

**PUBLIC NOTICE OF
REGULAR BOARD MEETING**

**DuPAGE AIRPORT AUTHORITY
BOARD of COMMISSIONERS**

NOTICE IS HEREBY GIVEN, that the Regular Meeting of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Wednesday, March 20, 2019 at 3:00 p.m.** The meeting will convene in the **First Floor Conference Room of the Daniel L. Goodwin Flight Center Building,** 2700 International Drive, West Chicago, Illinois. A **Tentative Agenda** is attached and made a part hereof this Notice.



**Mark Doles, Assistant Secretary
DuPage Airport Authority Board of Commissioners**

POSTED: March 14, 2019



DUPAGE AIRPORT AUTHORITY

BOARD OF COMMISSIONERS
REGULAR MEETING
WEDNESDAY, MARCH 20, 2018; 3:00 p.m.

DANIEL L. GOODWIN FLIGHT CENTER BUILDING
2700 INTERNATIONAL DRIVE
WEST CHICAGO, ILLINOIS 60185

TENTATIVE AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. APPROVAL OF MINUTES
 - January 17, 2019 Regular and Annual Board Meeting
 - February 25, 2019 Special Board Meeting
 - January 17, 2019 Finance Committee Meeting
 - January 17, 2019 Capital Development, Leasing and Customer Fees Committee
 - January 17, 2019 Golf Committee
5. DIRECTOR'S REPORT
6. REVIEW OF FINANCIAL STATEMENTS
7. REPORT OF OFFICERS/COMMITTEES
 - a. Finance, Budget & Audit Committee
 - b. Capital Development, Leasing & Customer Fees Committee
 - c. Internal Policy and Compliance Committee
 - d. Golf Committee
 - e. DuPage Business Center

8. NEW BUSINESS

- a. Proposed Resolution 2019-2237; Award of Contract to Pandecon, Inc. for the Prairie Landing Golf Club Bar Addition.**

Approves the construction of a bar addition at the Prairie Landing Golf Course Clubhouse. Total authorized construction not-to-exceed \$493,850.70, which includes a 5% owner's contingency.

Golf Committee

- b. Proposed Resolution 2019-2238; Award of Contract to J. W. Turf, Inc. for the Procurement of Two (2) 4WD Diesel Rough Mowers.**

Approves the purchase of two (2) John Deere 9009A Terrain Cut Rough Mowers for a total cost of \$107,790.20.

Golf Committee

- c. Proposed Ordinance 2019-333; An Ordinance Abating Levy of Tax Authorized by Ordinance 2018-330; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2018 and Ending December 31, 2018.**

Finance Committee

- d. Proposed Resolution 2019-2239; Authorizing the Execution of a Professional Services Agreement with Serafin & Associates, Inc. for Public Affairs and Marketing Services.**

Approves a one (1) year Public Affairs and Marketing Services Agreement, subject to two (2) one (1) year extensions. Annual compensation of \$42,500.

Finance Committee

- e. Proposed Resolution 2019-2240; Award of Contract to Flood Bros Disposal Company for Garbage Disposal Services.**

Approves a one (1) year Garbage Disposal Contract, subject to two (2) one (1) year extensions. Annual cost of \$8,693.

Finance Committee

- f. Proposed Resolution 2019-2241; Authorizing the Procurement of One (1) 2019 AWD Utility Vehicle from the State of Illinois Joint Purchasing Contract.**

Approves a purchase of one (1) 2019 Ford AWD Interceptor Utility Vehicle for a total cost of \$39,390.

Finance Committee

- g. Proposed Resolution 2019-2242; Award of Contract to Berger Excavating Contractor's Inc. for the Construction of Ingenuity Way at the DuPage Business Center.**

Approve the construction of a roadway in the DuPage Business Center. Total authorized construction cost not-to-exceed \$1,130,901.90 which includes a 3% owner's contingency.

Capital Development

- h. Proposed Resolution 2019-2243; Authorizing the Execution of Construction Phase Task Order No. 20 with CH2M for the Project: Construction of Ingenuity Way at the DuPage Business Center.**

Approves a Task Order not-to-exceed \$55,300 for construction quality control services related to Ingenuity Way.

Capital Development

- i. Proposed Resolution 2019-2244; Authorizing the Execution of an Intergovernmental Agreement with the State of Illinois Department of Transportation, Division of Aeronautics for Participation in the Airport Improvement Project Known as: Phase 2 – Pavement Rehabilitation of Apron Areas at Echo T-Hangars; DPA-4651.**

Approves participation in an Agreement with IDOT Division of Aeronautics for apron and taxiway pavement rehabilitation. Local project share not-to-exceed 11,587.

Capital Development

- j. Proposed Resolution 2019-2245; Authorizing the Execution of a Construction Phase Engineering Service Agreement with CH2M for the Airport Improvement Program Project Known as: Phase 2 – Pavement Rehabilitation of Apron Areas at Echo T-Hangars; DPA-4651.**

Approves an Agreement for construction quality control services not-to-exceed \$20,194.54 to be reimbursed by 95% Federal and State funding.

Capital Development

- k. Proposed Resolution 2019-2246; Authorizing the Execution of an Intergovernmental Agreement with the State of Illinois Department of Transportation, Division of Aeronautics for Participation in the Airport Improvement Project Known as: North Perimeter Road Extension; DPA-4564.**

Approves participation in an Agreement with IDOT Division of Aeronautics for roadway construction. Local project share not-to-exceed \$19,277.

Capital Development

- i. Proposed Resolution 2019-2247; Authorizing the Execution of a Construction Phase Engineering Service Agreement with Burns & McDonnell for the Airport Improvement Program Project Known as: North Perimeter Road Extension; DPA-4564.**
Approves an Agreement for construction quality control services not-to-exceed \$57,636.30 to be reimbursed by 95% Federal and State funding.
Capital Development
- m. Proposed Resolution 2019-2248; Authorizing the Execution of a Design Phase Engineering Service Agreement with CH2M for the Airport Improvement Program Projects Known as: Upgrade Airport Perimeter Fencing Phase II Per 2008 Wildlife Hazard Assessment and Upgrade Airport Perimeter Fencing Phase III Per 2008 Wildlife Hazard Assessment.**
Approves Agreements for the development of plans and specifications related to two (2) perimeter fencing projects. Design not-to-exceed \$108,000 to be reimbursed by 95% Federal and State funding.
Capital Development
- n. Proposed Resolution 2019-2249; Authorizing the Execution of Service Order No. 4 with Wight & Company for Professional Consulting Services Associated with Developing a 20 Year Facilities Maintenance Plan.**
Approves a Service Order not-to-exceed \$61,500 to develop a 20-year maintenance plan for DAA facilities.
Capital Development
- o. Proposed Resolution 2019-2250; Approving the Development Plan of Scannell Properties LLC.**
Approves the Development Plan submitted by Scannell for a 254,415 square foot industrial building located on 21.14 acres in the DuPage Business Center subject to certain conditions.

Capital Development
- p. Proposed Resolution 2019-2251; Authorizing the Execution of a Professional Services Agreement with Christopher B. Burke Engineering, LTD for Concept Engineering and Earth Work Calculation for Property at the DuPage Business Center.**
Approves the execution of Professional Services Engineering Proposal with Christopher B. Burke Engineering, Ltd. to provide concept engineering and earthwork calculations for the DuPage Business Center for a cost not to exceed \$17,500.
Capital Development

9. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY; THE DISCUSSION AND SEMI-ANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES; AND AUTHORIZING THE DESTRUCTION OF CERTAIN VERBATIM RECORDINGS OF CLOSED SESSIONS.

10. RECONVENE REGULAR SESSION

11. OTHER BUSINESS

a. **Proposed Resolution 2019-2252; Approving the Sale of 3.584 Acres to the Union Pacific Railroad Company.**

Approves the sale of 3.584 acres between Route 38 and the Union Pacific rail line for \$689,000.00.

b. **Proposed Resolution 2019-2253; Approving the Sale of 0.172 Acres to the Union Pacific Railroad Company.**

Approves the sale of 0.172 acres between Route 38 and the Union Pacific rail line for \$25,000.00.

c. **Proposed Resolution 2019-2254; Approving the Granting of a Permanent Easement Consisting of 0.338 Acres to the Union Pacific Railroad Company.**

Approves the granting of a permanent easement from Route 38 to the Union Pacific rail line for \$35,000.00.

d. **Proposed Resolution 2019-2255; Approving the Granting of a Temporary Construction Easement Consisting of 0.083 Acres to the Union Pacific Railroad Company.**

Approves the granting of a temporary construction easement between Route 38 and the Union Pacific rail line for \$4,000.00.

- e. **Proposed Ordinance 2019-335; Ordinance Authorizing the Negotiation for the Acquisition of a Certain Property Commonly Known as 3N780 Powis Road for Airport Purposes by the DuPage Airport Authority – Approximately One Acre in West Chicago, Illinois.**

Provides authority for the Executive Director, his staff and the attorneys for the DuPage Airport Authority to negotiate with 3N780 Powis Road LLC for the acquisition of property located at 3N780 Powis Road, West Chicago, Illinois.

- f. **Proposed Resolution 2019-2256; Resolution Approving an Amendment to the Vacant Land Purchase Agreement with Norix Group, Inc.**

Authorizes the execution of an exchange of land between Norix and the DuPage Airport Authority necessary for the construction of a public roadway.

- g. **Proposed Resolution 2019-2257; Disclosure of Executive Session Minutes.**

Approves the disclosure of Executive Session Minutes that the Board of Commissioners has determined are no longer necessary to keep confidential.

- h. **Proposed Resolution 2019-2258; Authorizing the Destruction of Certain Verbatim Recordings of Closed Sessions.**

Orders the destruction of executive session recordings older than 18 months old that have been approved by the Board of Commissioners.

12. ADJOURNMENT