the Executive Director is authorized and directed to take whatever steps necessary to publish the Authority's intention to accept offers and negotiate for the sale of all or a portion of the Subject Property, which the Board hereby deems to be in the best interests of the Authority considering its future needs and objectives, subject to the following deed restrictions and other matters:
 - a. The Purchaser shall file a notice consistent with requirements of Federal Aviation Regulation ("FAR") Part 77 (FAA Form 7460-1) prior to constructing any facility, structure, or other item on the Subject Property and the Subject Property shall remain in compliance with FAR Part 77 at all times; and
 - b. A restriction shall be placed on the deed conveying the Subject Property which shall reserve for the Authority all air rights over the Subject Property; and
 - c. The Purchaser shall execute and deliver to the Authority at closing, an Avigation Easement acceptable to the Authority which grants to the Authority all air rights over the Subject Property and waives all claims to said air rights.
- 2) All offers to purchase the Subject Property shall be made in writing to the Executive Director within ten days of the publication of the notice and shall contain an offer amount and the description of the real property sought to be purchased; and
- 3) The Executive Director is authorized to negotiate with any qualified offerors and bring a proposed sales contract to the Board for consideration and possible action; and
- 4) The Board reserves the right not to sell any or all of the Subject Property.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
David J. Sabathne' _____

Gerald M. Gorski _____
Peter H. Huizenga _____
Gina R. LaMantia _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority
this 8th day of May, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

Exhibit A

Parcel 1EA0019DED

That part of the West Half of the West Half of Section 29, Township 40 North, Range 9 East of the Third Principal Meridian, bounded and described as follows: Beginning at the Intersection of the North Right of Way line of Illinois Route 64 (North Avenue) and the West Right of Way line of Powis Road per Document #95-67851; thence North 78 degrees 10 minutes 29 seconds West along said North Right of Way line, 89.34 feet; thence North 51 degrees 30 minutes 35 seconds East, 80.63 feet; thence North 00 degrees 33 minutes 42 seconds East, 359.96 feet; thence North 00 degrees 30 minutes 50 seconds East, 137.76 feet; thence South 89 degrees 29 minutes 10 seconds East, 18.00 feet; thence North 00 degrees 30 minutes 50 seconds East, 397.30 feet; thence South 89 degrees 29 minutes 10 seconds East, 15.00 feet; thence North 00 degrees 30 minutes 50 seconds East, 356.05 feet; thence South 89 degrees 29 minutes 10 seconds East, 42.00 to the East line of the West Half of the Northwest Quarter of said Section 29; thence South 00 degrees 30 minutes 50 seconds West along said line, 726.13 feet; thence North 89 degrees 29 minutes 10 seconds West, 45.00 feet to a point on the West Right of Way line of Powis Road per Document #95-67851; thence South 00 degrees 30 minutes 50 seconds West along said Right of Way line, 160.01 feet; thence South 02 degrees 17 minutes 34 seconds West along said Right of Way line, 165.52 feet; thence South 00 degrees 33 minutes 42 seconds West along said Right of Way line, 262.76 feet to the Point of Beginning, in Dupage County, Illinois.

Said Parcel contains 1.226 acres, more or less of which 0.549 acres are previously used or dedicated for roadway purposes.

Exhibit B

Parcel 1EA0006

That part of the Southwest Quarter of Section 29, Township 40 North, Range 9 East of the Third Principal Meridian, in DuPage County, Illinois, described as follows: Beginning at the intersection of the South Right of Way line of Illinois Route 64 (North Avenue) with the West Right of Way line of Powis Road per Document No. 95-67851; thence on an assumed bearing of South 00 degrees 33 minutes 42 seconds West on said West Right of Way line, 223.31 feet; thence South 01 degree 13 minutes 30 seconds East on said West Right of Way line, 545.30 feet; thence South 89 degrees 26 minutes 18 seconds East, 33.00 feet to the east line of the West half of the Southwest Quarter of said Section 29; thence South 00 degrees 33 minutes 42 seconds West on said east line, 539.03 feet; thence North 89 degrees 18 minutes 55 seconds West, 68.00 feet; thence North 00 degrees 33 minutes 42 seconds East, 583.11 feet; thence North 89 degrees 12 minutes 22 seconds West, 9.00 feet; thence North 00 degrees 33 minutes 42 seconds East, 485.36 feet; thence North 89 degrees 26 minutes 18 seconds West, 11.00 feet; thence North 00 degrees 33 minutes 42 seconds East, 198.39 feet; thence North 37 degrees 33 minutes 19 seconds West, 72.17 feet to a point on the South Right of Way line of Illinois Route 64 (North Avenue); thence South 78 degrees 10 minutes 29 seconds East on said South Right of Way line, 84.17 feet to the Point of Beginning.

Said parcel containing 1.503 acres, more or less of which 0.408 acre has been previously used or dedicated for roadway purposes.

Exhibit C

Parcel 1EA0006TE-A

That part of the Southwest Quarter of Section 29, Township 40 North, Range 9 East of the Third Principal Meridian, in DuPage County, Illinois, described as follows: Commencing at the intersection of the South Right of Way line of Illinois Route 64 (North Avenue) and the east line of said Section 30; thence on an assumed bearing of North 78 degrees 10 minutes 29 seconds West on said South Right of Way line, 164.00 feet to the Point of Beginning; thence South 11 degrees 49 minutes 32 seconds West, 11.00 feet; thence North 78 degrees 10 minutes 29 seconds West, 107.00 feet; thence North 11 degrees 49 minutes 32 seconds East, 11.00 feet on the South Right of Way line of said Illinois Route 64; thence South 78 degrees 10 minutes 29 seconds East on said line, 107.00 feet to the Point of Beginning.

Said parcel containing 0.027 acre, more or less.

Exhibit D

Parcel 1EA0006TE-B

That part of the Southwest Quarter of Section 30, Township 40 North, Range 9 East of the Third Principal Meridian, in DuPage County, Illinois, described as follows: Beginning at the intersection of the South Right of Way line of Illinois Route 64 (North Avenue) and the East Right of Way line of Keil Street; thence Southeasterly on said South Right of Way line, and on a 7540.00 foot radius curve concave to the South, 54.98 feet, the chord of said curve bears an assumed value of South 84 degrees 00 minutes 14 seconds East, 54.98 feet; thence South 51 degrees 45 minutes 23 seconds West, 70.45 feet to the East Right of Way line of said Keil Street; thence North 00 degrees 45 minutes 18 seconds East, on said East Right of Way line, 49.36 feet to the Point of Beginning.

Said parcel containing 0.031 acre, more or less.